

Box Butte County Board Minutes



BOOK N PAGE 2019 – 01

Box Butte County Commissioners met in an open and public meeting, at 9:15 a.m., January 3, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE, following the oath of office administered to elected officials and deputies by Judge Travis O’Gorman, in the District Court Room. Notice of meeting was published in the Alliance Times Herald on December 22, 2018, with agenda information emailed to board members and posted on the county website December 31, 2018. Chairman Mike McGinnis called the meeting to order at 9:15 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman, and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss in attendance. Chairman McGinnis acknowledged the open meeting act posted on the North wall of the County Board Room. Susan Lore moved to accept the agenda as printed, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to nominate Doug Hashman as Board Chairman, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Mike McGinnis moved to nominate Susan Lore as Vice-Chairperson, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

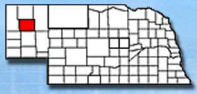
Prior to the remainder of reorganizational meeting, Commissioner Hashman stated that the Panhandle Mental Health Board is now known as Region 1 Mental Health Board. Susan Lore moved to assign the Commissioners to the committees that they are currently serving on, with the deletion of Panhandle Development & Disabilities Board, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore: WELFARE BOARD CHAIRMAN
REGION 1 MENTAL HEALTH BOARD – ALTERNATE
REGION 1 OFFICE OF HUMAN DEVELOPMENT – ALTERNATE
AGENCY OF AGING – ALTERNATE
PUBLIC HEALTH BOARD/PANHANDLE PARTNERSHIP
FAMILY FOCUS COMMITTEE
SENIOR CITIZENS BOARD

Mike McGinnis: EXTENSION BOARD
BOX BUTTE DEVELOPMENT CORPORATION
VICE-CHAIRMAN/WELFARE BOARD VICE-CHAIRMAN
BOX BUTTE GENERAL HOSPITAL
NORTHWEST COMMUNITY ACTION
REGION 23 EMERGENCY MANAGEMENT AGENCY

Doug Hashman: REGION 1 MENTAL HEALTH BOARD
REGION 1 OFFICE OF HUMAN DEVELOPMENT
AREA AGENCY OF AGING
NORTHWEST COMMUNITY ACTION – ALTERNATE
E911 ADVISORY BOARD

Susan Lore, Mike McGinnis, Doug Hashman: BUILDING & GROUNDS DIRECTORS



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Susan Lore moved to appoint Barbara Keegan as County Road Superintendent, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to appoint Cody Renkoski as County Weed Superintendent, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to appoint Mike Johnson as County Zoning Administrator, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Mike McGinnis moved to appoint Dennis Laughlin as County Veteran Service Officer, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved, seconded by Mike McGinnis to appoint Scott Bosse' County Surveyor, as needed. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

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Doug Hashman moved, seconded by Mike McGinnis to name the following as county bank depositories: BANK OF THE WEST (Alliance & Hemingford Branches)

WELLS FARGO BANK

NPAIT

GREAT WESTERN BANK

WESTERN HERITAGE CREDIT UNION

FIRST NATIONAL BANK NORTH PLATTE

FARMERS STATE BANK

SANDHILLS STATE BANK

Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved, seconded by Mike McGinnis, naming Alliance Times Herald and The Ledger as official county newspapers. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Mike McGinnis moved, seconded by Susan Lore to name KCOW/AM and KAAQ/FM as official county radio stations. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved, seconded by Doug Hashman to name www.boxbuttecounty.us as official county website. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to set board meetings the first and third Mondays of each month, or the day after, in case of a holiday, beginning at 9:00 a.m., seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Mike McGinnis moved, seconded by Susan Lore to set the 2019 holidays. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

HOLIDAYS IN 2019

- | | |
|-----------------------|-------------------|
| 1. New Years Day | January 1, 2019 |
| 2. Martin Luther King | January 21, 2019 |
| 3. President's Day | February 18, 2019 |
| 4. Arbor Day | April 26, 2019 |
| 5. Memorial Day | May 27, 2019 |
| 6. Independence Day | July 4, 2019 |
| 7. Labor Day | September 2, 2019 |
| 8. Columbus Day | October 14, 2019 |
| 9. Veteran's Day | November 11, 2019 |
| 10. Thanksgiving | November 28, 2019 |



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11. Day after Thanksgiving
12. Christmas Eve &
Christmas Day

November 29, 2019
½ day December 24, 2019
December 25, 2019

Mike McGinnis moved to approve December 17, 2018 minutes as written, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved, seconded by Mike McGinnis to accept and sign monthly Clerk of District Court and County Clerk/Register of Deeds reports. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence was reviewed and available for public inspection. Commissioners then reported on any meetings they had recently attended, and also stated they would like quarterly reports from the Veteran's service office, zoning administrator and weed superintendent.

Family Focus Director Michelle Hickox informed the Board that less grant money will be awarded during 2019. Grant request is \$37,579.00, with the County match share being \$4,175.00. Mike McGinnis moved allowing Chairman Hashman to sign the Nebraska Crime Commission 2019 Community-based Juvenile Services Aid application, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

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Mike McGinnis moved, seconded by Susan Lore to appoint Lori Watson and Heath Solberg to the Box Butte County Extension Board. Openings had been advertised and letters of interest accepted until December 31, 2018. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Road Superintendent Barbara Keegan provided a road and equipment report. County Attorney Curtiss will assist Barb Keegan with Verizon cell phone issues the road department has been experiencing. Barb Keegan provided information for the 1 & 6 year road plan that will be held Monday, February 11, 2019, at 6:00 p.m.

Susan Lore moved to as open Board of Equalization at 10:31 a.m., seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve CAPstone Child Advocacy Center exemption application form 451, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Mike McGinnis moved, seconded by Susan Lore to approve a portion of VSL Alliance, LLC exemption application form 451. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to deny VSL Alliance Assisted Living, LLC exemption application form 451, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to close Board of Equalization at 10:45 a.m., seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

County Attorney Curtiss left the meeting at 10:45 am.

The Board and Road Superintendent continued discussion on the 1 & 6 year road plan, discussing costs and the Board expressed their preferences for the 1 year plan.

Susan Lore will meet with the handbook committee on January 15, 2019, at 9:00 a.m., in order to finalize handbook resolutions and have the printer prepare books.

Susan Lore moved, seconded by Doug Hashman to sign monthly payroll claims. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. **GENERAL:** Payroll 118,223.88; AFLAC 1,826.96; Ameritas Life Insurance Corp 547.98; Bank of the West 38,967.54; Box Butte County Treasurer 87,270.00; Lincoln National



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Life Insurance 177.89; NE Child Support Payment Center 879.17; Retirement Plans Division/Ameritas 21,328.11; St of NE Dept of Revenue 5,054.15; US Department of Education 370.95; Vision Care Direct 125.38. **ROAD:** Payroll 32,928.01; AFLAC 122.33; Ameritas Life Insurance Corp 32.04; Bank of the West 6,574.05; Box Butte County Treasurer 1,096.00; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,015.39; State of Nebraska Dept of Revenue 1,358.95; Vision Care Direct 143.18.

Quarter jail visit will be added to the January 22, 2019 meeting agenda.

With no public comment, Chairman Hashman adjourned the meeting at 12:10 p.m.

Attest: _____

Chairman

County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 – 02

Box Butte County Commissioners met in an open and public meeting, at 9:00 a.m., January 22, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on January 12, 2019, with agenda information emailed to board members and posted on the county website January 18, 2019. Chairman Doug Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss in attendance. Pledge of Allegiance was recited and Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore yes; Hashman, yes. Motion carried. Susan Lore moved to approve the January 3, 2019 minutes as written and emailed to the Board, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No elected official's reports were presented. Correspondence, including Keep Alliance Beautiful reports, were acknowledged and available for public view. Commissioners reported on board meetings they had recently attended.

County Treasurer Valery Bell provided a semi-annual statement to the Board for review and is available for public view.

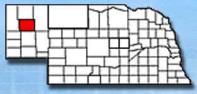
Susan Lore moved to open Board of Equalization at 9:15 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved allowing Chairman Hashman to sign the correction book as County Assessor Michelle Robinson presented, correcting personal property, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved to close Board of Equalization at 9:17 a.m., seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

The need for an active safety committee was discussed. Currently the Road Department and County Sheriff's office have committees. Chairman Hashman requested names for possible committee members, suggesting that a member could be from each floor of the county courthouse. County Attorney Curtiss will provide possible names from the Slagle Annex building. Safety committee will be added to the February 4, 2019 agenda.

Commissioner McGinnis had been notified that one of the commissioners could attend Heartland Express Association monthly meetings. Commissioner Lore stated she hopes to attend the monthly meeting.

County Sheriff Tammy Mowry and Chief Jailer Julie Bergfield spoke of the need for current handbooks for all employees. County Attorney Curtiss stated that the employee handbook needs to have "as amended and restated January 22, 2019" printed on the handbooks. Mike McGinnis moved to approve the handbook "as amended and restated January 22, 2019", seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Commissioner Lore will have 200 copies printed with each employee to receive a copy. Employees will be required to acknowledge the receipt of the handbook and officials and department heads will maintain the receipts in their own employee files.

Chairman Hashman opened sealed bids at the advertised hour of 10:00 a.m. Sealed bids were received from WESTCO, Panhandle Co-op, and Phillips F&T.



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Chairman Hashman left the meeting at 10:07 a.m.

Vice-Chairperson Lore called recess at 10:11 a.m.

Chairman Hashman resumed the meeting at 10:15 a.m., with roll call: McGinnis, Lore and Hashman present.

Mike McGinnis moved to enter into executive session at 10:15 a.m., as requested by County Attorney Curtiss to discuss personnel, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. At 10:47 a.m., Mike McGinnis moved, seconded by Doug

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Hashman to close executive session that had been called to discuss personnel with County Attorney Curtiss. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.

Susan Lore moved to accept WESTCO bid for 50,000 gallons of #2 off road diesel at \$2.185 per gallon for a total contract price of \$109,250 to be paid in the pay period following the bid award, seconded by Mike McGinnis, Commissioner McGinnis preferred to accept the \$2.235 per gallon bid (to pay as you use), not knowing about the 1&6 year road plan costs at this time, following discussion, vote was called: McGinnis, no; Lore, yes; Hashman, yes. Motion carried.

Road Superintendent Barb Keegan presented annual reports and program, along with continued discussion for the 1 & 6 year road plan. Susan Lore moved to declare the 1957 packer as salvage, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. The Board asked Superintendent Keegan to send out bid notices for a possible lease of a 125 to 140 hp tractor.

CPA Jim Gardner presented the audit report and findings to the board, stating that the county has good cash reserves at this time. Mike McGinnis moved to accept the 2017-2018 audit report, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Weed Superintendent Cody Renkoski presented the Box Butte County Noxious Weed Control Plan for the 2018 year. Mike McGinnis moved allowing Chairman Hashman to sign the weed plan documents as presented, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore moved to approve monthly claims as presented, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike Wall had requested to be on the agenda and did not appear. Agenda item, quarterly jail visit will be added to the February 4, 2019 agenda. Commissioner McGinnis requested that building improvement discussion be added to the February 4, 2019 agenda.

Chairman Hashman adjourned at 12:27 p.m.

Attest: _____

Chairman

County Clerk



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BOOK N PAGE 2019 – 03

Box Butte County Commissioners met in an open and public meeting, at 9:00 a.m., February 4, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on January 26, 2019, with agenda information emailed to board members and posted on the county website February 1, 2019. Chairman Doug Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss in attendance. Pledge of Allegiance was recited and Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore yes; Hashman, yes. Motion carried. Susan Lore moved to approve the January 22, 2019 minutes as written and emailed to the Board, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved to accept and sign Clerk of District Court and County Clerk/Register of Deeds/Election Commissioner reports, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. With no correspondence, Commissioners reported on meetings that they had recently attended.

Susan Lore moved to open as Board of Equalization at 9:15 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore moved allowing Chairman Hashman to sign Alliance Christian Church Exemption Application Form 451, approving the exemption request, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

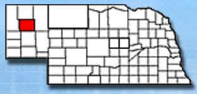
Susan Lore moved allowing Chairman Hashman to sign CAPstone Child Advocay Center Exemption Application Form 451, timely approving the exemption as of today's date, February 4, 2019, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

VSL Alliance, LLC and VSL Alliance Assisted Living, LLC representative Carl Bieber spoke on behalf of Jack Vetter, owner. Mr. Bieber stated that the Vettters had applied to IRS and received exempt status, and that any profits are to be re-invested in the facility. Mr. Bieber went on to say that sixteen counties are being asked to consider exemption requests, with four counties hearing exemption requests today. Mike McGinnis moved to table Exemption Application 451 requests from VSL Alliance, LLC and VSL Alliance Assisted Living, LLC until the February 19, 2019 meeting, allowing for County Attorney Curtiss to have time to review information provided, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike McGinnis moved to close Board of Equalization at 9:38 a.m., seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

First National Capital Markets Vice President of Public Finance, Tobin L. Buchanan, spoke to the board and provided information on bonds to finance possible future projects.

Box Butte County Sheriff Tammy Mowry spoke to the Board regarding the need to expand the deputy's office area. Susan Lore moved, seconded by Doug Hashman to remove a wall in the office area. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.



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Alliance Recreation Center (ARC) Director Mara Anderson and after school coordinator Olivia Wilson provided information on ARC's after school program for area children and the desire to have computers for those students to use. Ms. Anderson expressed her thanks for receiving four surplus computers to use in their programs.

County Attorney Terry Curtiss stated that several elected officials and department heads had met at 8:15 a.m., February 4, 2019, to discuss the safety committee/handbook. March 18, 2019 at 8:15 a.m., was set for the next meeting to discuss safety within the buildings and the need for possible funding requests. Commissioner Lore said she will attend the meeting on behalf of the Board.

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Next agenda item was building improvement discussion. Windows, cooling costs and repairs were discussed along with sidewalk replacement. Chairman Hashman stated the next step would be to contact an engineering firm and the need to have an architectural design. Commissioner Lore had concerns on how to finance projects, asking for tax dollars or funding from the inheritance fund, was discussed. Updates on building improvements will be an agenda item for the February 19, 2019 board meeting.

Road Superintendent Barb Keegan provided a road and equipment report, and continued discussion regarding the upcoming 1 & 6 year road plan hearing. Such hearing will be held at 6:00 p.m., February 11, 2019 in the county courthouse.

Susan Lore moved to approve monthly payroll, disallowing Road Superintendent's \$25.00 claim request for longevity, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

The Board conducted a quarterly jail visit at 11:08 a.m., returning at 12:03 p.m., with roll call: McGinnis, Lore, Hashman present.

Board preapproval reports for payroll were signed following the jail visit, allowing for figures to represent the removal of longevity pay. **GENERAL:** Net Payroll 118,174.16; AFLAC 1,826.96; Ameritas Life Insurance Corp 654.08; Bank of the West 38,804.40; Box Butte County Treasurer 88,578.00; Lincoln National Life Insurance 254.51; NE Child Support Payment Center 1,015.15; Retirement Plans Division/Ameritas 21,747.95; St of NE Dept of Revenue 4,850.55; US Department of Education 350.77; Vision Care Direct 125.38. **ROAD:** Net Payroll 36,927.35; AFLAC 122.13; Ameritas Life Insurance Corp 32.04; Bank of the West 7,599.14; Box Butte County Treasurer 1,096.00; Credit Management Services, Inc 402.08; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,257.11; St of NE Dept of Revenue 1,619.90; Vision Care Direct 143.18.

Chairman Hashman adjourned at 12:15 p.m.

Attest: _____

Chairman

County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 - 04

Box Butte County Commissioners held the annual 1 & 6 year road plan hearing on February 11, 2019. The Board of Commissioners met in an open and public meeting at 6:00 p.m., February 11, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of hearing was published in the Alliance Times Herald on February 2, 2019. Agenda was emailed to board members and posted on the county website, February 5, 2019. Following a prayer, Chairman Doug Hashman called the meeting to order at 6:00 p.m. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss and Road Superintendent Barb Keegan in attendance. Pledge of Allegiance was recited and Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Susan Lore moved to accept the agenda as emailed to the board members, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Doug Hashman moved to open the public hearing for the 1 & 6 year road plan at 6:04 p.m., seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Road Superintendent Barb Keegan began by providing the public with details of the hearing notices, the effect of different vehicles on pavement, and a preliminary map of the 1 & 6 road plan. Chairman Hashman informed the public that those in attendance would have the opportunity to speak. Eleven members of the public (James Barred, Craig Seidler, Victoria Barred, Wendy Seidler, Doug Edwards, Mike O'Neil, Bill Bell, Ron Bowers, Lori Boers, Glen Gregory and Chad Bell) requested improvements to East Otoe Rd. A person (David Weare) described a concern on Rock Rd. Two members (Betsy Sorensen and Wes Sorensen) requested a road project for Cherry Rd, with County Attorney Curtiss explaining the procedures required to move forward to build a road, and two members of the public (Jeanette Hucke and Sam Hucke) described conditions on CR 78. A member of the public (Tim Kumpf) asked about the product being proposed for South of Hemingford and that the county needs to stay on top of the good roads.

Tony Armer with Mainelli Wagner & Associates described the difference between West Otoe Rd (asphalt) and East Otoe Rd (chip seal). Road Superintendent Keegan provided costs of crushed rock and hauling, along with the cost of coal mix, and the cost of bringing in an asphalt plant to the county. Chairman Hashman talked about the proposed financing options to fund road projects. Chairman Hashman stated that one of the Commissioners will drive every road that was mentioned during the hearing.

Susan Lore moved to close the 1 & 6 year public hearing at 8:15 p.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Following the public hearing, Road Superintendent stated that the 1 & 6 year road plan must be set by the end of February 2019. Tony Armer with Mainelli Wagner & Associates said he would look at the roads at no cost to the county. At this time, Susan Lore, moved to table Resolution 2019-01: approving the 1 & 6 year road plan, to the February 19, 2019 board meeting, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. The Board suggested adding the Cherry Road request to the 6 year plan, and removing CR 70 North of Hemingford (256), Nance Road (221 & 222), and West Otoe Rd (265) from the 1 year plan to the 6 year plan. East Otoe Rd will be added to the 1 year plan, with Rock Rd and CR 78 request to be classified as maintenance projects.

Chairman Hashman adjourned at 8:37 p.m.

Attest:

Chairman

County Clerk



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BOOK N PAGE 2019 – 05

Box Butte County Commissioners met in an open and public meeting, at 9:00 a.m., February 19, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on February 9, 2019, with agenda information emailed to board members and posted on the county website February 15, 2019. Chairman Doug Hashman called the meeting to order at 9:01 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss in attendance. Pledge of Allegiance was recited and Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore yes; Hashman, yes. Motion carried. Public comment on agenda items will appear on future agendas following accepting the agenda, as County Attorney Curtiss suggested.

Prior to approving minutes, Chairman Hashman noted a spelling correction in paragraph four of Book N Page 2019-04 (coal mix should be cold mix), and although, the motion in Book N Page 2019-03 stating that Road Superintendent's \$25.00 claim for longevity was disallowed did not include a reason, Commissioner Hashman wanted to state that denial was due to her exempt status. Susan Lore then moved to approve February 4, 2019 and February 11, 2019 minutes, seconded by Mike McGinnis. McGinnis yes; Lore, yes; Hashman, yes. Motion carried.

The Board viewed the Veteran Service Office report, and board members reported on meetings they had recently attended.

Mike McGinnis moved to open as Board of Equalization at 9:15 a.m., seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to approve VSL Alliance, LLC exemption application form 451 and VSL Alliance Assisted Living, LLC exemption application form 451, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved allowing Chairman Hashman to sign the correction book as County Assessor Robinson presented correcting a mobile home that was moved out of the county, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. At 9:20 a.m., Susan Lore moved to close Board of Equalization, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Tony Armer with Mainelli Wagner & Associates, Inc., provided his opinion on options to consider for East Otoe Rd, ranging from quick fixes to a long term fix. Mr. Armer explained the patch process and informed the board that the asphalt plant will be in the area and could be utilized. Road employees Karna Hansen and John Maser were present for the road and equipment report. Modern Farm Equipment Corporation, Gordon, NE, was awarded the bid for \$12.00/hour to lease a tractor. Other bids were received from Alliance Tractor & Implement Company for \$13.00/hour and 21st Century for \$33.25/hour. Information was provided to the board on a 2006 International 9200i Eagle Truck and that a road employee was traveling to look at it. The Board questioned the purchase of the truck and if the road/bridge budget can support the truck purchase, as motor graders had been purchased out of the current fiscal year budgets, and Commissioner Lore said she felt the money was not available for a semi truck purchase. Prior to approving Resolution 2019-01: 1 & 6 Year Road Improvement Program, Chairman Hashman stated he would like to move Nance Rd projects back to the 1 year plan. Susan Lore moved to approve Resolution 2019-01, moving projects 221 & 222 (Nance Rd., East and



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West) to the 1 year plan from the 6 year plan, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore moved, seconded by Mike McGinnis to sign County Attorney Curtiss' request for Resolution 2019-02, authorizing reallocation of salaries in the 2018-2019 County Attorney budget. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

The courthouse heating and cooling system along with windows, modern electricity and lighting were discussed, along with bond rates. Doug Hashman moved to engage the specialized services of Willdan Group, Inc. for development and engineering services, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

BOOK N PAGE 2019 – 05

Caleb Johnson discussed with the Commissioners, his request to prepare the county's budget documents and summaries. Mr. Johnson detailed his services and costs. Budget preparation for the 2019-2020 fiscal year will be added to the March 4, 2019 agenda.

Mike McGinnis moved, seconded by Susan Lore to approve and sign monthly claims as presented. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Chairman Hashman adjourned at 11:27 a.m.

Attest:

Chairman

County Clerk



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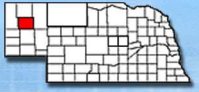
Box Butte County Commissioners met in an open and public meeting, at 9:00 a.m., March 4, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on February 27, 2019, with agenda information emailed to board members and posted on the county website March 1, 2019. Chairman Doug Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss in attendance. Pledge of Allegiance was recited and Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore yes; Hashman, yes. Motion carried. With no public comment on agenda items, Susan Lore moved to approve February 19, 2019 minutes as written, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved to accept and sign Clerk of District Court monthly report, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Correspondence was acknowledged and available for public view and Commissioners reported on meetings they had recently attended.

Susan Lore moved to open as Board of Equalization at 9:15 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved authorizing Chairman Hashman to sign the correction book as County Assessor Robinson presented regarding a mobile home that had been moved out of the county, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to close Board of Equalization at 9:20 a.m., seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, yes. Motion carried.

Agenda item regarding budget consultant for 2019-2020 fiscal year was further discussed. Commissioner Lore stated that Cindi Richardson EA, had provided a presentation to Sheridan County recently. Commissioner Lore will contact Ms. Richardson to see if she would like to offer a presentation during the March 18, 2019 board meeting.

Road Superintendent Barb Keegan provided a road and equipment report. Also discussed was employee vacation accrual and computation of overtime. Page 23, second to last paragraph of the employee handbook has an incorrect sentence regarding vacation counting as hours worked for the purpose of calculating overtime. Commissioner Lore stated that the Appendix of the handbook had been printed with some pages omitted. Employee vacation accrual as stated in the handbook, page 23 (overtime hours), and restating handbook corrections and appendix will be agenda items for the March 18, 2019 board meeting, along with definition of work week and hours worked. Road Superintendent Keegan stated her budget can support the purchase of a semitruck to add to the road fleet. Road employee, Dave Stone, had viewed three trucks and answered the board's questions on the trucks. During the road report, putting up speed limit signs on East Otoe road was discussed, with County Attorney Curtiss suggesting that speed limit signs be posted close to intersections on east Otoe Road. James Weber requested speed limit changes on CR58 Sarpy Road, stating that a local trucking company runs trucks 24 hours a day and that the roads are being torn up, and wanted different speed limits for passenger vehicles and trucks.

County Attorney Curtiss excused himself prior to approving payroll/claims. Mike McGinnis moved to approve and sign monthly payroll, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. **GENERAL:** Net Payroll 111,718.52; AFLAC 1,826.96; Ameritas Life Insurance Corp 654.08; Bank of the West 35,606.43; Box Butte County Treasurer 98,768.00; Lincoln National Life Insurance 202.46; NE Child Support Payment Center 824.39; Retirement Plans Division/Ameritas 20,578.96; St of NE Dept of Revenue 4,200.72; US Department of Education 334.96; Vision Care Direct 125.38. **ROAD:** Net Payroll 33,257.78; AFLAC 122.33; Ameritas Life Insurance Corp 32.04; Bank of the West 6,735.42; Box Butte County Treasurer 1,096.00; Credit Management Services, Inc 355.29; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,027.04; St of NE Dept of Revenue 1,352.07; Vision Care Direct 143.18.



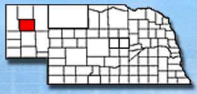
Box Butte County Board Minutes



Chairman Hashman adjourned at 10:45 a.m.

Chairman

Attest: _____
County Clerk



Box Butte County Board Minutes



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Box Butte County Commissioners met in an open and public meeting, at 9:00 a.m., March 18, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on March 9, 2019, with agenda information emailed to board members and posted on the county website March 15, 2019. Chairman Doug Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. Deputy County Attorney Marissa Curtiss in attendance. Pledge of Allegiance was recited and Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to amend the agenda with the addition of Region 23 Emergency Management Agency declaration from a blizzard that occurred beginning March 13, 2019, seconded by Susan Lore. McGinnis, yes; Lore yes; Hashman, yes. Motion carried. With no public comment on agenda items, Susan Lore moved to approve March 4, 2019 minutes as written, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to accept and sign County Clerk/ROD/Election monthly report, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Correspondence was acknowledged and available for public view and Commissioners reported on meetings they had recently attended.

Susan Lore moved to open as Board of Equalization at 9:15 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved authorizing Chairman Hashman to sign the correction book as Deputy County Assessor Tiffany Elkins provided, with 4 corrections, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to close Board of Equalization at 9:18 a.m., seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, yes. Motion carried.

Chairman Hashman read Region 23 Emergency Management Agency declaring a state of emergency, Mike McGinnis moved allowing Chairman Hashman to sign the declaration, seconded by Susan Lore. Lore, yes; McGinnis, yes; Hashman, yes. Motion carried.

Mike McGinnis moved authorizing Chairman Hashman to negotiate a contract with Caleb Johnson, as the Budget Consultant for 2019-2020 fiscal year, seconded by Susan Lore. Commissioner Lore had contacted Cindi Richardson EA, and Ms. Richardson is not interested in submitting a proposal to prepare the budget at this time due to her present commitments. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Budget Consultant contract will be an agenda item for the April 1, 2019 board meeting.

County Treasurer Val Bell presented the recent tax sale listing to the Board. Stating that 70 parcels had been sold at the March 4, 2019 tax sale.

Hemingford Legion representative did not request a special liquor license as had been on the agenda.

Chairman Hashman stated the need for part-time staff to be added to building and grounds janitorial staffing. At 9:40 a.m., Doug Hashman moved to enter into executive session to evaluate current contracted janitorial services with Lori White, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Those in executive session included Deputy County Attorney Marissa Curtiss, Commissioners Lore, McGinnis, and Hashman along with Lori White. Mike McGinnis moved to close executive session at 10:16 a.m., that had been called to evaluate a current contracted individual, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.



Box Butte County Board Minutes



Mike McGinnis moved to offer Lori White a part time janitorial position with the County of Box Butte, at \$15.00 per hour, working 30 hours per week, with a start date of April 1, 2019, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Doug Hashman moved to table handbook corrections, including employee vacation accrual and work week/hours worked definitions upon the advice of Deputy County Attorney Marissa Curtiss, allowing for review of labor laws, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Road Superintendent Barb Keegan provided a road and equipment report, discussing road conditions and equipment repairs following the March blizzard. Ms. Keegan presented a proposal from Mainelli Wagner & Associates for engineering services for 1.2 miles of Nance Road. Commissioners all agreed that they would like to see a hard surface going North on CR61 from Nance Road, 400 to 500 feet. They also agreed

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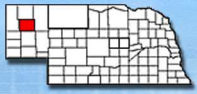
that the projects should be (2) 10-foot lanes with 3 foot shoulders that should be asphalt. Additional cost proposal will be brought back to the Board during a future meeting.

Susan Lore moved to approve monthly claims, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Chairman Hashman adjourned at 11:18 a.m.

Chairman

Attest: _____
County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 – 08

Box Butte County Commissioners met in an open and public meeting, at 9:00 a.m., April 1, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on March 23, 2019, with agenda information emailed to board members and posted on the county website March 29, 2019. Chairman Doug Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Susan Lore moved to approve the agenda with the addition of City of Alliance request for public transportation support, seconded by Mike McGinnis. McGinnis, yes; Lore yes; Hashman, yes. Motion carried. With no public comment on agenda items, Mike McGinnis moved to approve March 18, 2019 minutes as written, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to accept and sign Clerk of District Court monthly report, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Correspondence was acknowledged and available for public view and Commissioners reported on meetings they had recently attended.

Susan Lore moved to open as Board of Equalization at 9:15 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved authorizing Chairman Hashman to sign the correction book as County Assessor Michelle Robinson presented, with 11 mobile home tax corrections, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved to close Board of Equalization at 9:20 a.m., seconded by Susan Lore. Lore, yes; McGinnis, yes; Hashman, yes. Motion carried.

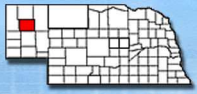
Following Board of Equalization, Chairman Hashman continued with his 911 board report, stating that the 911 funds could be used for Box Butte County dispatcher training.

Michelle Robinson spoke on behalf of the Wellness Committee, discussing healthy vending options. Ms. Robinson would like to have one of the current Pepsi machines removed allowing for space for a healthy vending machine, that would include healthier snack options. Chairman Hashman allowed Ms. Robinson to contact vendors regarding the types of products and vending machines they supply. Ms. Robinson will request to be on a future meeting agenda with vending information.

Mike McGinnis moved allowing Chairman Hashman to sign an engagement letter (attached to minutes) with Caleb W. Johnson, as Box Butte County Budget Consultant, for fiscal year 2019-2020, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

County Attorney Curtiss provided clarification on wage and hour and labor laws, defining overtime is after 40 hours of actual worked time. Mr. Curtiss stated that non-exempt employees are governed by policy and that county benefits should be uniform, treating employees equal. Exempt employees are required to work as much as is needed. Non-exempt (hourly) employees can use vacation or comp time to compensate for hours not worked when the courthouse is closed, including bad weather. Those employees that are working while the courthouse is closed, will be paid for hours worked. Chairman Hashman had visited with NIRMA attorney Pam Bourne and she agreed with County Attorney Curtiss that employees are paid for hours worked. Mr. Curtiss explained that tax funding can not be used to pay employees for not working.

County Attorney Curtiss addressed agenda items regarding the handbook and vacation accrual, stating that specific individual vacation disputes should be discussed in closed session, and that the handbook needs to have some



Box Butte County Board Minutes



clarification, encouraging discussion with NIRMA attorney Pam Bourne at the upcoming NIRMA personnel seminar, to be held in Gering, NE on April 4, 2019.

Dustin McConville, 7355 Gage Rd, Hemingford, NE had turned a petition for partial abandonment/vacation of Franklin Road to the County Clerk's office for signature verification. With signatures verified, Mr. McConville provided information to the Board describing the road as having no outlet and is on private property, and he requested a public hearing before the Board of Commissioners. Doug Hashman moved to proceed with the requested time line for road closure, signing Resolution 2019-02: setting a public hearing May 20, 2019 at 10:00 a.m., seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mainelli Wagner & Associates Construction Manager Tony Amer discussed CR61 and Nance Rd intersection. Discussion included the approach allowing for trucks to turn with the possibility of making

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Nance Road wider and surfacing approximately 300 feet North on CR61. City of Alliance Public Works Director Ross Grant stated that 25th Street is not currently on the City of Alliance's 1 and 6 year road plan.

Timely added to the agenda, was City of Alliance request for public transit support. Public Works Director Ross Grant asked for a 2-year agreement to continue funding for public transit system. Mr. Grant explained that the service provides transportation for residents and currently there are two drivers driving on Sunday. Chairman Hashman requested services for residents living close to Alliance, but may not be in the city limits, he also asked about providing rides to the cemeteries, as service is being provided to those needing to get to the airport. County Attorney advised that the Board can only obligate the budget for one year. County Attorney Curtiss will review the current agreement and draft a revised agreement for the City to review.

Road Superintendent Barb Keegan provided a road and equipment report, stating that approximately 120 miles of road in Box Butte County are currently closed, as a result of the blizzard, flooding and additional moisture the county has received. Ms. Keegan's report stated that repairs done thus far and snow removal may not be included in guidelines for FEMA reimbursement.

Doug Hashman moved, seconded by Susan Lore to set a public hearing to amend the Box Butte County 2018-2019 fiscal budget at 10:00 a.m., May 6, 2019 for the purpose of hearing support, opposition, or suggestions due to unforeseen circumstances and anticipation of expenditures due to the 2019 spring storm disaster. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

County Attorney Curtiss once again stated that a public entity is prohibited to give away money. The county can not pay bonuses, including birthdays for some employees, that would be non-uniform benefits. In order to continue with payroll processing, Susan Lore moved that no bonuses will be paid, including being paid for not working on a snow day, being paid for a birthday or being paid for not working on a day or part of a day off, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mainelli Wagner & Associates Construction Manager Tony Amer returned to the meeting with a report following his viewing of intersection of CR61 and Nance Road. Discussing with the Board the possibility of including 300 feet North on CR61 at Nance Road, with a 24 foot width in the road plan. Mr. Amer also recommended an emergency disaster declaration on East Nance Road, as the asphalt has a hole, causing the current road to be closed from Sweetwater Avenue to Hwy 87. Mr. Amer recommended filling the hole with gravel for the time being and was going to meet with Road Superintendent Keegan following the meeting.



Box Butte County Board Minutes



Susan Lore moved to enter into executive session at 12:04 p.m., at the recommendation of County Attorney Terry Curtiss to discuss pending litigation, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Those attending executive session were Commissioners McGinnis, Lore, Hashman and County Attorney Curtiss. At 12:18 p.m, Mike McGinnis moved, seconded by Susan Lore to close executive session that had been called to discuss pending litigation. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.

Quarterly jail visit as required in section 47-109, will be added to the April 15, 2019 agenda.

Doug Hashman moved to recess the meeting until 11:00 a.m., Wednesday, April 3, 2019, to sign payroll and payroll claims, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Chairman Hashman then recessed at 12:37 p.m.

Chairman Hashman resumed the board meeting to sign payroll and payroll claims at 11:00 a.m., April 3, 2019. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present.

Susan Lore moved to sign payroll and payroll claims, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. **GENERAL:** Net Payroll 115302.77; AFLAC 1826.96; Ameritas Life Insurance Corp 654.08; Bank of the West 38,734.78; Box Butte County Treasurer 97590.00; Lincoln National Life Insurance 221.75; NE Child Support Payment Center 788.57; Retirement Plans Division/Ameritas 22878.43; St of NE Dept of Revenue 4435.07; US Dept of Education 365.92; Vision Care Direct 125.38. **ROAD:** Net Payroll 50042.47; AFLAC 122.33; Ameritas Life Insurance Corp 22.04; Bank of the West 11907.36; Box Butte County Treasurer 1096.00; Credit Management Services Inc 481.28; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 3133.19; St of NE Dept of Revenue 2809.13; Vision Care Direct 143.18.

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Chairman Hashman adjourned the meeting at 11:18 a.m.

Chairman

Attest: _____
County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 – 09

Box Butte County Commissioners met in an open and public meeting, at 9:00 a.m., April 15, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on April 6, 2019, with agenda information emailed to board members and posted on the county website April 12, 2019. Vice-Chairperson Susan Lore called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis and Susan Lore present. Mike McGinnis moved to excuse Chairman Hashman, seconded by Susan Lore. McGinnis, yes; Lore, yes. Motion carried. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Vice-Chairperson Lore acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to approve the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore, yes. Motion carried. With no public comment on agenda items, Susan Lore moved to approve April 1, 2019 minutes as written, seconded by Mike McGinnis. McGinnis, yes; Lore, yes. Motion carried. Mike McGinnis moved to accept and sign County Clerk/Register of Deeds monthly report, seconded by Susan Lore. McGinnis, yes; Lore, yes. Motion carried. Correspondence was acknowledged and available for public view and Commissioners reported on meetings they had recently attended.

Susan Lore moved to approve County Clerk's request to change the June 17, 2019 regular board meeting to June 24, 2019, allowing for fiscal year end documents and reports to be printed timely, seconded by Mike McGinnis. Monthly claims will continue to be due on June 12, 2019. McGinnis, yes; Lore, yes. Motion carried.

Purple Wave Auction representatives Andy Devine and Brian Hempill presented information to the Board listing their services and describing how the Purple Wave Auction open agency contract works, stating that standard base is provided to government entities at no cost, unless items need to be cleaned or their company has to take all of the calls regarding the equipment.

The Board discussed FEMA disaster updates, acknowledging that NACO had provided information from NACO and D.A. Davidson with financial support opportunities if needed. Farmers State Bank representative LeAnn Placek also stated that Farmers State Bank could provide local financial support. During the April 1, 2019 board meeting, approval was granted to hold a budget hearing to amend the budget for funding disaster payments and receipts. Following discussion of projects to be proposed during the next two months, County Attorney Curtiss stated the board could rescind that motion if the consensus was that the budget did not need to be amended for the remaining 2018-2019 fiscal year. Mike McGinnis moved to rescind the original motion to hold an amended budget hearing scheduled for May 6, 2019, but not yet advertised, seconded by Susan Lore. The fiscal year 2019-2020 budget can include the new fund numbers for revenue and expenditures if needed. McGinnis, yes; Lore, yes. Motion carried.

Road Superintendent Barb Keegan provided a road and equipment report, stating she would like to continue East Otoe Rd contract and piggy-back with Grant County, but has not received any paperwork at this time.

Ms. Keegan requested that she be allowed to let informal bids for culvert re-installation and repair, correcting the flow lines and hauling rock, anticipating three informal bids for repair. County Attorney Curtiss stated that Ms. Keegan should request proposals for the projects, with the board to reject or accept the proposals. Mike McGinnis moved authorizing Road Superintendent Keegan to solicit local vendors for proposals to repair culverts damaged by the spring snow disaster, seconded by Susan Lore. McGinnis, yes; Lore, yes. Motion carried.

Susan Lore moved to table any handbook corrections and updates to the May 20, 2019 meeting, seconded by Mike McGinnis. Lore, yes; McGinnis, yes. Motion carried.

Mike McGinnis moved, seconded by Susan Lore to approve and sign monthly claims. McGinnis, yes; Lore, yes. Motion carried.



Box Butte County Board Minutes



At 10:45 a.m., Commissioners Lore and McGinnis made quarterly jail visit, returning to the board room at 11:00 a.m. Due to training at the jail, the Commissioners could not visit the jail at this time.

Vice-Chairperson Lore adjourned the meeting at 11:05 a.m.

Chairman

Attest:

County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 – 10

Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., May 6, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on April 27, 2019, with agenda information emailed to board members and posted on the county website May 3, 2019. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to approve the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. With no public comment on agenda items, Mike McGinnis moved to approve April 15, 2019 minutes as written, seconded by Susan Lore. McGinnis, yes; Lore, yes. Hashman abstain. Motion carried. Mike McGinnis moved to accept and sign County Clerk/Register of Deeds and Clerk of District Court monthly reports, seconded by Susan Lore. McGinnis, yes; Lore, yes, Hashman, yes. Motion carried. Correspondence was acknowledged and available for public view and Commissioners reported on meetings they had recently attended.

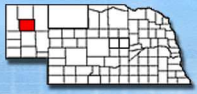
Susan Lore moved to open Board of Equalization at 9:15 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved allowing Chairman Hashman to sign the correction book, as County Assessor Robinson presented, with six corrections, five mobile home accelerations and a personal property correction, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved to close Board of Equalization at 9:20 a.m., seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

County Assessor Robinson provided a proposal from Midland GIS Solutions to provide web-based GIS development and hosting, and GIS parcel maintenance. Commissioner Lore did not want to be pushed into a decision quickly and requested for the County Assessor to arrange a presentation from Midland GIS Solutions during the next fiscal year. Susan Lore moved, seconded by Mike McGinnis allowing Chairman Hashman to sign 1 year contracts (Agreement 2019-03: WebGIS subscription renewal and Agreement 2019-04: Standard Assessor GIS technical support renewal) with gWorks, the county's current GIS provider at the same current rate, McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

County Attorney Curtiss or Commissioner Hashman will contact City of Alliance Transit Director to discuss areas of service that public transportation could provide. Commissioners would like to have services available to the cemeteries, airport, and golf course, along with service available to Hemingford area residents. Susan Lore moved to table Public Transit Agreement 2019-02 to the May 20, 2019 meeting, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mainelli Wagner & Associates Construction Manager Tony Amer provided a preliminary engineer's estimate for engineering services on Nance Road C-19(221) & C-19(222) (1.2 miles) and CR61 intersection including 300 feet north on CR61. Mr. Amer informed the Board that the City of Alliance will not consider a 25th Street project at this time. County Attorney Curtiss questioned whether this project is exempt from bidding and will research the law regarding the bid process and connecting this project to a current Dawes County project. Susan Lore moved to table the proposal decision to the May 20, 2019 meeting, allowing for County Attorney Curtiss to research the bidding requirements, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

John Potmesil, 280 CR59, and Boone Manion 590 CR59 were present to discuss CR59 North of Hwy 87 at the 16-mile corner. This section of road is low and in need of drainage, as producers are currently not able to get trucks in and out of their facilities. Mr. Manion and Mr. Potmesil offered to help with rebuilding the road. Road Superintendent Barb Keegan would like to have CR59 as a contracted project, including elevating, hauling and drainage. As a short term solution, Ms. Keegan will haul rock to spots as it dries. CR59 cost plan estimates will be added to the May 20, 2019 agenda.



Box Butte County Board Minutes



Mike McGinnis moved to enter into executive session at 11:10 a.m., to discuss personnel matters with Road Superintendent Keegan and County Attorney Curtiss, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. At 11:40 a.m., Mike McGinnis moved to close executive session that had been called to discuss personnel matters and return to regular session, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.

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Panhandle Area Development District (PADD) Executive Director Jeff Kelley provided a summary of benefits and 2018 year in review information for the Commissioners to review. However, Mr. Kelley was unable to stay and address the Board due to time constraints.

Susan Lore moved to approve and sign monthly payroll and payroll claims, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. **GENERAL:** Net Payroll 123,279.18; AFLAC 1826.96; Ameritas Life Insurance Corp 664.08; Bank of the West 39968.01; Box Butte County Treasurer 97,590.00; Lincoln National Life Insurance 221.75; NE Child Support Payment Center 895.17; Retirement Plans Division/Ameritas 22726.76; St of NE Dept of Revenue 4917.97; US Dept of Education 354.06; Vision Care Direct 125.38. **ROAD:** Net Payroll 37,018.50; AFLAC 91.39; Ameritas Life Insurance Corp 22.04; Bank of the West 7763.63; Box Butte County Treasurer 1096.00; Credit Management Services Inc 396.05; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2251.41; St of NE Dept of Revenue 1694.22; Vision Care Direct 143.18.

Chairman Hashman recessed the meeting at 12:00 p.m., to resume in one hour.

Chairman Hashman resumed the meeting at 1:07 p.m., with roll call: Susan Lore, excused; Mike McGinnis and Doug Hashman present.

Willdan Group Inc. engineers spoke to the Board regarding updates and discussion. Engineers had recently toured the courthouse and assessed the roof, windows, electrical system, HVAC, lighting, and sidewalks. Courthouse renovations and funding option discussion will be added to the May 20, 2019 agenda.

Chairman Hashman adjourned the meeting at 2:44 p.m.

Attest:

Chairman

County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 – 11

Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., May 20, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on May 11, 2019, and Notice of Waiver of Bidding was also published on May 11, 2019 and agenda information emailed to board members and posted on the county website May 17, 2019. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis and Doug Hashman present, Chairman Hashman excused Commissioner Susan Lore. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Doug Hashman. McGinnis, yes; Hashman, yes; Lore, absent. Motion carried. No public comment on agenda items. Prior to approving minutes, Chairman Hashman did not want to include public transportation services to the golf course as written in the May 6, 2019 minutes. Mike McGinnis then moved to approve May 6, 2019 minutes, seconded by Doug Hashman. McGinnis, yes; Hashman, yes; Lore, absent. No elected official's reports were available and correspondence was acknowledged.

Doug Hashman moved, seconded by Mike McGinnis authorizing County Attorney Terry Curtiss to propose the public transit agreement with the City of Alliance, with language the County Attorney has provided. McGinnis, yes; Hashman, yes; Lore, absent. Motion carried. Public Transit Agreement 2019-02 will be a June 3, 2019 agenda item.

Randy Langemeier, a member of the Employer Support of the Guard and Reserve (ESGR) presented a Department of Defense award to the Box Butte County Clerk Office, recognizing employers and staff who support their National Guard and Reserve employees. Nomination for the award had come from 1057th Military Police Company, SSG Raquel Oligmueller, an employee in the County Clerk/Register of Deeds Office.

USDA Wildlife Specialist Randy Benben provided Agreement 2019-05: Agreement Number 19-73-31-2013RA defining the objectives, plan, resources and budget for wildlife management. Mike McGinnis moved authorizing Chairman Hashman to sign 2019-2020 USDA Contract, seconded by Doug Hashman. McGinnis, yes; Hashman, yes; Lore, absent. Motion carried. Commissioner Hashman requested a report for services the USDA has provided in Box Butte County during the year.

Tory McVicker, owner of West Side Event Center, spoke regarding two events that will be held outside of the West Side Event Center building located near the building. Chairman Hashman asked if employees are current on their safe beverage training, Ms. McVicker stated that new employees have taken the online course. Doug Hashman moved to sign the State of Nebraska Special Designated Liquor License Application requests for June 22, 2019 and September 7, 2019 events, seconded by Mike McGinnis. McGinnis, yes; Hashman, yes; Lore, absent. Motion carried.

Craig Johnson, Business Development Consultant with Holmes Murphy introduced himself and would like to present employee health benefit options during the county's open enrollment for health insurance plans. Mr. Johnson went on to say that all pre-existing conditions are accepted due to the Affordable Care Act.

Doug Hashman moved to table handbook corrections and updates until the June 3, 2019 meeting in order for Commissioner Lore to attend, seconded by Mike McGinnis. McGinnis, yes; Hashman, yes; Lore, absent. Motion carried.

County Attorney Terry Curtiss outlined the formal bid process for Nance Road engineering services and is comfortable with the proposed contract (Agreement 2019-06) for engineering services with Mainelli Wagner & Associates, Inc. Doug Hashman moved allowing Road Superintendent Barb Keegan to sign the agreement as Construction Manager Tony Armer provided seconded by Mike McGinnis. McGinnis, yes; Hashman, yes; Lore absent. Motion carried.



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Doug Hashman moved to open the public hearing at 10:03 a.m., requesting a segment of Franklin Road be abandoned and/or vacated, seconded by Mike McGinnis. McGinnis, yes; Hashman, yes; Lore, absent. Motion carried. Dustin McConville, owner of property on both sides of the road was present to answer any questions. At 10:13 a.m., Mike McGinnis moved to close the public hearing, seconded by Doug Hashman. McGinnis, yes; Hashman, yes; Lore, absent. Motion carried. Mike McGinnis moved to approve Resolution 2019-04, with right-of-way being returned to adjacent property owners, seconded by Doug Hashman. McGinnis, yes; Hashman, yes; Lore, absent. Motion carried.

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Road Superintendent Barb Keegan provided road and equipment report, discussing possible costs for culverts needed to accomplish CR59 road repairs. CR59 costs estimates and updates will be on the June 3, 2019 agenda. Pat Behn had requested to speak to the board via telephone conference describing road conditions and conversations she had had with Road Superintendent Keegan regarding Banner Road and Arthur Road.

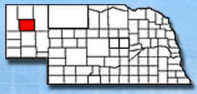
Courthouse renovations and financing will be continued on the June 3, 2019 agenda. Ameritas Investment Corporation Vice President, Brad Slaughter had emailed information on building bonds. County resident Marlin Wilcox asked if sidewalks were to be included in the renovations, stating that the current curb height makes for unsafe conditions.

Doug Hashman moved, seconded by Mike McGinnis to approve claims as presented. McGinnis, yes; Hashman, yes; Lore absent. Motion carried.

Chairman Hashman adjourned the meeting at 11:06 a.m.

Chairman

Attest: _____
County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 – 12

Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., June 3, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on May 22, 2019, with agenda information emailed to board members and posted on the county website May 30, 2019. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Susan Lore moved to accept the agenda as printed, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items. Mike McGinnis moved to approve May 20, 2019 minutes as written, seconded by Doug Hashman. McGinnis, yes; Lore abstained; Hashman, yes. Motion carried. With no elected reports presented, the Board acknowledged correspondence and reported on various board meetings they had recently attended.

Doug Hashman moved to open Board of Equalization at 9:16 a.m., seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Date and times were set for Board of Equalization Protest Hearings: June 24, 2019 1:30 – 4:00 p.m.

June 26, 2019 1:30 – 4:00 p.m.

July 1, 2019 1:30 – 4:00 p.m.

July 2, 2019 9:00 a.m. – 12:00 p.m.; 1:00 – 4:00 p.m.

July 3, 2019 9:00 a.m. – 12:00 p.m.; 1:00 – 4:00 p.m.

July 9, 2019 9:00 a.m. – 12:00 p.m.; 1:00 – 4:00 p.m.

At 9:37 a.m., Doug Hashman moved to close Board of Equalization, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Alliance Recreation Director (ARC) Mara Anderson requested the Board's approval for a special designated liquor license (SDL) in conjunction with the rodeo to be held July 5 & 6, 2019. Ms. Anderson provided a diagram of the area and stated it will be double fenced, and that beverage server training and insurance will be in place for the 3:00 p.m. to 10:00 p.m., July 5, 2019 and 5:00 p.m. to 10:00 p.m., July 6, 2019 events. Susan Lore moved to grant the request, allowing Chairman Hashman to sign the SDL application, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

County Attorney Curtiss will suggest that the City add a road condition clause to the public transit agreement (2019-02). Chairman Hashman will follow up with the City of Alliance regarding the public transit agreement.

County Commissioner Lore and County Attorney Curtiss had discussed corrections needed for the current handbook. Commissioner Lore stated that "GAP" Time will be added to the handbook and that the appendix will be replaced with Resolution 2011-27; Resolution 2011-28 with mileage chart; Resolution 2016-01 with attached FMLA Leave Policy and Request Form; Resolution 2016-02 with attached Catastrophic Leave Request Form, along with clarifications for calculating overtime and bad weather. Mike McGinnis moved to approve the corrections, seconded by Doug Hashman. Prior to vote, the board discussed the Gap Time accumulation hours. McGinnis, no; Lore, no; Hashman, no. Motion did not carry.

Doug Hashman moved to approve the proposed corrections and additions including a maximum accumulation of 40 hours to "Gap Time", seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. County Attorney Curtiss will prepare a resolution to clarify corrections, with such resolution to be an agenda item.

County resident Marlyn Wilcox asked what "Gap Time" is? Commissioner Lore explained that this Board allows for those 35 hour employees who work over 35 hours a week, but not 40 hours a week to accumulate paid time off, these are not overtime hours and are compensated at the regular rate of pay.



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County Treasurer Val Bell informed the Board that funds are not readily available for courthouse renovations. The County has funds, but the Treasurer's office would need advance notice to withdraw invested funds in order to avoid penalties. Building renovation financing will continue to be an agenda item as necessary.

During road and equipment report, Road Superintendent discussed State of Nebraska Board of Public Roads Classifications and Standards reporting. The Board will continue to hold hearings and provide reports as is being done currently. Road Superintendent Keegan discussed with the Board the lack of a FEMA Project Manager and that would impact CR59 improvements. Box Butte County has extended the rock crushing contract with Kim Rosanne, Mr. Rosanne and his equipment are not in Box Butte county pits at this time.

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Box Butte County resident Marlyn Wilcox had questions regarding the East Otoe Road chip seal project. Mr. Wilcox asked about the center line on East Otoe Road, stating that drivers do not know where the center is. Commissioner McGinnis said the center line will be painted when the project is done. When questioned about the counters across East Otoe Road, Ms. Keegan said these counters can record axles and speed of vehicles crossing them. County Attorney Curtiss described what a road improvement district would accomplish.

County resident Amy Love had requested to be on the agenda regarding road conditions. Ms. Love was unable to attend, but left a telephone message stating that road conditions are not good and that her family had been stuck in the middle of the road.

Chairman Hashman recessed at 11:05 a.m.

Chairman Hashman resumed at 11:11 a.m., with roll call: McGinnis, Lore and Hashman present.

Mike McGinnis moved to enter into executive session at 11:15 a.m., as requested by County Assessor Michelle Robinson to discuss a personnel matter, protecting the needless injury to the reputation of a person, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. County Attorney Curtiss, County Commissioners Lore, McGinnis, Hashman, County Assessor Robinson and county employee Ruthe Meter were present during executive session. At 11:35 a.m., Doug Hashman moved to close executive session, seconded by Mike McGinnis that had been called to discuss a personnel matter, protecting the needless injury to the reputation of a person. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.

At 11:45 a.m., Mike McGinnis moved to recess until 9:00 a.m., June 5, 2019, allowing for payroll sheets to be delivered to the County Clerk's office and processed, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Chairman Hashman resumed the Board meeting June 5, 2019, at 9:05 a.m. County Clerk Messersmith called roll: McGinnis, Lore, and Hashman present.

Susan Lore moved to approve payroll as presented, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

GENERAL: Net payroll 126,273.82; AFLAC 1826.96; Ameritas Life Insurance Corp 636.06; Bank of the West 40,897.06; Box Butte County Treasurer 93,844.00; Lincoln National life Insurance 214.77; NE child Support Payment Center 937.14; Retirement Plans Division/Ameritas 22,857.34; St of Nebraska Dept of Revenue 5063.14; US Department of Education 373.32; Vision Care Direct 125.38. **ROAD:** Net payroll 37063.18; AFLAC 91.39; Ameritas Life Insurance Corp 22.04; Bank of the West 7,689.01; Box Butte County Treasurer 1,096.00; Credit Management Services, Inc. 394.27; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2236.83; State of Nebraska Department of Revenue 1625.41; Vision Care Direct 143.18.

Chairman Hashman adjourned at 9:34 a.m.



Box Butte County Board Minutes



Chairman

Attest: _____
County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 – 13

Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., June 24, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on June 12, 2019, with agenda information emailed to board members and posted on the county website June 21, 2019. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items. Susan Lore moved to approve June 3, 2019 minutes as written, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved, seconded by Mike McGinnis to accept and sign Clerk of District Court and County Clerk/Register of Deeds monthly reports. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Correspondence was acknowledged and Commissioners reported on board meetings they had recently attended.

Doug Hashman moved to open Board of Equalization at 9:13 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to sign a refund claim for Burke Cattle Company in the amount of \$55.58, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to close Board of Equalization at 9:16 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Box Butte County Fair Board members Jeff Schumacher and Richard Roes were unable to attend the board meeting. Val Bell on behalf of the Fair Board requested a special designated liquor license (SDL) for the Box Butte County Fair, August 7-11, 2019. Doug Hashman moved to approve signing the SDL, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Doug Hashman moved to sign a Mutual Indemnification agreement (2019-07) with Grant County, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. County Attorney Curtiss stated that this mutual indemnification agreement should be included during January reorganization.

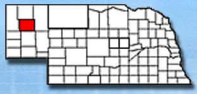
Chairman Hashman provided a recap of his conversation with Willdan Group Inc., Mechanical Engineer Logan Nissenson. County Attorney Curtiss told the Board that they must make a decision on how much funding will be used out of the Inheritance Fund before soliciting proposals for courthouse renovations. No action taken.

Congressman Adrian Smith's representative Val Jansante was present to introduce himself to the Board, providing updates and was available to meet with public following his meeting with the Board.

Due to the recent removal of older trees that had fallen branches, an estimate of \$1,500.00 from Panhandle Tree Service to trim the remaining trees on the courthouse block had been submitted by Maintenance/Grounds Supervisor Lori White. Chairman Hashman advised Ms. White to contact Panhandle Tree Service and proceed with the tree trimming.

At 10:00 a.m., as advertised, Chairman Hashman opened two bids that had been received for chip seal application, Topkote with a bid of \$.519 and Figgins Construction with a bid of \$.41. Road Superintendent Barb Keegan requested time to view the bid packets prior to a vote.

Box Butte County resident Deb Campbell spoke to the Board and provided photos of roads near her home at 651 CR63, requesting maintenance and rock. No action taken.



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Budget workshop was set for July 9, 2019 at 2:00 p.m., date and time will be advertised. A 1.5% raise for employees, not included in the 2018-01 salary resolution, will be figured into the preliminary budget requests.

County Attorney Curtiss excused himself from the meeting at 10:53 a.m.

Road Superintendent Keegan returned to the meeting following review of the application bids. Ms. Keegan informed the Board that Figgins Construction Inc. would be available to provide the application service within a week. Mike McGinnis moved to accept the \$.41 bid from Figgins Construction, seconded by Susan Lore. Discussion included how soon the County can actually be ready for the application. County

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resident Marlyn Wilcox asked what road this application was for, with the Board responding East Otoe Road.

County Attorney Curtiss returned to the meeting at 11:00 a.m.

Road Superintendent Keegan will have employees and equipment on Otoe Rd repairing holes in anticipation of application beginning the week of July 8, 2019. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Following road and equipment report, Mike McGinnis moved allowing Road Superintendent Keegan to request for proposals on three more FEMA sites, covering 7000 Lincoln Rd, 1110 CR57 & 1380 CR57, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore moved to approve and sign monthly claims/resolutions for 2018-2019 fiscal year end, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Chairman Hashman adjourned at 12:10 p.m.

Attest: _____

Chairman

County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 – 15

Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., July 1, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on June 19, 2019, with agenda information emailed to board members and posted on the county website June 28, 2019. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items. Susan Lore moved to approve June 24, 2019 minutes as written, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. With no elected official's or board reports, correspondence was reviewed and Commissioners reported on meetings they had recently attended.

Doug Hashman moved to open BOARD OF EQUALIZATION at 9:16 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore move allowing Chairman Hashman to sign the correction book, with two corrections as County Assessor Robinson presented, seconded by Mike McGinnis. The correction book included a mobile home acceleration and a TERC appeal. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Doug Hashman moved to close BOARD OF EQUALIZATION at 9:20 a.m., seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Agenda item: Marlyn Wilcox request to speak to the Board. Mr. Wilcox was not present.

Handbook Resolution 2019-07 will be added to the July 17, 2019 agenda allowing for County Attorney Curtiss and Commissioner Lore to meet in order to further discuss the accumulation and timely use of GAP time.

Chairman Hashman had recently spoken to Willdan Business Development Manager Weston Gouger regarding courthouse building renovations. Willdan has concerns about the financing. Chairman Hashman had informed Mr. Gouger that the County has reserves in place to begin window replacement. County Attorney Curtiss discussed with the Board how the County can self-fund or go out for construction financing, soliciting bids. Financing approval will be an August 5, 2019 agenda item.

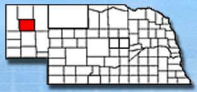
Road Superintendent Barb Keegan provided a road and equipment report. Items discussed was Nance Rd (25th Street), FEMA disaster meetings and requirements, and the upcoming armor coat project on East Otoe Rd. Formal bids for road project: CR 70, North of Jefferson Rd will be opened at 9:30 a.m., August 5, 2019.

Chairman Hashman recessed at 10:26 a.m., allowing for offices to complete their payroll sheets. Board meeting will resume July 3, 2019 at 9:00 a.m. to sign payroll/claims.

Chairman Hashman resumed Board of Commissioner's meeting, at 9:01 a.m., July 3, 2019 with roll call: Mike McGinnis, present; Susan Lore, not present; Doug Hashman, present.

Mike McGinnis moved to approve and sign monthly payroll/claims, seconded by Doug Hashman. McGinnis, yes; Lore, not present; Hashman, yes. Motion carried.

GENERAL: Net Payroll 117,944.06; AFLAC 1,796.02; Ameritas Life Insurance Corp 636.06; Bank of the West 37,704.66; Box Butte County Treasurer 95,152.00; Lincoln National Life Insurance 217.92; NE Child Support Payment Center 755.88; Retirement Plans Division/Ameritas 23,114.26; ST of NE Dept of Revenue 4,482.19; US Department of Education 354.09; Vision Care Direct 125.38. ROAD: Net Payroll 35,367.81; AFLAC 91.39; Ameritas Life Insurance



Box Butte County Board Minutes



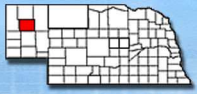
Corp 22.04; Bank of the West 7,331.78; Box Butte County Treasurer 1,096.00; Nationwide Management Inc. 354.70; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,182.05; ST of NE Dept of Revenue 1,541.40; Vision Care Direct 143.18.

Chairman Hashman adjourned at 9:12 a.m., on July 3, 2019.

Chairman

Attest:

County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 – 18

Box Butte County Commissioners met in an open and public regular meeting, at 8:00 a.m., July 22, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on July 10, 2019, with agenda information emailed to board members and posted on the county website July 19, 2019. Chairman Hashman called the meeting to order at 8:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items. Susan Lore moved to approve July 1, 2019 minutes and June 24, 26, 2019, July 1, 2, 3, 9, 2019 Board of Equalization minutes as written, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore moved to accept and sign monthly County Clerk/Register of Deeds and Clerk of District Court reports as presented, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Correspondence was reviewed and available for public viewing. Commissioners reported on meetings that they had recently attended.

Michelle Robinson, wellness representative, had requested proposals for vending service from the two local vendors for vending machines to be located at the Slagle Building and the County Courthouse. Chad Wilcox had responded with a proposal. Commissioner Lore feels that Panahandle Public Health is just providing a template for pricing and vending options. Commissioner Hashman did not agree with the contract and pricing requirements. County Attorney Curtiss agreed that the county should not price items. County Clerk will contact RCI to inquire if the county is receiving any discount for participating in a wellness program. Susan Lore moved to table any vending option contracts until the August 5, 2019 meeting, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Box Butte County Treasurer Val Bell provided the Treasurer's Semi-Annual Statement as required. No action taken.

Road Superintendent Barb Keegan presented the road and equipment report. Doug Hashman moved to sign Mainelli Wagner & Associates, Inc. contract between Box Butte County and Werner Construction Inc., for Nance Road C-07(12-221) and C-07(12-222) seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike McGinnis moved to continue with the current organ transplant proposal in order to obtain rates for upcoming health plan renewal with Regional Care Inc., seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Doug Hashman moved to sign Resolution 2019-08 establishing inventory values, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

At 9:15 a.m., Doug Hashman moved to open Board of Equalization, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved allowing Chairman Hashman to sign the correction book, with 2 corrections, a mobile home and business closing, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Doug Hashman moved to close Board of Equalization at 9:17 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Doug Hashman moved to enter into executive session at 9:19 a.m., for the prevention of needless injury to the reputation of an individual, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Commissioners McGinnis, Lore, Hashman, County Attorney Curtiss, Jordan Picket Pin and Jordan Picket Pin Sr. were in attendance during executive session. Jordan Picket Pin and Jordan Picket Pin, Sr. exited executive session at 9:50 a.m. Road Superintendent Keegan joined executive session at 9:50 a.m., exiting at 10:09 a.m., with Jordan Picket Pin and Jordan



Box Butte County Board Minutes



Picket Pin, Sr. rejoining at 10:09 a.m. Doug Hashman moved to close executive session at 10:15 a.m., that had been called for the prevention of needless injury to the reputation of an individual, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.

Road employees, John Maser and Bob Brownlow provided updates on road conditions and progress.

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1st National Bank, Alliance President John McGhehey and 1st National Bank Public Finance Vice President Tobin Buchanan provided a letter of interest discussing funding options for future courthouse building renovations. No action taken.

No action taken on agenda item: courthouse energy renovation discussion. Notice for request for qualification notice will be advertised and proposals will be opened during an upcoming advertised board meeting.

Budget workshop was set and will be advertised for 9:00 a.m., Monday, August, 12, 2019, to meet with elected officials and department heads.

Susan Lore moved to revise and make corrections to pages 23, 18, 43 and remove and restate entire appendix, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Replacement pages will be provided when printed.

Doug Hashman moved to enter into executive session at 11:03 a.m., for the prevention of needless injury to the reputation of an individual, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Commissioners McGinnis, Lore, Hashman, County Attorney Curtiss and Lori White were in attendance during executive session. Doug Hashman moved to close executive session at 11:25 a.m., that had been called for the prevention of needless injury to the reputation of an individual, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.

Susan Lore moved to sign and approve monthly claims as presented, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Chairman Hashman adjourned at 11:27 a.m.

Chairman

Attest: _____
County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 – 21

Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., August 5, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on July 24, 2019, with agenda information emailed to board members and posted on the county website August 2, 2019. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items. Susan Lore moved to approve July 22, 2019 minutes and July 22 and 23, 2019 Board of Equalization minutes as written, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore moved to accept and sign monthly County Clerk/Register of Deeds and Clerk of District Court reports as presented, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore introduced Samantha Gilkerson as newly hired Family Focus Director. Doug Hashman moved to sign the July 1, 2019 – June 30, 2020 State Grant Award 19-CB-0533 as provided by Ms. Gilkerson, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Board members reported on various meetings they had recently attended.

At 9:15 a.m., Susan Lore moved to open Board of Equalization, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Thomas and Geneice Walters had submitted a property valuation protest form 422, after receiving a BOE Notice from the County Assessor. Tom and Geneice Walters were sworn in for the hearing, and Chairman Hashman read protest number 203B(board notice). County Assessor Robinson's recommendation was no change, value reflects mass appraisal standards set forth by TERC. Mike McGinnis moved to lower valuation to the requested valuation of \$4,000.00, seconded by Doug Hashman. McGinnis, yes; Lore, no; Hashman, yes. Motion carried. County Assessor Robinson provided the correction book, with 2 personal property corrections. Mike McGinnis moved allowing Chairman Hashman to sign the correction book, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore moved to recess from Board of Equalization at 9:30 a.m., seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

At 9:30 a.m., Road Superintendent Barb Keegan was present for opening aggregate hauling bids. Ms. Keegan informed the Board that she had sent bid packets to 5 vendors. Alan Koozer and Kody Koozer were present and provided Barb Keegan a sealed bid from Koozer Construction, Inc. for \$19.00 per ton, extension \$115,026.00. Chairman Hashman presented a sealed bid from Phillips F&T Inc. for \$18.88 per ton, extension \$114,299.52, stating that Bob Phillips had asked him to deliver the bid after attempting to telephone Road Superintendent Keegan. County Attorney Curtiss advised that it is not good practice for voting Board members to accept bids and that all bids should be submitted uniformly. Road Superintendent Keegan left the board room to review the bid sheets and requirements.

Susan Lore moved to resume Board of Equalization at 9:43 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to sign the refund claim the County Assessor provided refunding \$2,039.99 to Cheema Investments for the tax difference due to a 2017 TERC decision, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Chairman Hashman wanted to revisit Board of Equalization decision on Carl Smith protest number 39, as Mr. Smith had compared his property to a recent nearby sale. County Assessor clarified that active business valuations are not the same as empty business buildings. Commissioner Lore stated



Box Butte County Board Minutes



that the Board lost authority to make changes July 25th and after that date the property owner can appeal to TERC. County Attorney Curtiss agreed with Commissioner Lore. Mike McGinnis moved to adjourn from Board of Equalization at 9:55 a.m., seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Box Butte County Wellness representative Michelle Robinson will meet with County Attorney Curtiss to provide a letter to be sent to the owners of the vending machines currently in the County Courthouse and Slagle Buildings.

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Correspondence was reviewed and available for public view.

County Treasurer Val Bell provided the 2017 Distress Warrant List, with 185 warrants issued in the amount of \$80,563.96.

Susan Lore moved to table a resolution request supporting a petition drive that Terry Jessen from Scottsbluff, NE had requested the Board sign, until further information could be provided, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Doug Hashman moved to sign agreement engaging the services of Gardner, Loutzenhiser and Ryan, PC for the county audit, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Road Superintendent Keegan returned to the meeting after reviewing the bid quotation sheets and requirements. Bob Phillips called the County Clerk's office with call transferred to the Board Room to answer any questions the Board had regarding start date and number of trucks to be used. Board members discussed projects and the right to extend projects. Commissioner Lore stated she would like to have road projects connect.

Susan Lore moved to award Koozer Construction Inc the bid in the amount of \$19.00 per ton, with \$115,026.00 extension, based on the way the bids came in and their presence, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Road Superintendent Keegan continued with the road and equipment report stating the road department is now at full staff and updated on FEMA projects.

Doug Hashman moved, seconded by Mike McGinnis to move forward with the awning and awning roof repairs needed at the Slagle Building. Building and grounds staff had requested estimates from Walter Mischnick Contractors and Fisher Roofing & Restoration. Estimate totals were less than \$4,000.00. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

With no public transit updated agreement, the Board stated that plans for an agreement with the City of Alliance will start earlier next year.

The only discussion regarding courthouse energy renovations was sidewalks and street lighting, energy renovations and financing will be discussed during the August 19, 2019 board meeting.

County Assessor office employee, Ruthe Meter requested open session to discuss her disputed vacation hours and current county policy. Susan Lore moved to table Ms. Meter's request for additional vacation hours in order for County Attorney Curtiss to review vacation statues, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

2019-2020 budget workshop has been advertised and will be held 9:00 a.m., Monday, August 12, 2019, in the board room meeting with elected officials and department heads. A meeting with Budget Consultant Caleb Johnson will be advertised and held at 1:00 p.m., August 26, 2019/



Box Butte County Board Minutes



Deputy Sheriff JD Sutphen had requested for an administrator to be appointed to assist with those offices obtaining grants and need to obtain federal DUNS, CAGE or SAM numbers. County Attorney Curtiss will review the current information the County has regarding these federal ID numbers.

Susan Lore moved to approve and sign monthly payroll/claims as presented, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. GENERAL: Net Payroll 129,993.31; AFLAC 1,735.57; Ameritas Life Insurance Corp 618.04; Bank of the West 43,574.46; Box Butte County Treasurer 93,762.00; Lincoln National Life Insurance 220.39; NE Child Support Payment Center 886.18; Retirement Plans Division/Ameritas 25,412.16; St of NE Dept of Revenue 5,351.74; US Dept of Education 340.63; Vision Care Direct 98.46. ROAD: Net Payroll 47,473.70; AFLAC 91.39; Ameritas Life Insurance Corp 198.22; Bank of the West 10,390.38; Box Butte County Treasurer 1,096.00; Lincoln National Life Insurance 6.12; Nationwide Management Services 413.89; NE Child Support Payment Center 1,249.00; Retirement Plans Division/Ameritas 2,890.07; State of Nebraska Dept of Revenue 2,336.96. Vision Care Direct 3.80.

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Board members McGinnis, Lore and Hashman visited the jail at 11:20 a.m., as required in section 47-109, returning to the board room at 12:05 p.m.

Chairman Hashman adjourned at 12:06 p.m.

Chairman

Attest: _____
County Clerk



Box Butte County Board Minutes



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Box Butte County Commissioners met in an open and public budget workshop, at 9:00 a.m., August 12, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on July 31, 2019, with agenda information emailed to board members and posted on the county website August 7, 2019. Chairman Hashman called the meeting to order at 9:04 a.m. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed to meet with elected officials and department heads for fiscal year 2019-2020 BUDGET WORKSHOP seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Extension Office (645) employees John Thomas and Carol Kleinsasser discussed their budget adding \$100 to 2 1012 Printing & Publishing and \$2,000 to 4 0202 Photocopy.

Sheriff Tammy Mowry had added \$30,000 to 5 0301 Sheriff Auto and \$12,350 to 5 0302 Pickup/motor vehicle inspection fees. Purchase of a sheriff department vehicle is budgeted in Miscellaneous General (970). Money collected from title inspections 5 0302 can only be used for vehicle equipment for the County Sheriff (651). Sheriff Mowry discussed the County Jail (671) budget with the Board also.

County Attorney Terry Curtiss (652) discussed with the Board his request in asking for additional funding in the Deputy County Attorney 1 0201 Deputy's Salary budget line in order to hire another Deputy County Attorney. Stating the County Attorney's office is responsible for tax sale requirements, child support enforcement, felony and juvenile prosecutions, all of which has increased. Office equipment was also discussed as computers will need to be updated.

County Treasurer (603) Val Bell discussed office salaries and travel expenses, with additional DMV training this year.

County Assessor (605) Michelle Robinson informed the Board that she had added \$36,550 to two line items and that 2 2515 Pictometry payment line \$36,550 should be removed. Line 1 0100 Official's Salary should be raised to \$51,887 and Office Equipment 5 0500 should be lowered to \$9,000.

County Clerk (602) Judy Messersmith did not increase operating expenses, only the 1.5% salary increases were added. Judy Messersmith, Election Commissioner (607) added \$4,000 to voting equipment 5 0900, allowing for the purchase of required new voting equipment.

Chairman Hashman recessed at 11:02 a.m.

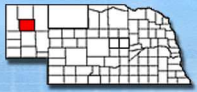
Chairman Hashman resumed at 11:10 a.m., with roll call: McGinnis, Lore and Hashman present.

Road Superintendent Barb Keegan explained her requests for Road (300) funding, adding \$90,630 to salaries for raises and overtime due to FEMA projects. Removed 3 0203 Grader Blades to \$00.00; removed 5 0303 trucks to \$00.00; and lowered office equipment 5 0500 to \$1,000.00.

Public Defender (625) rental office space 4 0501 increased \$900.00.

Board changes to Building and Grounds (641) were made in salary lines 1 0303 Regular Time Salaries to \$33,000 and 1 0406 Part-time Custodian to \$30,000.00.

Board changes to Veterans Service (803) by the Board including lowering 1 0100 Official's Salary line to \$38,000; 1 0305 Regular Time Clerical to \$32,500.00; 1 0422 Veterans Driver to \$12,500; 2 1700 Travel Expense to \$750.00; 2 9900 Miscellaneous to \$3,500.00.



Box Butte County Board Minutes



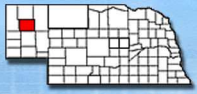
Board changes to Miscellaneous General (970) including lowering 2 2915 Juvenile Costs to \$25,000.00; raising 2 4420 Behavioral Health Service Act to \$49,000.00; and adding \$25,000.00 to 5 0230 Courthouse Remodel Security.

Another budget meeting with Budget Consultant Caleb Johnson will be advertised for 1:00 p.m., August 26, 2019.

Chairman Hashman adjourned at 1:45 p.m.

Chairman

Attest: _____
County Clerk



Box Butte County Board Minutes



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Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., August 19, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on August 7, 2019, with agenda information emailed to board members and posted on the county website August 16, 2019. Chairman Hashman called the meeting to order at 9:01 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Prior to accepting the agenda, a spelling correction was acknowledged and County Clerk Messersmith informed the Board that Bob Phillips had contacted her office at 8:05 a.m., asking to be removed from the agenda. Mike McGinnis then moved to accept the agenda, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items. Susan Lore moved to approve August 5, 2019 minutes and August 12, 2019 Budget Workshop minutes as written, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. With no elected official or office reports, correspondence included a letter from Bob & Sally Silhasek, that Chairman Hashman read as requested, regarding property taxes. Board members reported on various meetings they had recently attended.

Susan Lore moved to open Board of Equalization at 9:15 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved allowing Chairman Hashman to sign the correction book as County Assessor Michelle Robinson presented, seconded by Susan Lore. A total of seven corrections had been made, five mobile homes and two business closings. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to close Board of Equalization at 9:21 a.m., seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Family Heritage Life Insurance representative Jason Schwarting was present to ask for permission to speak to county employees, providing supplemental insurance policies. Mr. Schwarting stated that these policies could continue with employees when they leave county employment and that employees would pay premiums directly to the company. Susan Lore moved allowing Mr. Schwarting to present his insurance programs to county employees, working around employee schedules, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike McGinnis moved to table Terry Jessen's Resolution request until NACO provided more information and opinion on the resolution, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

County Attorney Curtiss and the Board discussed a memorandum of understanding with the City of Alliance, regarding curb repairs, sidewalk and streetlight improvements. County Attorney Curtiss will submit a memo of understanding to the City. No action taken.

Commissioner Lore informed the Board that the Crime Commission State Grant that was signed during the August 5, 2019 board meeting would require new signatures, as Family Focus has changed directors and the signature needed is that of Commissioner McGinnis. Doug Hashman moved allowing Commissioner McGinnis to sign State Grant Award #19-CB-0533 documents, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

With the next budget workshop set for August 26, 2019, the board discussed the upcoming budget with possible budget reductions needed as County Assessor Robinson had recently certified valuations. Chairman Hashman called Budget Consultant Caleb Johnson, discussing several line items on the proposed budget. Elected officials and department heads will meet with the Board during an open and advertised budget workshop.

During agenda item, courthouse renovations and financing discussion, Willdan Performance Engineering Business Development Manager, Weston Gouger, was present to answer any questions the Board had regarding an energy project.



Box Butte County Board Minutes



County Attorney Curtiss informed the Board of steps to be taken for an energy project. Susan Lore moved selecting Willdan Performance Engineering as a qualified company to provide energy conservation making sure performance is met, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Allowing for adequate time for legal notice to be posted, review of required energy proposal third party evaluation will be an agenda item on the August 26, 2019 budget workshop and board agenda. County Attorney Curtiss will contact bond companies that have expressed a desire to provide bond funding or construction financing. Members of Willdan Performance Engineering have requested to be an agenda item for the September 3, 2019 board meeting.

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Continuing with courthouse renovations, Doug Hashman moved to accept the \$5,025.00 proposal from R&J Industries to replace 4 areas of sidewalk near the law enforcement building, seconded by Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Road Superintendent Barb Keegan provided a road and equipment report, with FEMA updates, stating East Otoe road project has been completed. Tony Amer, Mainelli Wagner & Associates representative provided an update on the Nance Road project, stating that construction should begin on September 9th.

Susan Lore moved to table personnel/employee evaluations to the September 3, 2019 regular board meeting, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. ‘

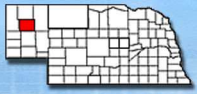
Susan Lore moved to approve and sign monthly claims as presented, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Chairman Hashman adjourned at 12:10 p.m.

Chairman

Attest:

County Clerk



Box Butte County Board Minutes



BOOK **N** PAGE **2019 – 24**

Box Butte County Commissioners met in an open and public meeting, at 1:00 p.m., August 26, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on August 21, 2019, with agenda information emailed to board members and posted on the county website August 19, 2019. Chairman Hashman called the meeting to order at 1:05 p.m. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed with agenda items being fiscal year 2019-2020 budget and review required energy proposal third party evaluations, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Budget Consultant Caleb Johnson was present to answer questions and update budget documents as the Board requested. Interlocal agreements were discussed as being different from a mutual aid agreement with the fire districts. Travel expenses (2 1700), mileage allowance (2 1704), and dues, subscriptions, registrations (2 1751), will be allowed at a total amount of \$4,250. Those budgets being affected are 601-County Board; 602-County Clerk; 603-County Treasurer; 605-County Assessor; 621-Clerk of the District Court; 625-Public Defender; 645-Extension; 671-Jail; and 803-Veterans. Corrections will be made in the operating statements to reflect the correct fund numbers to be used, deleting meals and lodging allowing for the correct coding to be travel expenses (2 1700). The Sheriff (651) and County Attorney (652) have specialized training and mandatory county attorney and deputy county attorney dues, allowing for larger requests in those code lines. Several small adjustments were made in the General Funds and will be reflected during the budget hearing. General Miscellaneous Fund adjustments were made to website costs, surveyor contracted services, miscellaneous, courthouse building, and other equipment code lines.

Recess was called at 3:40 p.m.

Meeting resumed at 3:45 p.m., with roll call: McGinnis, Lore, and Hashman present.

County Attorney Curtiss discussed energy proposal third party evaluation with the Board. Susan Lore moved to accept an energy conservation building plan as County Attorney Curtiss explained, as a mechanism to facilitate the project, not expecting utility savings to cover the debt, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Budget consultant Caleb Johnson informed the Board that a bond line would need to be in place in the 2019-2020 budget document.

Road Superintendent Barb Keegan discussed the road budget with the Board, she had included nearly 3% increase in salary asking and stated that the road department has incurred considerable overtime with the road disaster repairs. Several line items were to be reduced or removed prior to the final budget hearing.

Susan Lore moved to sign Resolution 2019-09: Tax Allocation to Miscellaneous Districts. Motion died for lack of second as Hemingford Rural Fire District had not made a request on or before August 1, 2019, for any tax allocation. Doug Hashman moved to include 2018-2019 Hemingford Rural Fire District asking amount of \$193,390.06 with a total for the miscellaneous districts to be \$490,890.06, on Resolution 2019-09, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

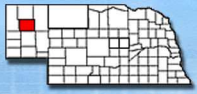
Fiscal year 2019-2020 budget hearing will be September 16, 2019 at 10:00 a.m.

Chairman Hashman adjourned at 6:25 p.m.

Attest: _____

Chairman

County Clerk



Box Butte County Board Minutes



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Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., September 3, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on August 28, 2019, with agenda information emailed to board members and posted on the county website August 30, 2019. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items. Susan Lore moved to approve August 19, 2019 minutes and August 26, 2019 minutes as written and emailed to the Board, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved to accept and sign Clerk of District Court monthly report, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Correspondence was acknowledged and Commissioners reported on meetings they had recently attended.

County Attorney Terry Curtiss outlined foreclosure procedures, notice requirements and redemptions. County Treasurer Val Bell stated that there are 65 parcels that need to be issued. Commissioners requested the Treasurer to notify residents that the County will pass a resolution with regards to tax sale certificates and outline process to resolve the delinquent taxes. Commissioner McGinnis noted a spelling correction in paragraph 2 prior to Susan Lore moving to adopting and signing Resolution 19-10: Resolution with Regards to Tax Sale Certificates, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike McGinnis moved to approve a corrected memorandum of understanding draft with the City of Alliance improving sidewalks, curb repairs and improvements, streetlight improvements, water main and curb stop replacement, seconded by Susan Lore. County Attorney Curtiss will present a draft copy to the City of Alliance. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Commissioner Lore left the meeting at 9:55 a.m., returning at 10:05 a.m. Following review of inventory statements, Susan Lore moved to accept and sign inventory statements, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike McGinnis moved allowing Chairman Hashman to sign Local Public Agency Annual Certification Form as Road Superintendent Keegan requested, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore moved allowing Chairman Hashman to sign a contract provided by Mainelli Wagner between Box Butte County and Werner Construction, Inc. for the construction of asphaltic concrete overlay project on Nance Road, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

During regular road and equipment report, Road Superintendent Barb Keegan informed the Board that the FEMA site visit is set for Monday, September 9, 2019. Road conditions and updates were discussed.

At 10:40 a.m., Mike McGinnis moved to enter into executive session for the purpose of evaluating financing estimates and to protect the confidentiality of the bidders, seconded by Susan Lore. McGinnis yes; Lore, yes; Hashman, yes. Motion carried. Included in executive session were Commissioners McGinnis, Lore, Hashman and County Attorney Curtiss. Susan Lore moved to close executive session at 11:05 a.m., that had been called to protect the confidentiality of the bidders, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.

Willdan Energy Solutions representatives Weston Gouger, Justin Pope and Logan Nissenon provided a final project summary to the Board and answered questions regarding the third party evaluation provided by Blachard AE Group. Mr.



Box Butte County Board Minutes



Pope said equipment would have the standard warranty and the contractors would provide warranty for their services. Justin Pope informed the Board that there are no major issues regarding asbestos, that the roof installation will include insulation, and that they had reached out to local contractors. Doug Hashman moved to enter in an Engineered Savings Contract between Willdan Energy Solutions and Box Butte County, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Willdan representative Justin Pope said the competitive pricing was good and the companies chosen are Snell Services (mechanical, electrical & lighting); Wilson Group (windows); Mischnick Contractors (ceilings & corridor wall painting); and Bild Corporation (roof replacement). Sidewalk replacement is not included in the scope of these projects.

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Chairman Hashman recessed at 12:05 p.m.

Chairman Hashman resumed at 12:20 p.m., with roll call: McGinnis, Lore, and Hashman present.

Susan Lore moved to enter into executive session at 12:27 p.m. for evaluation of the job performance of a person to prevent needless injury to the reputation of a person with Jeane Warfield, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Ms. Warfield did not request a public meeting. Those in executive session were Commissioners Hashman, Lore and McGinnis, Ms. Warfield and County Attorney Curtiss. At 12:46 p.m., Jeane Warfield left executive session and Lori White met with the board for evaluation of job performance. Susan Lore moved to close executive session at 1:01 p.m., that had been called for the prevention of needless injury to the reputation of a person(s) for job evaluations, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.

Motion made by Doug Hashman to move Lori White's 30 hour part time employment status to 35 hour full time status in the Building & Grounds department, retroactive to September 1, 2019, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

At 1:14 p.m., Susan Lore moved to recess until 9:00 a.m., Thursday, September 5, 2019, allowing for offices to submit payroll sheets, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Budget hearing date and time were announced with such date and time for the public hearing to be 10:00 a.m., Monday, September 16, 2019.

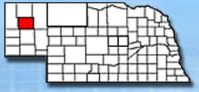
Chairman Hashman recessed at 1:14 p.m.

Chairman Hashman resumed the board meeting at 9:07 a.m., September 5, 2019, for the purpose of approving payroll. Roll call: McGinnis, Lore and Hashman present.

Susan Lore moved to approve and sign monthly payroll/claims as presented, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

GENERAL Payroll: 120,902.75; AFLAC 1,735.57; Ameritas Life Insurance Corp 618.04; Bank of the West 39,796.07; Box Butte County Treasurer 133.00; Box Butte County Treasurer 96,118.00; Lincoln National Life Insurance 226.69; NE Child Support Payment Center 794.06; Retirement Plans Division/Ameritas 23,179.32; St of NE Dept of Revenue 4,820.00; US Department of Education 322.52; Vision Care Direct 98.46. **ROAD** Payroll: 41,359.09; AFLAC 91.39; Ameritas Life Insurance Corp 188.22; Bank of the West 8,637.79; Box Butte County Treasurer 1,096.00; Credit Management Services, Inc. 374.43. Lincoln National Life Insurance 6.80; NE Child Support Payment Center 1,610.00; Retirement Plans Division/Ameritas 2,543.09; St of NE Dept of Revenue 1,827.57; Vision Care Direct 3.80.

Chairman Hashman adjourned at 9:36 a.m., September 5, 2019.



Box Butte County Board Minutes



Chairman

Attest: _____

County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 – 26

Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., September 16, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on September 4, 2019, with agenda information emailed to board members and posted on the county website September 13, 2019. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items. Susan Lore moved to approve September 3, 2019 minutes as written and emailed to the Board, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved to accept and sign County Clerk/Register of Deeds monthly report, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Correspondence was acknowledged and Commissioners reported on meetings they had recently attended.

County Clerk Messersmith informed the Board that as County Clerk she had received appeals from the Nebraska Tax Equalization and Review Commission (TERC), and that the office of the County Clerk had received calls from taxpayers questioning why the County Assessor was appealing the decision of the County Board of Equalization. County Attorney Curtiss informed the County Clerk to refer all calls and questions to his office. Cost of an outside attorney to represent the County Assessor was also mentioned as the approving of the 2019-2020 fiscal year budget is an agenda item.

At 9:26 a.m., Susan Lore moved to enter into executive session with Commissioners McGinnis, Lore, Hashman and County Attorney Curtiss to discuss pending litigation, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to close executive session at 9:53 a.m., that had been called to discuss pending litigation, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.

Chairman Hashman said the Board will defend their actions as Board of Equalization and asked County Assessor Robinson if she was filing more than the nine appeals, she responded that she filed nine appeals. County Assessor Robinson will file to District Court for an attorney to represent her.

Two letters of interest to serve on the Box Butte General Hospital Board had been received in the office of the County Clerk. Mike McGinnis moved to reappoint John Annen and Thomas Furman to the Box Butte General Hospital Board of Directors, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

At 10:00 a.m., Susan Lore moved to open the hearing for 2019-2020 fiscal year budget, seconded by Mike McGinnis. Notice of hearing had been published in the Alliance Times Herald on September 11, 2019. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. With no public comment at this time, Chairman Hashman recessed from the hearing at 10:05 a.m., to continue with the regular meeting, allowing for members of the public time to speak.

Prior to approving monthly claims, Sheriff Mowry requested to discuss a claim to Weber Plumbing & Boiler Works in the amount of \$5,244.40, for air compressor and dryer equipment and installation. The Board agreed that this expense is to be coded as jail building repair and not coded out of the jail budget. Additional claims looked at was a meal claim from County Assessor Robinson that did not have an itemized receipt, mileage claims from the extension office, adjusting Kami Wills mileage claim to reflect mileage as listed on the Nebraska mileage chart and discussed Cody Nye's claim for mowing & trimming of Fairview Cemetery. The Board will ask for mowing maintenance proposals at the beginning of the 2020 year. Chairman Hashman requested that County Clerk Messersmith contact WESTCO office for a complete list of gas cards and numbers currently issued to Box Butte County.



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Brenda Croswell, 5890 Lincoln Rd., Lot 2, Alliance, NE, came before the Board to discuss zoning problems they have had regarding obtaining bank financing. County Attorney Curtiss explained variances and County Assessor talked about “sites of record” prior to Box Butte County zoning beginning in 2001. County Attorney Curtiss stated that Zoning Administrator Mike Johnson should not be giving legal advice and that the Croswells have been adversely affected by the Zoning Administrator giving legal opinion. Commissioner Lore stated that this needs to be figured out. County Attorney Curtiss requested that the Croswells and Mr. Johnson be on the October 7, 2019 agenda in order to resolve zoning issue.

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Following the correcting of two claims, Susan Lore moved to sign and approve monthly claims as corrected, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike McGinnis moved allowing Chairman Hashman to sign Certification of Cost Allocation Plan with MAXIMUS, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike McGinnis moved to accept and sign Clerk of District Court’s annual inventory statement, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Chairman Hashman resumed the 2019-2020 fiscal year budget hearing at 10:46 a.m. with roll call: McGinnis, Lore, and Hashman present. At this time, Chairman Hashman asked the public for any comments twice.

At 10:47 a.m., Susan Lore moved to close the public hearing, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore moved to approve Resolution 2019-11: Allowable Increase of Restricted Funds (1%), seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike McGinnis moved to approve Resolution 2019-12: Property Tax Request 2019-2020, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore moved to approve Resolution 2019-13: Box Butte County Budget Document Resolution of Adoption and Appropriations, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Susan Lore moved to approve Resolution 2019-14: Authorization/Reauthorization of Petty Cash Funds, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

County Treasurer Val Bell submitted a list of personal property taxes from the Distress Warrant that appear uncollectible. Susan Lore moved to approve Resoltuion 2019-15, striking years 2013 and prior, seconded by Mike McGinnis. McGinnis, no; Lore, no; Hashman, no. Motion did not carry.

Susan Lore moved allowing Chairman Hashman to sign Resolution 2019-15 as corrected by County Attorney Curtiss, correcting paragraph three, (Whereas, the Board of County Commissioners has reviewed this list and have not marked any taxes to ceases collection efforts and be stricken to the extent allowed by law), seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

County Treasurer Bell provided the annual delinquent tax report that is required each September for the Board’s review, and will be published in February 2020.

Wildlife Specialist Randy Benben had requested to be on the agenda to inform the Board that prairie dog control in Box Butte County along with Sheridan County will expire on September 18, 2019. Mr. Benben encouraged the Board to contact Senators in Lincoln regarding wildlife services, stating that the County is paying for services the County will not be receiving.



Box Butte County Board Minutes



Road Superintendent Keegan provided a road update on Nance Rd. stating that the west end is near completion and the east end will begin this week. Ms. Keegan informed the Board of the recent FEMA visits and that more information will be sent into the portal.

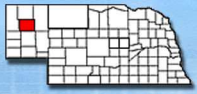
Commissioner McGinnis questioned how much money the county would use out of the county's inheritance fund to be used for the courthouse renovation project and how quickly the Treasurer would have funds available. County Attorney Curtiss explained the difference between a line of credit and a letter of credit. County Attorney Curtiss will request construction line of credit letters from the two local financial institutions that have expressed an interest, with those letters due on October 7, 2019. Willdan representatives will be meeting with department heads on September 23, 2019 to discuss renovations.

With all agenda items addressed, Chairman Hashman adjourned at 12:25 p.m.

Chairman

Attest: _____

County Clerk



Box Butte County Board Minutes



BOOK M PAGE 2019 - 27

The Box Butte County Commissioners met in an open and public special meeting 12:00 p.m., September 23 2019, in Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Public Notice of Budget Hearing and Summary was published September 18, 2019, in the Alliance Tribune Herald, with agenda information emailed to Board members and posted on the county website September 19, 2019. Chairman Hashman called the meeting to order at 12:00 p.m. Roll call: Susan Lore, Doug Hashman, and Mike McGinnis present. County Clerk Judy Messersmith recorded the proceedings. The Pledge of Allegiance was recited and Chairman Hashman acknowledged the Open Meeting Act posted on the North wall of the board room. Susan Lore moved to accept the agenda as printed, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Regional Care Inc. representatives provided Specific Reinsurance Report, Aggregate Monthly Report, and Annual Summary Report for Box Butte County health plan.

Administrative fees were discussed along with waiting period coverage date and broker responsibilities.

Susan Lore moved to request proposals for health insurance broker, seconded by Doug Hashman. Marge Chapman, FARM representative, could provide a list of available brokers. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Proposal for broker will be an agenda item for the November 4, 2019 board meeting.

Following the review of renewal options and the discussion of administrative fees, Mike McGinnis, moved to enter into renewal with current carrier Everest Reinsurance Company IOA Re with no change to the current administrative fees, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Willdan representative Justin Pape provided an update with regard to the courthouse renovations. Contractors with Snell & Mischnick were present. Department heads provided specific dates that their offices will be the busiest for renovation construction consideration. Mr. Pape will provide updates and the possibility of construction could begin in six weeks. action taken.

Chairman Hashman adjourned at 1:45 p.m.

Attest: _____

Board Chairman

County Clerk



Box Butte County Board Minutes



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Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., October 7, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on September 25, 2019, with agenda information emailed to board members and posted on the county website October 4, 2019. Vice-Chairperson Susan Lore called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis and Susan Lore present. Mike McGinnis moved to excuse Commissioner Doug Hashman, seconded by Susan Lore. McGinnis, yes; Lore, yes. Motion carried. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Vice-Chairperson Lore acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, absent. Motion carried. No public comment on agenda items. Susan Lore moved to approve September 16, 2019 minutes and September 23, 2019 special meeting minutes as written and emailed to the Board, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, absent. Motion carried.

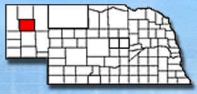
Susan Lore moved to approve and sign monthly payroll claims and a claim to Gene Steffy Chrysler for the sheriff office patrol vehicle, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, absent. Motion carried. **GENERAL:** Net Payroll 121,649.43; AFLAC 1,977.54; American Life Insurance Corp 590.02; Bank of the West 39,811.38; Box Butte County Treasurer 133.00; Box Butte County Treasurer 98,370.00; Gene Steffy Chrysler 27,246.00; Lincoln National Life Insurance 226.01; NE Child Support Payment Center 782.85; Retirement Plans Division/Ameritas 23,127.01; St of NE Dept of Revenue 4,905.83; US Dept of Education 379.80; Vision Care Direct 98.46. **ROAD:** Net Payroll 37,536.20; AFLAC 253.24; Ameritas Life Insurance Corp 188.22; Bank of the West 7,693.17; Box Butte County Treasurer 1,412.00; Lincoln National Life Insurance 6.80; Nationwide Management Services 354.91; NE Child Support Payment Center 1,660.00; Retirement Plans Division/Ameritas 2,379.38; State of Nebraska Dept of Revenue 1,542.31; Vision Care Direct 3.80.

Mike McGinnis moved to accept and sign County Clerk/Register of Deeds and Clerk of District Court monthly reports, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, absent. Motion carried. Correspondence was acknowledged and Commissioners reported on meetings they had recently attended.

County Attorney Terry Curtiss provided background history regarding property owned by Terry and Brenda Croswell and previous variances they had received from the county. Brenda Croswell was present and stated that she and her husband had been denied financing because she said the financial institution had indicated that their property is non-compliant. Box Butte County zoning administrator Mike Johnson stated that there are differences between a variance, non-compliant and non-conforming properties. Mr. Johnson said he had spoken to a lady from an Omaha bank. Mr. Johnson went on to state that this property is non-compliant, stating that he calls it a legal lot but it is non-conforming, not meeting the 5-acre requirement. County Attorney Curtiss will call Mr. Milligan, an attorney, that Mr. Johnson claims is an expert on zoning. At this time, Vice-Chairperson Lore informed Brenda Croswell and Mike Johnson that zoning will be an agenda item on the October 21, 2019 agenda, allowing for County Attorney Curtiss to contact Mr. Milligan. No action taken.

Veteran Service Officer Dennis Laughlin had requested raises for the veteran's drivers and office staff, retro to September 1st. Vice-Chairperson Lore stated that employees will receive a 1.5% cost of living raise beginning January 1, 2020. Ms. Lore asked Mr. Laughlin to check his budget request to make sure those increases were included. No action taken.

Alliance Police Chief John Kiss requested the approval for construction of a wall, adding an office for the Chief of Police in the law enforcement building. This will add an eight foot wall with a doorway. Susan Lore moved allowing the City of Alliance to add a wall, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, absent. Motion carried.



Box Butte County Board Minutes



Mike McGinnis moved to open Board of Equalization at 10:00 a.m., seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, absent. Motion carried. Mike McGinnis moved to adopt Resolution 2019-16: Box Butte County Levies, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, absent. Motion carried. At 10:02 a.m., Mike McGinnis moved to close Board of Equalization, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, absent. Motion carried.

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Continuing with courthouse renovation discussion, County Treasurer requested that computer ports be reinstalled in the election office room #200, to be used during the renovation process. Susan Lore moved to allow the installation of computer ports in the election office, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, absent. Motion carried.

Veteran's office employee Kami Wills requested additional mileage reimbursement for transporting several veterans. Commissioner Lore stated that all employees are to abide by the mileage chart the county had adopted. The Board discussed the use of personal and county vehicle use for the veteran's office. Veterans Service Officer Dennis Laughlin had brought information to the Board regarding a new vehicle that will be an agenda item for the October 21, 2019 meeting, as a vehicle purchase was not an agenda item for this regular meeting. The Board informed Ms. Wills that the county has a Dodge Durango currently located at the Extension Office that the veteran's office can use when available. No action taken.

Pages 1 and 3 of Catastrophic Leave section had been inadvertently left out of the current handbook. All 4 pages will be distributed to all department heads in order for copies to be made for their employee handbooks. No action taken.

Vice-Chairperson Lore read courthouse renovation financing proposal letters from Farmers State Bank and First National Bank. Mike McGinnis moved to accept First National Bank's financing proposal, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, absent. Motion carried.

Road Superintendent Barb Keegan provided a road and equipment report. Ms. Keegan had accepted the county's NIRMA dividend in the amount of \$8,473.00 and an award at the recent NIRMA seminar held in York, NE. Ms. Keegan asked to allow overtime for employees in order to complete FEMA requirements, with Commissioner Lore stating that the county needs to do what is required and Commissioner McGinnis stated that up to 15 hours of overtime would be allowed for office staffing per month.

Susan Lore moved to sign Agreement 2019-10 between M.C. Schaff & Associates, Inc. and Box Butte County for professional services for County Road 59, Cass Road and Hayes Road improvements, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, absent. Motion carried.

Quarterly jail visit will be added to the October 21, 2019 meeting agenda.

With all agenda items addressed, Vice-Chairperson Susan Lore adjourned at 11:20 a.m.

Attest: _____

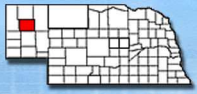
Chairman

County Clerk



Box Butte County Board Minutes





Box Butte County Board Minutes



BOOK N PAGE 2019 - 29

The Box Butte County Commissioners met in an open and public regular meeting at 9:00 a.m., October 21, 2019, in Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published October 9, 2019, in the Alliance Times Herald, with agenda information emailed to Board members and posted on the county website October 18, 2019. Chairman Hashman called the meeting to order at 9:00 a.m. Roll call: Susan Lore and Doug Hashman present. Susan Lore moved to excuse Commissioner Mike McGinnis, seconded by Doug Hashman. Lore, yes; Hashman, yes. Motion carried. County Clerk Judy Messersmith recorded the proceedings. County Attorney Terry Curtiss present. The Pledge of Allegiance was recited and Chairman Hashman acknowledged the Open Meeting Act posted on the North wall of the board room. Doug Hashman moved to accept the agenda as printed, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, absent. Motion carried. No public comment on agenda items. Doug Hashman moved to table approving the October 7, 2019 minutes until Commissioner McGinnis is present, as Chairman Hashman would need to abstain due to his absence at the October 7, 2019 board meeting, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, absent. Motion carried. October 7, 2019 minutes will be added to November 4, 2019 agenda.

At 9:04 a.m., Chairman Hashman recessed from the Commissioner Room in order for the Commissioners to attend and speak to the County Government Day students in the District Court Room.

At 9:41 a.m., Chairman Hashman resumed the meeting in the Commissioner Board Room. Roll call: Susan Lore, present; Doug Hashman, present; Mike McGinnis, absent.

No elected official's reports were presented and correspondence was acknowledged. Board members reported on various meetings they had recently attended.

Susan Lore moved to approve the purchase of a 2019 Ford Flex 7-Passenger Vehicle from Cover-Jones Motor Company, in the amount of \$27,400.00 from the Veteran's Aid Fund, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, absent. Motion carried. Commissioner Lore also stated that the Dodge Durango, currently housed at the Extension Office, is also available to transport Veterans.

County Attorney Terry Curtiss had spoken to Attorney David Ptak, who has expertise in zoning, regarding the Terry and Brenda Croswell tract of land, located in the SW1/4 Section 6-Township 25-Range 47. Box Butte County Zoning Administrator Mike Johnson was present and offered his opinion using the terms of non-conforming or non-compliant lot. County Attorney Curtiss stated that the Croswell property had been granted a variance and was legal and conformed to zoning requirements. County Attorney proposed that he contact First National Bank, informing the loan officers that the Croswell land is considered a legal property. Susan Lore moved allowing County Attorney Curtiss to contact First National Bank regarding the Croswell property, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, absent. Motion carried.

Mike Stodden, owner of property at 407 and 411 Black Hills Avenue, with DHHS currently housed in the 411 Black Hills property, came before the Board to request an increase in rent. Mr. Stodden stated the rent had been the same the last two years. County Attorney Curtiss suggested that Mr. Stodden provide a written proposal for the 2020-2021 fiscal year, to be considered for the new fiscal year.

James Jelinek and Zach Jelinek described Frontage Road along highway 385 and the need for field access to their agricultural properties located in section 34-township 25-range-48 and section 5-township 24-range 48. The Jelineks and Terry Curtiss stated that they anticipated more favorable results from the Nebraska Department of Transportation if political subdivisions were supportive of the land owners needing access to their agricultural property. Susan Lore moved allowing County Attorney Curtiss to provide the Jelineks a letter of support from the County of Box Butte for two driveways, seconded by Doug Hashman. Road Superintendent Barb Keegan said that a turn lane is already built into the highway. Lore, yes; Hashman, yes; McGinnis, absent. Motion carried.



Box Butte County Board Minutes



Following road and equipment report, Doug Hashman moved to sign Resolution 2019-17: County Annual Certification Program Compliance Form 2019, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, absent. Motion carried.

Susan Lore moved to sign Resolution 2019-18: Year-end Certification of County Highway Superintendent Form 20 seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, absent. Motion carried.

Courthouse renovations and financing updates were reported, with financing documents to be a November 4, 2019 agenda item and heard roof replacement progress report. No action taken.

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Quarterly jail visit (47-109) will be added to the November 4, 2019 agenda, allowing for all Board members to be present.

Susan Lore moved, seconded by Doug Hashman to sign monthly claims as presented and approved. Lore, yes; Hashman, yes; McGinnis, absent. Motion carried.

Chairman Hashman adjourned at 12:50 p.m.

Attest: _____

Board Chairman

County Clerk



Box Butte County Board Minutes



BOOK N PAGE 2019 – 30

Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., November 4, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on October 23, 2019, with agenda information emailed to board members and posted on the county website October 31, 2019. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Motion carried. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda with the timely amendment, adding Alliance City Manager to the agenda, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items.

Added to the agenda was Alliance City Manager, Jeff Sprock. Mr. Sprock was present to inform the Board of the City's willingness to partner with the County in order to replace curbs, street gutter, lighting and sidewalk in the 500 block of Box Butte Avenue. County Attorney Curtiss will provide an updated memo of understanding to the City for their approval. Ideal time frame for sidewalk replacement and new lighting would be next spring/early summer, and County Attorney stated that this project would need to be put out for bids.

Doug Hashman moved to table action on courthouse financing resolution and documents until November 18, 2019 meeting, allowing for County Attorney Curtiss to review documents, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Commissioner Susan Lore described the condition of the stain glass dome at the top of the courthouse, stating that repairs are needed and that the ideal time to repair the stained glass is during the renovation of the courthouse building. Valerie Keenan, owner of Stained Glass Visions had provided her opinion and estimated costs for repair. Chairman Hashman suggested that Berggren Architects be contacted prior to any decisions made for glass repair. No action taken. The stain glass dome will be a November 18, 2019 agenda item.

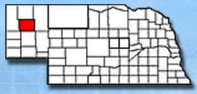
Mobius Communication representatives Joni Jespersen and Tanya Mayer discussed with the Board the recent opportunity for another grant to extend fiber within rural Nebraska. The pre-application due date is December 6, 2019. Doug Hashman made a motion to offer support for Mobius' grant request application, seconded by Mike McGinnis. Mobius will request the entire \$75,000.00 available from the internet enhancement fund. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike McGinnis moved to approve October 7, 2019 minutes as written, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, abstain. Motion carried. Doug Hashman moved to approve October 21, 2019 minutes as written, seconded by Susan Lore. McGinnis, abstain, Lore, yes; Hashman, yes. Motion carried.

Mike McGinnis moved to accept and sign Clerk of District Court October monthly report, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Correspondence was read and acknowledged and the Commissioners reported on meetings they had recently attended.

County Treasurer Val Bell discussed with the Board options the County could take as part of the Kmart bankruptcy in order to collect \$1,600.00 owed to the County. Mike McGinnis moved to end taking collection steps as soon as possible, as contracted attorney fees will soon be more than the \$1,600.00 owed to the county, seconded by Susan Lore. McGinnis,



Box Butte County Board Minutes



yes; Lore, yes; Hashman, yes. Motion carried. County Attorney Curtiss will contact attorney Vic Covalt to take steps to close the file.

The Board and County Attorney discussed Mike Stodden's proposal for DHHS space rent. The County is currently renting space from Mr. Stodden at 411 Black Hills Avenue. Mr. Stodden is requesting an increase in rent each year beginning with the 2020 fiscal year. The Board will review Mr. Stodden's request during the January 21, 2020 board meeting. No action taken.

Road Superintendent Barb Keegan provided a road and equipment report. Ms. Keegan updated the Board on FEMA projects. Installation for new 911 signs were discussed, with Road Superintendent Keegan

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providing history on how the signs were initially installed by the county's road department. Another option for new E911 signs to be installed was to offer a contract for installation. No action taken.

Mike McGinnis moved to enter into executive session at 11:42 a.m., to discuss a payroll issue, with Commissioners McGinnis, Lore, Hashman and County Attorney Curtiss present, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Chairman Hashman requested for County Clerk Messersmith to join closed session at 11:54 a.m. Mike McGinnis moved to close the executive session at 12:00 p.m., that had been called to discuss a payroll issue, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.

Commissioner McGinnis telephoned Veteran Service office employee Kami Wills, informing Ms. Wills that sick leave she had requested would need to be coded as vacation hours. The employee handbook states that sick leave will be considered for a non-work-related bona fide illness or injury. Sick leave may be granted for an employee taking care of an immediate family member that is ill.

Susan Lore moved to approve and sign monthly payroll, with the correction of sick hours to vacation hours for employee Kami Wills, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. **GENERAL:** Net Payroll 126,093.57; AFLAC 1,977.54; Ameritas Life Insurance Corp 570.12; Bank of the West 41,505.69; Box Butte County Treasurer 133.00; Box Butte County Treasurer 95,802.00; Lincoln National Life Insurance 222.18; NE Child Support Payment Center 708.06; Retirement Plans Division/Ameritas 23,892.12; St of NE Dept of Revenue 5,208.91; US Department of Education 364.86; Vision Care Direct 98.46. **ROAD:** Net Payroll 39,955.42; AFLAC 253.24; Ameritas Life Insurance Corp 178.22; Bank of the West 8,233.72; Box Butte County Treasurer 1,282.00; Lincoln National Life Insurance 6.80; NE Child Support Payment Center 1,660.00; Retirement Plans Division/Ameritas 2,504.76; St of NE Dept of Revenue 1,738.67; Vision Care Direct 3.80.

With all agenda items addressed, Chairman Hashman adjourned at 12:25 p.m.

Chairman

Attest:

County Clerk



Box Butte County Board Minutes



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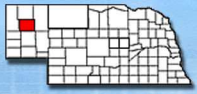
Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., November 18, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on November 6, 2019, with agenda information emailed to board members and posted on the county website November 15, 2019. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Motion carried. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. Deputy County Attorney Marissa Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items. Mike McGinnis moved to approve the November 4, 2019 minutes as written and emailed to the Board, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to accept and sign the County Clerk/Register of Deeds monthly report, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Correspondence was acknowledged and board reports were heard.

Deputy County Attorney Marissa Curtiss presented documents including Resolution 2019-19: authorizing the county to enter into a construction loan not to exceed \$3,200,000. First National Bank of Alliance Branch President John McGhehey informed the Board of the IRS requirements for tax exempt documentation. Susan Lore moved to acknowledge and sign the Acknowledgment of Receipt of Notice of Meeting document, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike McGinnis moved allowing Chairman Hashman to sign Resolution 2019-19, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. (Resolution 2019-19): A resolution of the Board of Commissioners (The Board) of the County of Box Butte, Nebraska (the County) authorizing the issuance by the County of its limited tax county building bonds, series 2019, in one or more series and in aggregate principal amount of not to exceed \$3,200,000, to pay the costs of constructing and/or improving the county courthouse; authorizing certain officials to determine the aggregate principal amount, the principal amount and maturity date of each maturity, the interest rates, the redemption provisions, and other terms relating to the bonds, to sell the bonds on behalf of the county and execute all necessary contracts and agreements relating thereto, and to designate a registrar and paying agent with respect to the bonds, all as provided and subject to the terms herein; prescribing the form of the bonds; providing for a special levy and collection of taxes to pay the principal of, premium, if any, and the interest on said bonds; authorizing the delivery of the bonds to the purchaser thereof; designating the bonds as qualified tax-exempt obligations; adopting certain post-issuance tax compliance and disclosure policies and procedures with respect to the bonds; and authorizing certain actions and documents and prescribing other matters relating thereto.

Susan Lore moved allowing Chairman Hashman to sign loan documents finalizing the loan for remodel, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

David A. Schaff, P.E., with M.C. Schaff & Associates provided an engineering follow-up on Hayes Road, Cass Road, and four separate locations on CR 59. M.C. Schaff & Associates had been retained by the county to provide an analysis, alternatives, cost estimates and recommendation for these locations. Box Butte County residents Ken & Pam Klaes and Mike & Gayle Dietrich were present, adding to the discussion and asking questions regarding the CR59 projects. Mr. Schaff discussed a project currently being used in Texas, recycling tires, removing the sidewalls, securing the tires and using a product to overlay on the tires. Mr. Schaaf stated that this procedure has not been used in Nebraska at this time, and this would be a pilot road project. Commissioner Lore stated that this would be an exciting project to try, as county roads have been a problem for years. Mr. Schaff went on to say that Nebraska Department of Roads would like to have



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further discussion regarding recycled tires and he would like to do a pilot spot within the county. County residents Klaes and Diectrichs both questioned how the tires would be secured, concerned that bolts could eventually work loose and damage vehicle tires.

Susan Lore moved allowing M.C. Schaaf & Associates to submit the Box Butte County FEMA Road Repair study to FEMA, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Chairman Hashman recessed at 10:40 a.m.

Chairman Hashman resumed the regular meeting at 10:50 a.m. Roll call: McGinnis, Lore, Hashman present.

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Road Superintendent Barb Keegan provided road and equipment updates, discussing updated safety manual, equipment repairs and road conditions.

Box Butte County Treasurer Val Bell had emailed the Board the Personal Property Tax Distress Warrant list for their review. No action taken.

Doug Hashman moved to name Mike McGinnis as alternate to cast ballot during the 2019 NACO officer election to be held December 13, 2019 during the December 2019 NACO Conference, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Building and Grounds employee Lori White provided an update on the stain glass dome. Rod Scott from Architectural Glass Arts in Lincoln, NE will inspect the glass when in this area. Other updates included some damage to the building as roof was being repaired and equipment being unloaded. Willdan has been contacted regarding these claims.

Commissioners reviewed monthly claims, with Commissioner Lore to write a letter to all departments that the county will not allow for tax dollars to fund giveaways such as candy in the future. Mike McGinnis moved to approve and sign monthly claims, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Commissioners stated that they had, at times, all inspected the new sidewalk repairs at the jail. The next quarterly jail visit will be in January 2020.

With all agenda items addressed, Chairman Hashman adjourned at 11:45 a.m.

Attest: _____

Chairman

County Clerk



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Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., December 2, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on November 20, 2019, with agenda information emailed to board members and posted on the county website November 27, 2019. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Motion carried. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Doug Hashman moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items. Prior to approving minutes, Commissioner Lore noted that a zero had been omitted in paragraph two and cast had been misspelled in paragraph three on the second page. Following the corrections being made, Susan Lore moved to approve and sign November 18, 2019 minutes as corrected, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. With no elected officials reports, correspondence was acknowledged and board reports were heard.

Box Butte County Treasurer Val Bell informed the Board of the homestead tax loss in the amount of \$440,420.84, stating that the County of Box Butte receives six payments, between February and July from the state for homestead tax loss. No action taken.

Marty Petersen and Lori Brennan from Gregory's Insurance were present to discuss agenda item for health brokerage services. Mike McGinnis moved to table health plan brokerage services action until the December 16, 2019 meeting, seconded by Susan Lore. Allowing for all five companies that had requested to provide brokerage services the opportunity to address the Board and for the Board to have adequate time to review all proposals. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

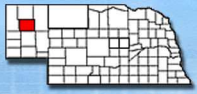
Chairman Hashman provided an update on renovations and progress, stating that he had met with Alliance City Manager to discuss the street lighting, curb and gutter on Box Butte Avenue in front of the courthouse. Lighting will continue in front of the courthouse matching those newly installed lights in the downtown area. Willdan plans to have weekly meetings with courthouse staff to provide updates on scheduling and progress during the renovation.

Road Superintendent Barb Keegan provided a road and equipment report, stating that the 1980 dump truck needs an injection pump and that she believes the truck is not worth repairing. The completion of lighting in the road building at 101 Howard Street has left pallets of old lights, with Commissioner Lore declaring them surplus and for the road department to list them for sale. Superintendent Keegan said that new E911 signs have arrived and asked who will install them. Chairman Hashman will discuss installation cost at the next E911 board meeting.

Road Superintendent Keegan informed the Board that, as agenda item stated, there has been a request for a stop sign at CR 68 & Perkins Rd. Ms. Keegan went on to state that an engineering study is needed for a stop sign installation. No action taken.

No action taken for approval for the road safety manual, as Chairman Hashman wanted to review the changes from the current safety manual to the proposed manual.

The 1 & 6 year road plan hearing has been set for February 10, 2020, at 2:00 p.m.



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At 11:35 a.m., Mike McGinnis moved to recess until 10:00 a.m., December 4, 2019 to sign payroll, seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Chairman Hashman resumed the board meeting at 10:05 a.m., December 4, 2019, to sign payroll/claims in the County Clerk's Register of Deeds vault, as posted. County Clerk Judy Messersmith called roll: Mike McGinnis, Susan Lore and Doug Hashman present.

County Treasurer Val Bell, Road Superintendent Barb Keegan, and road employee Karna Hansen were present for payroll discussion. Employees working through noon hours, the prompt notification of vacation, sick, comp and gap hour use prior to printing payroll was discussed. Commissioner Lore requested to add payroll time and attendance discussion to the December 16, 2019 meeting agenda.

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Commissioner Lore left the meeting at 10:40 a.m.

Chairman Hashman recessed the meeting at 10:47 a.m., and will resume at 1:15 p.m., in order to sign balanced payroll and claim sheets.

Chairman Hashman resumed the meeting at 1:15 p.m., with County Clerk Messersmith taking roll call: Mike McGinnis, present; Susan Lore, present; Doug Hashman, present.

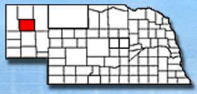
Susan Lore moved to accept and sign payroll as presented, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. **GENERAL** Net Payroll: 127,511.56; AFLAC 1,977.54; Ameritas Life Insurance Corp 570.12; Bank of the West 41,627.87; Box Butte County Treasurer 133.00; Box Butte County Treasurer 95,802.00; Lincoln National Life Insurance 222.18; NE Child Support Payment Center 893.56; Retirement Plans Division/Ameritas 23,559.10; St of NE Dept of Revenue 5,314.89; US Dept of Education 448.92; Independent Eye Care Professionals 98.46. **ROAD** Net Payroll: 34,612.84; AFLAC 253.24; Ameritas Life Insurance Corp 178.22; Bank of the West 6,998.97; Box Butte County Treasurer 1,282.00; Credit Management Services, Inc 299.98; Lincoln National Life Insurance 6.80; NE Child Support Payment Center 1,410.00; Retirement Plans Division/Ameritas 2,182.93; St of NE Dept of Revenue 1,435.77; Independent Eye Care Professionals 3.80.

Chairman Hashman adjourned at 1:26 p.m.

Attest: _____

Chairman

County Clerk



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Box Butte County Commissioners met in an open and public regular meeting, at 9:00 a.m., December 16, 2019, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on December 4, 2019, with agenda information emailed to board members and posted on the county website December 13, 2019. Chairman Hashman called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Mike McGinnis, Susan Lore and Doug Hashman present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Terry Curtiss, present. Following the Pledge of Allegiance, Chairman Hashman acknowledged the open meeting act posted on the North wall of the County Board Room. Mike McGinnis moved to accept the agenda as printed, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No public comment on agenda items. Prior to approving minutes, Chairman Hashman requested that paragraph four include that County Attorney Curtiss had also attended the meeting with the Alliance City Manager to discuss street lighting. Susan Lore moved to approve December 2, 2019 minutes with the correction, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to accept and sign Clerk of District Court and County Clerk/Register of Deeds monthly reports, seconded by Mike McGinnis. McGinnis, yes; Lore yes; Hashman, yes. Motion carried. Correspondence was acknowledged and Commissioners provided reports on board meetings they had recently attended.

Mike McGinnis moved allowing Chairman Hashman to sign Region 23 Emergency Declaration, declaring disaster from a November 29-30, 2019 blizzard, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Doug Hashman moved authorizing County Attorney Terry Curtiss to electronically sign Child Support Subaward Agreement, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

At 9:15 a.m., Susan Lore moved to open as BOARD OF EQUALIZATION, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved allowing Chairman Hashman to sign the correction book as County Assessor presented, with a removal of personal property, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Susan Lore moved to approve Sisters of St. Francis application for exemption form 457, as County Treasurer had recommended approval, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Mike McGinnis moved to close BOARD OF EQUALIZATION at 9:18 a.m., seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Prior to meeting with brokers to provide services for the county's health plan, County Attorney Curtiss and Chairman Hashman stated that discussions with the company representatives present are subject to the Open Meetings Act. The four companies present chose to meet with the board one company at a time in open session:

The Olson Group, 16820 Frances Street, Omaha, NE: Tim Olson, Molly Scholl & Julie Nelson.

Gregory's Insurance, 124 W 3rd, Alliance, NE: Marty Petersen & Lori Brennan.

Plummer Insurance Inc, 9732 US Hwy 26, Bridgeport, NE: Steve Jobman, Samantha Stoltenberg,
Mark Hillier & Brian Hillier.

J.G. Elliott Insurance Center, 1110 Circle Drive, Scottsbluff, NE: Nick Lease, Brennan Laum & Kesha
Heinzle.

Representatives of their companies provided information, background, references, the need to have employee meetings and education in order for employees to understand their health plan completely, the need for early participation prior to renewal time, costs and fees.



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Points West Insurance, 420 Glover Road, Sidney, NE: Dave McCarville had provided an email that he would be unable to attend the December 16th meeting.

Chairman Hashman recessed at 10:49 a.m.

Chairman Hashman resumed the meeting at 10:55 a.m., with roll call: Mike McGinnis, Susan Lore and Doug Hashman present.

Road Superintendent Barb Keegan provided a road and equipment report, informing the Board that the county will expect to receive \$11,923.40 in FEMA funds soon.

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Amanda Cotton, 2820 CR68, Alliance, NE was present to request a stop sign at CR68 & Perkins Road, stating that families and youth drivers use those roads and that a driver can not see until in the intersection due to mailboxes, weeds and the road sitting low. This stop sign request had been discussed at the December 2, 2019 meeting, with no action taken. Road Superintendent Keegan informed the Board that an engineering study would be required prior to setting a stop sign. Motion by Susan Lore to move forward with an engineering study, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Road Superintendent Keegan will contact at least two engineering firms.

Ms. Keegan informed the Board that the surplus lights had been listed on “it’s a guy thing” account, and she plans to work with a grant writer from Hemingford for FEMA projects. The Board members had reviewed the updated road safety manual. Susan Lore moved to approve the updated safety manual, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Jim Gardner, CPA (Gardner, Loutzenhizer & Ryan, P.C.) presented the audited financial statements for Box Butte County and provided a financial report for year ending June 30, 2019. Mr. Gardner justified the adjusted journal entries and further explained the need for sheriff fees to be remitted monthly. Susan Lore moved to accept the audit report as presented, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Mike McGinnis moved allowing Chairman Hashman to sign a Memorandum of Understanding between Box Butte County, NE and the City of Alliance, NE for curb repairs, sidewalk and streetlight improvements, and water main and curb stop replacements, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

At 12:07 p.m., Mike McGinnis moved to enter into executive session to discuss negotiation of health plan brokerage services, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. Board members McGinnis, Lore, Hashman and County Attorney Curtiss were present. At 12:22 p.m., Doug Hashman moved to close executive session that had been called for negotiation of proposals, seconded by Susan Lore. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried. No action taken.

Motion by Susan Lore to accept the brokerage services of Plummer Insurance for the county’s health plan, authorizing Commissioner McGinnis to work out final details, with effective date of January 1, 2020, seconded by Mike McGinnis. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

County Attorney Curtiss informed the Board of wage and hour laws, discussing the recording of hours worked and provisions for sick and vacation leave, as stated in the handbook. Commissioner Lore stated that employees requesting a correction of sick leave, vacation, comp time or gap time notify the clerk’s office with the number of minutes or hours that need to be added or subtracted. County Attorney Curtiss stated that requests need to be signed by both employee and elected official/department head. These balances will be as of December 31, 2019. Payroll sheets need to be in the office of the County Clerk by 1:00 p.m., on the first working day of the month, allowing time for tax withholdings, garnishments, child support, and retirement to be properly calculated. The county clerk’s office sends employee time



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sheets to departments several times a month, allowing for corrections to be made promptly and prior to the end of the month deadline. No action taken.

County Wellness Coordinator Michelle Robinson discussed access to the weight room located in the basement of the Slagle Building, stating at the present time only two employees are utilizing the facility. Ms. Robinson informed the Board that employees would like easier access to the room. Keys, key pad and liability waivers were also discussed. Ms. Robinson will contact NIRMA for a possible NIRMA assist grant for costs reimbursement of key pads or keys and locks. No action taken.

Courthouse renovations were reported on, with Willdan engineers meeting weekly, providing updates and progress to employees. No action taken.

Prior to approving monthly claims, the Board of Commissioners discussed current Werner Construction LLC claim in the amount of \$7,827.81 coded out of Inheritance Fund 2700 and an October 21, 2019 claim #19100192 in the amount of \$107,932.24 that was paid out of the Inheritance Fund. Both claims had been coded 2700 (Inheritance Fund) – 982-00-5-1205 (Bituminous Surfacing Contracts). During the fiscal budget workshop meetings held in August 2019, the Board and Road Superintendent discussed the need to “bridge” this funding from Inheritance Fund until money is received into the Highway Bridge Buyback Program Fund during the 2019-2020 fiscal year. County Treasurer Val Bell will contact the auditor for guidance when Highway Bridge Buyback Allocation funds are received in order to repay the county Inheritance Fund. Susan Lore then moved to approve monthly claims and sign the board preapproval report,

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seconded by Doug Hashman. McGinnis, yes; Lore, yes; Hashman, yes. Motion carried.

Chairman Hashman adjourned at 1:30 p.m.

Chairman _____ Attest: _____ County Clerk _____