



# Box Butte County Board Minutes



## BOOK M PAGE 2017 - 01

Box Butte County Commissioners met in an open and public regular meeting at 9:00 a.m., January 5, 2017, in the Commission Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice meeting was published in the Alliance Times Herald on December 31, 2016, with agenda information emailed to Board members January 3, 2017. Following an opening prayer, Chairperson Susan Lore called the meeting to order at 9:00 a.m. Roll call: Doug Hashman, Mike McGinnis and Susan Lore. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. The Pledge of Allegiance was recited and Chairperson Lore acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Mike McGinnis to accept the agenda as printed, seconded by Doug Hashman. Hashman, yes; McGinnis, yes; Lore, yes. Motion carried.

Doug Hashman moved to approve and sign monthly payroll and claims, seconded by Mike McGinnis. Hashman, yes; McGinnis, yes; Lore, yes. Motion carried. **GENERAL:** Payroll 117,972.46; AFLAC 1201.79; Ameritas Life Insurance 692.16; Bank of the West 41710.88; Box Butte County Treasurer 97016.00; Credit Management Services Inc 309.60; Lincoln National Life Insurance 187.28; NE Child Support Payment Center 50.00; Retirement Plans Division/Ameritas 21301.75; St of NE Dept of Revenue 4807.64. **ROAD:** Payroll 37,773.09; AFLAC 73.90; Ameritas Life Insurance Corp 178.36; Bank of the West 8767.60; Box Butte County Treasurer 1282.00; Lincoln National Life Insurance 6.80; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2343.80; St of NE Dept of Revenue 1617.98.

Susan Lore moved to appoint Mike McGinnis as Board Chairman, seconded by Doug Hashman. Hashman, yes; McGinnis, yes; Lore, yes. Motion carried. Susan Lore moved to appoint Doug Hashman as Vice-Chairman, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to allow the Commissioners to remain on the boards they are currently serving, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Those appointments being:

Chairman Mike McGinnis:

1. Extension Board
2. Box Butte Development Corporation
3. Vice-Chairman/Welfare Board
4. Box Butte General Hospital
5. Northwest Community Action
6. Region 23 Emergency Management Agency

Vice-Chairman Doug Hashman:

1. Panhandle Mental Health Board
2. Region I Office of Human Development
3. Panhandle Development & Disabilities
4. Area Agency of Aging
5. Alternate/Northwest Community Action
6. E911 Advisory Board

Commissioner Susan Lore:

1. Chairman/Welfare Board
2. Alternate/Panhandle Mental Health Board
3. Alternate/Region I Office of Human Development
4. Alternate/Agency of Aging
5. Public Health Board/Panhandle Partnership
6. Family Focus Committee
7. Senior Citizens Board



# Box Butte County Board Minutes



Doug Hashman moved that the Board of Commissioners will remain as Directors of Building and Grounds, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to appoint Barbara Keegan as Road Superintendent, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to appoint Cody Renkoski as Weed Superintendent, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

BOOK **M** PAGE

## 2017 - 01

Susan Lore moved to appoint Mike Johnson as Zoning Administrator, seconded Doug Hashman. Lore, yes; Hashman, yes; McGinnis yes. Motion carried.

Doug Hashman moved to appoint Dennis Laughlin as Veteran's Service Officer, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to appoint Deb Kraenow as 4-H Assistant, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis yes. Motion carried.

Susan Lore moved to declare Alliance Times Herald and The Ledger as official county newspapers, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to name the following banks as county depositories: Bank of the West (Alliance & Hemingford Branches); Wells Fargo Bank; NPAIT; First State Bank; Great Western Bank; Western Heritage Credit Union; Farm State Bank; First National Bank North Platte (Alliance Branch); and Sandhills State Bank, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Motion made by Susan Lore allowing County Treasurer to close First State Bank accounts, (two certificate of deposits and a money market account) bringing the monies back to Box Butte County financial institutions, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to declare KCOW/AM & KAAQ/FM as official county radio stations, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to name [www.boxbuttecounty.us](http://www.boxbuttecounty.us) as the county website, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to name Scott Bosse' as County Surveyor as needed, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to set the following holidays for 2017, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

### 2017 HOLIDAYS

- |                       |                        |
|-----------------------|------------------------|
| 1. New Years Day      | Fri. January 2, 2017   |
| 2. Martin Luther King | Mon. January 16, 2017  |
| 3. President's Day    | Mon. February 20, 2017 |



# Box Butte County Board Minutes



4. Arbor Day	Fri. April 28, 2017
5. Memorial Day	Mon. May 29, 2017
6. Independence Day	Mon. July 4, 2017
7. Labor Day	Mon. September 4, 2017
8. Columbus Day	Mon. October 9, 2017
9. Veteran's Day	Fri. November 10, 2017
10. Thanksgiving	Thurs. November 23, 2017
11. Day after Thanksgiving	Fri. November 24, 2017
12. Christmas Day	Mon. December 25, 2017

Doug Hashman moved to set regular board meeting dates for the first and third Mondays of each month, or the day after in case of a Monday holiday, and to move the September 18, 2017 meeting to September 19, 2017, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to set regular board meeting starting time at 8:30 a.m., seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

BOOK **M** PAGE

## 2017 – 01

Following reorganization, Susan Lore moved to approve December 19, 2016 and December 28, 2016 minutes as written, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to accept and sign Clerk of District Court monthly report, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence had been emailed to Board members and was available for public inspection. Commissioners reported on various meetings they had recently attended, and Commissioner Hashman reported that NIRMA will be sending a check for the 2007 Durango loss, with the county to retain the Durango and will have the vehicle repaired.

Susan Lore moved to open as Board of Equalization at 10:30 a.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved authorizing Chairman McGinnis to sign the correction book presented by County Assessor Robinson, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. At 10:44 a.m., Doug Hashman moved to close Board of Equalization, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis called recess at 10:45 a.m.

Chairman McGinnis resumed the meeting at 10:53 a.m., with roll call: Susan Lore, Doug Hashman, Mike McGinnis present.

Family Focus Coalition Director, Mary Wernke, presented applicant information. Doug Hashman moved authorizing Chairman McGinnis to sign Nebraska Crime Commission 2017 Community-based Juvenile Services Aid (CB), seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved authorizing Chairman McGinnis to sign Nebraska Crime Commission 2017 Community-based Juvenile Services Aid Enhancement (E), seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to appoint Shane Dye to the Box Butte County Extension Board and to appoint Gail Burke to fill the unexpired term to the Box Butte County Extension Board, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.



# Box Butte County Board Minutes



Road Superintendent Barb Keegan provided a road and equipment report, with the 1 & 6 year road hearing to advertised for February 6, 2017 at 10:15 a.m.

Susan Lore moved to enter into executive session at 12:12 p.m., for the protection of public interest or for the prevention of needless injury to the reputation of an individual to discuss a personnel matter with NIRMA attorney Pam Bourne via telephone conference, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to close executive session at 12:43 p.m., that had been called for the prevention of needless injury protection of public interest, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. No action taken.

Quarterly jail visit is postponed until January 17, 2017, following the employee appreciation dinner.

With no public comment, Chairman McGinnis adjourned at 12:55 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 02**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., January 17, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on January 11, 2017, with agenda information emailed to Board members January 12, 2017. Chairman Mike McGinnis called the meeting to order at 8:31 a.m. Roll call: Susan Lore, Doug Hashman and Mike McGinnis. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Susan Lore to accept the agenda with the addition of the Treasurer's Semi-Annual Statement, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to approve the January 5, 2017 minutes as written. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to accept and sign County Clerk/Register of Deeds/Election monthly report, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence had been emailed to all Board members and was available for public view, and Commissioners reported on meetings they had recently attended.

Susan Lore moved to support Heartland Expressway Association request in the amount of \$698.76, seconded by Mike McGinnis. Lore, yes; Hashman, no; McGinnis, yes. Motion carried. The Heartland Association payment will be submitted as part of the February 2017 claims.

Jerry Berggren, introduced Preservation Architect Michael A. Dixon to the Board, stating that Berggren Architects have now opened an office in Cheyenne WY.

Deputy County Treasurer Val Bell presented the Semi-Annual Statement to the Board.

Doug Hashman moved allowing Chairman McGinnis to sign the State of Nebraska, Department of Health and Human Services Health Clinic Licensure Renewal Application, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Road Superintendent Barb Keegan presented a road and equipment report, discussing with the Board possible projects for the 1 & 6 year road plan hearing to be held at 10:15 a.m., February 6, 2017.

Chairman McGinnis called recess at 10:10 a.m.

Chairman McGinnis resumed the meeting at 10:16 a.m., with roll call: Susan Lore, Doug Hashman, and Mike McGinnis.

Contracted Weed Superintendent Cody Renkoski provided updates and presented annual reports. Doug Hashman moved to authorize Chairman McGinnis to sign the corrected Noxious Weed Control Plan, Weed Control Authority Board Roster, Activity Report, Noxious Weed Infestation Report, and Budget Report seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to enter into closed session at 10:50 a.m. to discuss pending litigation with NIRMA attorney Pam Bourne, by telephone, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion





# Box Butte County Board Minutes



carried. Doug Hashman moved to close the closed session that had been called for pending litigation at 11:00 a.m., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. No action taken.

Motion made by Doug Hashman to approve and sign the settlement agreement and general release between Dwight A. Abbott and Box Butte County, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

## BOOK **M** PAGE **2017 – 02**

Susan Lore moved to enter into closed session at 11:05 a.m., to discuss threatened litigation with NIRMA attorney Pam Bourne, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. At 11:22 a.m., Susan Lore moved to close executive session that had been called to discuss threatened litigation, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. No action taken.

Chairman McGinnis called recess at 11:30 a.m., in order for all county employees to attend the annual employee appreciation dinner.

Chairman McGinnis resumed the meeting at 1:35 p.m., with roll call: Susan Lore, Doug Hashman, Mike McGinnis present.

Susan Lore moved to sign Resolution 2017-01 Nebraska Public Service Commission Grant, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to approve and sign monthly claims and payroll, less the \$10,921.20 claim from KONE, Inc. awaiting a copy of Contract #N40015047 from KONE, and adding a payroll check and accounts payable check totaling \$25,000.00 payable to Dwight A. Abbott as approved in the settlement agreement, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Commissioners Lore, Hashman and McGinnis visited the county jail for the first quarterly visit (47-109).

With no public comment, Chairman McGinnis adjourned at 3:15 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 03**

The Box Butte County Commissioners held a special meeting at 8:30 a.m., January 26, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of special meeting was posted January 21, 2017, at the Hemingford, NE Post Office, Alliance, NE Post Office, and front and back door of the County Courthouse, with agenda information emailed to Board members January 24, 2017. Following an opening prayer, Chairman McGinnis opened the special meeting at 8:34 a.m., with roll call: Susan Lore, Doug Hashman, and Mike McGinnis present. County Clerk Judy Messersmith recorded the proceedings of the meeting. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Susan Lore moved to accept the agenda as printed and emailed, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to enter closed session at 8:37 a.m., for a strategy session regarding threatened litigation with NIRMA Attorney Pam Bourne via telephone conference, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Chairman McGinnis requested Deputy County Attorney Aaron Bourne to enter the closed session at 9:00 a.m., with Deputy County Attorney Bourne leaving the closed session at 9:08 a.m.

At 9:31 a.m., Doug Hashman moved to close the closed session that had been called for the strategy session regarding threatened litigation, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis yes. No action taken.

In open session, Susan Lore moved to accept County Attorney Charlotte Hood's January 20, 2017 resignation, effective immediately, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to accept and sign the Settlement Agreement and General Release between Charlotte Hood and Box Butte County, effective January 26, 2017, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. All Board members signed the agreement as Chairman McGinnis initialed the pages.

Susan Lore moved to appoint Deputy County Attorney Aaron Bourne as Interim Box Butte County Attorney, to perform the functions of the office until a permanent successor is duly appointed or elected (32-563), seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Interim Box Butte County Attorney Bourne then asked Attorney Travis Rodak to start immediately as a Deputy County Attorney.

Chairman McGinnis stated that the Board will advertise for a permanent County Attorney. Commissioner Lore then stated that applications will be accepted soon, with the hopes to fill the position by March 1, 2017. Further discussion will be an agenda item for the February 6, 2017 regular board meeting.

Chairman McGinnis adjourned the special meeting at 10:03 a.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 04**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., February 6, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on January 25, 2017, with agenda information emailed to Board members February 2, 2017. Chairman Mike McGinnis called the meeting to order at 8:30 a.m. Roll call: Susan Lore and Mike McGinnis present, Doug Hashman absent. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. Acting Deputy County Attorney Travis Rodak present. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Susan Lore to accept the agenda as printed, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. K. Hutchinson had telephoned the morning of February 6, 2017 to be removed from the agenda regarding closing the courthouse during bad weather. Susan Lore moved to approve January 17, 2017 and January 26, 2017 minutes as written, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. Commissioner Hashman present at 8:37 a.m. Susan Lore moved to accept and sign the Clerk of the District Court monthly report seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence had been emailed to all Board members and was available for public view, and Commissioners reported on meetings they had recently attended.

Phillip W. Black, Community Liaison for Adrian Smith introduced himself and provided legislative updates. Mr. Black informed the Board he would be available in the courthouse lobby in the afternoon to meet with county residents.

Susan Lore moved to enter into closed session at 9:08 a.m., to discuss pending litigation with Box Butte County Sheriff Tammy Mowry and acting Deputy County Attorney Travis Rodak present, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. At 9:23 a.m., Doug Hashman moved to close executive session that had been called to discuss pending litigation, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. No action taken.

The Board of Commissioners discussed procedures and possible time frame for fulfilling the County Attorney position. The position will be advertised, with a postmark deadline of April 10, 2017 for applications to be received. Committee members will be selected to meet with candidates. Selecting committee members will be an agenda item for the February 21, 2017 meeting.

At 9:45 a.m. Doug Hashman moved to enter into closed session with NIRMA attorney Pam Bourne to discuss County Attorney/Interim County Attorney personnel matter, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Mike McGinnis moved to close the closed session at 10:12 a.m., with the option to return to closed session following the opening and closing of the advertised road hearing, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis called recess at 10:13 a.m.

Chairman McGinnis resumed the regular meeting at 10:16 a.m., with roll call: Susan Lore, Doug Hashman, and Mike McGinnis present.





# Box Butte County Board Minutes



Susan Lore moved at 10:18 a.m., to open the 1 & 6 year road plan public hearing that had been publically advertised, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Road Superintendent Barbara Keegan presented road maps and information. Those members of the public speaking included Charles Hamm requesting a project to include a portion of CR 67, Michael Collins requesting a project to include a portion of Keith Road, and Mike Colson questioned if a decision had been made on current project #219 or #233. Mike McGinnis moved to close the public hearing at 11:29 a.m., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

## BOOK **M** PAGE **2017 - 04**

Decisions for the 1 and 6 year road plans and Resolution 2017-02 will be added to the February 21, 2017 agenda, allowing the Commissioners time to review the roads and requests.

Susan Lore moved allowing Chairman McGinnis to sign the Nebraska Federal Surplus Property Application Eligibility Form, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to approve payroll and claims as recorded on the county's time and attendance program, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. **GENERAL - PAYROLL:** \$121,528.43; AFLAC 1,162.19; Ameritas Life Insurance Corp 682.68; Bank of the West 46,865.10; Box Butte County Treasurer 95,838.00; Credit Management Services, Inc 309.60; Lincoln National Life Insurance 184.63; NE Child Support Payment Center 50.00; Retirement Plans Division/Ameritas 23,039.05; State of Nebraska Dept of Revenue 5,722.24. **ROAD - PAYROLL:** \$38,202.02; Ameritas Life Insurance Corp 157.48; Bank of the West 9,030.95; Box Butte County Treasurer 1,282.00; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,396.71; State of Nebraska Dept of Revenue 1,690.06.

KONE elevator contract will be an agenda item for the February 21, 2017 board meeting, allowing time for the Commissioners to review the KONE contract that had been emailed.

Doug Hashman moved to continue the closed session at 12:16 p.m., that had been called to discuss County Attorney/Interim County Attorney personnel matter, seconded by Susan Lore. Interim County Attorney Aaron Bourne present, with Mr. Bourne leaving the closed session at 12:30 p.m. Mike McGinnis moved to close executive session at 12:43 p.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. No action taken.

With no public comment, Chairman McGinnis adjourned at 12:50 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 05**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., February 21, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on February 11, 2017, with agenda information emailed to Board members February 16, 2017. Chairman Mike McGinnis called the meeting to order at 8:30 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. Acting Deputy County Attorney Travis Rodak present. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the agenda with an addition added on February 17, 2017, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to approve February 6, 2017 minutes as written, seconded by Doug Hashman. Lore, yes; Hashman, yes; Mike McGinnis, yes. Motion carried. Susan Lore moved to accept and sign the County Clerk/Register of Deeds/Election monthly report seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence had been emailed to all Board members and was available for public view, Susan Lore and Doug Hashman reported on meetings they had recently attended.

Susan Lore moved to open Board of Equalization at 8:48 a.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Motion by Doug Hashman allowing Chairman McGinnis to sign the correction book as presented by County Assessor Michelle Robinson, correcting homestead exemption. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. At 8:51 a.m., Doug Hashman moved to close Board of Equalization, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Mike McGinnis concluded with his board reports following the adjourning of Board of Equalization.

County employees Michelle Robinson, Kim Burke-Smith, Ruthe Meter, Val Bell, Susie Cheek, Carol Kleinsasser, Shiloh Spence, Amy Jensen and Tiffany Elkins, along with KJ Hutchinson spoke to the Board of Commissioners regarding the time and attendance payroll system that was implemented by the Board, beginning with January 2017 payroll. Those in attendance questioned using vacation or comp time for the appreciation dinner, not being compensated for time the courthouse closed during bad weather and those wanting compensation for birthdays and other days off. Commissioner Lore stated that employees are paid for actual time worked unless they choose to use vacation or comp time that has been accumulated, in accordance with the current employee handbook. County Clerk Judy Messersmith stated that the first time using the system was very difficult and that MIPS staff had been working through the programming errors that had occurred, and that Employee Hourly Summary Reports will be available for supervisors and employees for the month of February 2017, with Board approval during the March 6, 2017 meeting. Board of Commissioners will provide an election form to employees, allowing for selection of overtime or comp time when earned.

Chairman McGinnis called recess at 10:12 a.m.

Chairman McGinnis resumed the meeting at 10:20 a.m., with roll call: Susan Lore, Doug Hashman, and Mike McGinnis present.

Box Butte County resident Todd Wells came before the Board of Commissioners to ask for information on how to condemn a manufactured home that is on land he had purchased April 2015, in the Rainbow Acres Subdivisions. Acting Deputy County Attorney Travis Rodak informed Mr. Wells that he would research the question and return a call to Mr. Wells later in the day.

Wellness Coordinator Michelle Robinson discussed with the Board a cost savings opportunity for AirMedCare membership that county employees could take advantage of as members of Panhandle Public Health District's Worksite Wellness Program. Information will be provided to department heads to share with their employees.



# Box Butte County Board Minutes



Doug Hashman moved authorizing Chairman McGinnis to advertise using a revised advertisement requesting a cover letter, resume and list of references for the appointed County Attorney position, seconded by Susan Lore. Applications will be accepted until April 10, 2017. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Appointing committee members to assist in the selection process for County Attorney appointment will be made during the March 6, 2017 meeting.

## BOOK **M** PAGE **2017 – 05**

Road Superintendent Barb Keegan presented an equipment and road report. Added to agenda was discussion and possible action for tractor rental. Susan Lore moved to accept a tractor lease for a John Deere tractor at a cost of \$13.25 per tractor hour, seconded by Doug Hashman. The tractor will be furnished by 21<sup>st</sup> Century Equipment. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to accept an Alliance Tractor & Implement Co. proposal to lease a New Holland tractor at a cost of \$13.00 per tractor hour, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, abstained. Motion carried.

Doug Hashman moved to approve a surplus list provided by Road Superintendent Keegan, seconded by Susan Lore. Items will be listed with Big Iron or Chadrad, including a safe that had been located in the County Treasurer's office. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Road project costs and time frames were discussed, along with requests that had been heard during the 1 & 6 year road plan at the previous meeting. Susan Lore moved to approve and sign Resolution 2017-02 adopting the 1 & 6 year road improvement program, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Items discussed included informal bidding for tree removal, bidding for a 2 mile project on CR 82, hiring summer help and keeping applications on file for 90 days.

Susan Lore moved to accept the KONE elevator 5 year renewal contract, seconded by Mike McGinnis. Lore, yes; Hashman, no; McGinnis, yes. Motion carried.

Susan Lore moved to approve and sign monthly claims as presented, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

NIRMA Attorney Pam Bourne was called to discuss the form to be provided to county employees to elect comp or overtime after 40 hours. Commissioner Lore will make the form available to county employees.

Deputy Treasurer Val Bell informed the Board money is now back in Box Butte County financial institutions. This had been discussed during reorganizational meeting on January 5, 2017.

Commissioner Hashman provided an update of venues for the Panhandle District Meeting to be held March 22, 2017. Box Butte County is the host county and has selected the WEBORG 21 CENTRE in Gering as the location.

With no further public comment, Chairman McGinnis adjourned at 1:33 p.m.

Attest: \_\_\_\_\_

Chairperson

County Clerk



# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 06**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., March 6, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on February 25, 2017, with agenda information emailed to Board members March 2, 2017. Chairman Mike McGinnis called the meeting to order at 8:31 a.m., following an opening prayer. Roll call: Doug Hashman and Mike McGinnis present, Susan Lore absent. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. Acting Deputy County Attorney Travis Rodak present. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the agenda as printed, seconded by Mike McGinnis. Hashman, yes; McGinnis, yes. Susan Lore absent. Motion carried. Doug Hashman moved to approve February 20, 2017 minutes as written, seconded by Mike McGinnis. Hashman, yes; Mike McGinnis, yes. Susan Lore absent. Motion carried. Mike McGinnis moved to accept and sign the County Clerk/Register of Deeds and Clerk of District Court monthly reports seconded by Doug Hashman. Hashman, yes; McGinnis, yes. Susan Lore absent. Motion carried. Correspondence had been emailed to all Board members and was available for public view, Doug Hashman and Mike McGinnis reported on meetings they had recently attended. Susan Lore joined the meeting at 8:45 a.m.

Doug Hashman moved to open Board of Equalization at 8:45 a.m., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Motion by Susan Lore allowing Chairman McGinnis to sign the correction book as presented by County Assessor Michelle Robinson, correcting a clerical error on a 2016 tax statement, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. At 8:48 a.m., Doug Hashman moved to close Board of Equalization, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Shana Brown, Alliance Cultural & Leisure Administrator and Alliance Community Services Director Janine Iossi came before the Board to request Box Butte County continued support for the public transit system. Ms. Brown stated that the renewal for the federal grant must be completed in three weeks. Ms. Brown and Ms. Iossi also discussed plans to better serve the Village of Hemingford. Chairman McGinnis hopes to include the transit request in the 2017-18 fiscal budget. Commissioner Hashman inquired about the older buses that had previously been titled to the County. Ms. Brown explained that when the older buses are sold a percentage of that amount will be returned to the County.

Chairman McGinnis moved the next four agenda items down allowing for Ms. Robinson to continue with her request to discuss compensatory time and payroll. County Assessor Robinson stated that it is her policy to give her employees an additional two hours paid time off for Heritage Days and allowing one employee to have one half day off paid per month. Ms. Robinson also requested to change an employee's payroll sheet, to take a vacation day of pay for her January birthday, with the County Clerk's office to make that change after a signed request is provided. Commissioner Lore asked if the one half day off with pay was a resolution or in the minutes or how it came about. Ms. Robinson stated it was due to no raises/cost of living increase years ago and that she could not remember exactly when it had started. KJ Hutchinson referred to Resolution 2016-09 in the current employee handbook stating that an office can set their own policy. Commissioner Lore stated that minutes or a Resolution needs to be established regarding birthdays or days off and that this will be determined during the March 20, 2017 board meeting. Any corrections needed could be made during the March payroll period to be paid on April 7, 2017. Commissioners Hashman and McGinnis stated that they felt the issues of birthdays, one half day paid and additional days off, appreciation dinner, and determining those hours between 35 and 40, should all be separate issues to be discussed during the March 20<sup>th</sup> meeting. Deputy County Attorney Travis Rodak will also research allowing an employee to designate comp time for hours worked greater than 35 and less than 40 hours per week. County Assessor Robinson had also added a \$200.00 bonus for all of her staff members because they worked hard and she has it in her budget.

Susan Lore then moved to enter into closed session at 9:53 a.m., for the protection of public interest, as per Section 84-1410, seconded by Doug Hashman. KJ Hutchinson questioned this agenda item, with County Clerk Messersmith stating that Judge Paul Wess had requested closed session. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Judge





# Box Butte County Board Minutes



Wess and Board members Lore, Hashman and McGinnis entered closed session. Doug Hashman moved to close the executive session at 10:16 a.m., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. No action taken.

Chairman McGinnis called recess at 10:17 a.m.

Chairman McGinnis resumed the meeting at 10:22 a.m., with roll call: Susan Lore, Doug Hashman, Mike McGinnis present.

## BOOK **M** PAGE **2017 - 06**

Doug Hashman moved to approve a Contract for Box Butte County Deputy County Attorney Services, with Travis Rodak, amending the ending date to Friday, June 30, 2017 under Terms of Contract #1. and #3., seconded by Susan Lore. KJ Hutchinson had a comment concerning the ability of a newly appointed County Attorney being able to hire their own deputy. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Mike McGinnis stated that April 10, 2017 will be the final date for letters, resumes and references for the vacant County Attorney position. Notice of opening has been advertised on the designated County website, NIRMA and NACO websites also. Additional advertising will take place at the Nebraska State Bar Association and newspaper. Committee members to assist with appointing a County Attorney will be named at the March 20, 2017 meeting.

Road Superintendent Barb Keegan provided a road and equipment report. Doug Hashman moved allowing Chairman McGinnis to sign the titles of a 1985 Chevrolet and 1996 Chevrolet to Big Iron, as these vehicles had been declared surplus at the previous board meeting, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes.

Doug Hashman moved allowing Road Superintendent Keegan to advertise for fuel bids, bidding up to 45,000 gallons. Sealed bids will be accepted until 2:00 p.m., March 28, 2017, to be publicly opened in the Commissioner Board Room at that time. Awarding or rejecting any or all bids will be an agenda item on the April 3, 2017 meeting, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Motion made by Doug Hashman to not allow the free one half day of pay for an employee in the Assessor's office at this time. Stating that the Board needs time to research this issue, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Motion made by Doug Hashman to strike the bonus pay from the Assessor's office at this time, seconded by Susan Lore. Susan Lore said more research needs to be done on the issue of bonus pay for county employees. County Treasurer Kim Smith agrees with County Assessor Robinson stating that it is her budget and monies can be spent. Deputy County Attorney Travis Rodak does not believe bonuses can be paid, but will research further. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis called recess at 12:13 p.m., allowing the office of the County Clerk to make changes in the payroll as motions had been made. County Clerk Messersmith stated it will take some time to make those changes and correct all withholdings.

Chairman McGinnis resumed the meeting at 1:30 p.m., with roll call: Susan Lore, Doug Hashman, Mike McGinnis present.

Susan Lore moved to approve payroll as recorded on the time and attendance program, with the changes stated in previous motions, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

**GENERAL:** Payroll 102,957.15; AFLAC 1,162.19; Ameritas Life Insurance Corp 671.28; Bank of the West 36,167.97; Box Butte County Treasurer 95,708.00; Credit Management Services Inc 325.33; Credit Management Services Inc 298.62; Lincoln National Life Insurance 183.95; NE Child Support Payment Center 50.00; Retirement Plans





# Box Butte County Board Minutes



Division/Ameritas 19,335.94; State of NE Dept of Revenue 3,977.59. **ROAD:** Payroll 33,574.97; Ameritas Life Insurance Corp 166.96; Bank of the West 7,686.90; Box Butte County Treasurer 1,282.00; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,100.79; State of NE Dept of Revenue 1,351.33.

Chairman McGinnis adjourned at 1:40 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



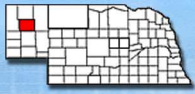
## BOOK **M** PAGE **2017 - 07**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., March 20, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on March 11, 2017, with agenda information emailed to Board members March 16, 2017. Chairman Mike McGinnis called the meeting to order at 8:30 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. Interim County Attorney Aaron Bourne and Deputy County Attorney Travis Rodak present. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Susan Lore to accept the agenda with an addition, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve March 6, 2017 minutes as written, seconded by Susan Lore. KJ Hutchinson requested that her remarks during public comment at the March 6, 2017 meeting regarding undue influence on the media be added to the minutes. Deputy County Attorney Rodak stated that public comment is generally not included in minutes, with Commissioner Hashman saying no action was taken on her comment. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. With no elected official's reports or correspondence, Board members reported on various meetings they had recently attended.

Deputy County Treasurer Val Bell presented the March 6, 2017 public delinquent tax sale report.

Susan Lore moved to open Board of Equalization at 8:47 a.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Motion by Doug Hashman allowing Chairman McGinnis to sign the correction book as presented by County Assessor Michelle Robinson, correcting three personal property statements, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. At 8:50 a.m., Doug Hashman moved to close Board of Equalization, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Deputy County Attorney Travis Rodak provided an opinion as to the ability of a County Department head to pay a bonus, and concluded that generally speaking, any such bonus payment would be considered a gratuity and would be impermissible by a Nebraska County. Commissioner Hashman had contacted Nebraska Department of Labor who had referred him to a U.S. Wage and Hour investigator. Mr. Hashman stated that government can allow 1 hour to 1 hour compensation for those hours worked between 35 hours to 40 hours. This opinion is different from the opinion previously stated from NIRMA Attorney Pam Bourne. Chairman McGinnis addressed the free one half day an employee in the Assessor's office has been receiving, stating his opinion is to follow the new handbook, which does not allow for a free one half day of pay. Susan Lore followed by stating it is up to a county official if they want to give out anything, in other words County Officials can do whatever they want. Ms. Lore stated that a lot of work went into the handbook, and it is a guide. Ms. Robinson said the free one half day went way back due to no cost of living increases for employees, with Ms. Lore stating that the County Board is not bound by a previous board, as there was not a resolution or anything in the minutes regarding a paid one half day off for any employee. Extension employee Carol Kleinsasser asked how many employees would be eligible to get a free one half day off, with the Board stating that there are seven current county employees that have been employed by the County longer than the employee in the Assessor's office that are not receiving a free one half day off. Ms. Robinson went on to say that she wants to pay her staff what she feels they deserve, and wants to be able to compensate one employee more than another if she wants too. KJ Hutchinson said this type of pay is based on merit not job title. Deputy Treasurer asked if employees would be compensated for the time attending the appreciation dinner. Treasurer Kim Smith wanted compensation for employees when the courthouse was closed due to bad weather. Ms. Lore informed Ms. Smith to try again to run comp time through payroll again. Chairman McGinnis addresses the 35 hour to 40 hour week again, with Attorney Rodak stating that best practice is to have both parties sign off if agreeable for comp time. At this time Doug Hashman moved to draft a Resolution for compensation amendment to the current handbook allowing one to one comp time greater than 35 hours for the 35 hour employees, as per federal guidelines, this will be signed and effective May 1, 2017, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.



# Box Butte County Board Minutes



County Government Day high school students were welcomed.

The Board viewed quarterly reports from Keep Alliance Beautiful.

Doug Hashman moved to appoint Mike McGinnis, John McGhehey, Susan Dyer, John Kiss, and David Briggs as an interview committee for reviewing applications for the vacant county attorney position, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Deadline to receive applications will be April 10, 2017 at 4:00 p.m.

## BOOK **M** PAGE **2017 - 07**

Mobius representative Patrick Maag provided a phone proposal for the road department offices that are similar to those already being used by the courthouse. Chairman McGinnis felt the \$1909.80 proposal was too much for two phones and would like information and costs from other companies. Commissioner Hashman also would like to see options and a more reasonable cost. Mr. Maag stated that a refurbished system could reduce the cost by \$300.00. The road department telephone system will be added to the April 3, 2017 agenda.

Road Superintendent Barbara Keegan provided a road and equipment report, stating that she will be holding a safety committee meeting before the end of March. Chairman McGinnis and Deputy County Attorney Rodak informed Ms. Keegan that the existing rock crushing contract could be extended at the same terms. The surplus items will be on Big Iron April 19, 2017 and Chadrad starting March 28, 2017.

Chairman McGinnis provided building and grounds report. Due to the recent gargoyle falling off of the courthouse, Berggren Architects will be contacted for a recommendation to have the gargoyles inspected.

Added to the agenda was Panhandle District Meeting report. Box Butte County will host the Spring Panhandle District Meeting on March 22, 2017 at the Weborg 21 Centre in Gering, NE. All arrangements have been made.

Doug Hashman moved to approve and sign monthly claims, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis called recess at 10:25 a.m.

Chairman McGinnis resumed the meeting at 10:38 a.m., with roll call: Susan Lore, Doug Hashman and Mike McGinnis present.

Following public comment, County Government Day Students continued to visit with the Board of Commissioners. Chairman McGinnis adjourned at 11:33 a.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 08**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., April 3, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on March 25, 2017, with agenda information emailed to Board members March 29, 2017. Chairman Mike McGinnis called the meeting to order at 8:32 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. Interim County Attorney Aaron Bourne and Deputy County Attorney Travis Rodak present. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Susan Lore to accept the agenda as printed, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve March 20, 2017 minutes as written, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. The Board reviewed Box Butte County Veterans Service March 2017 Advisory Board Report, and correspondence that had been emailed to the Board Members and was available for public view. Charter Communications VI, LLC Franchise Agreement had been emailed to all Board members, the Agreement will be an agenda item for the April 17, 2017 meeting. Commissioners shared information from various board meetings they had recently attended.

Mobius representative Patrick Maag presented a proposal for an installed refurbished CPlus ESI Phone System and phones. Following discussion and the Board's request of three refurbished 24 key business phones instead of two as proposed, Susan Lore moved to accept the proposal to include three phones at the cost of \$1,199.59, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

BNSF Public Projects Project Engineer Kate Kalinosky discussed with the Board the possibility of eliminating a grade crossing by closing a portion of road right-of-way at CR73 & CR74 Cherry Road. Ms. Kalinosky stated that BNSF is willing to compensate with a \$5000 match to NDOR's \$5000 for closing the crossing and will also pay the County of Box Butte the actual cost of closing not to exceed \$12,000. Following discussion regarding fences and the need to visit with current property owners, Doug Hashman moved to set a hearing for possible closure at 10:15 a.m., May 15, 2017, allowing time for advertising and Road Superintendent Keegan to complete a study, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Railroad crossings at CR 58 and CR57 were discussed. NDOR recommends the closing of CR57 and installing active warning devices at the CR58 crossing, the cost will be funded by NDOR at 95% and Box Butte County at 5%. Commissioners stated they are not in favor of closing CR57, as this is an agricultural community and CR57 accommodates larger farm equipment. Ms. Kalinosky will research if closing another crossing in the county would qualify for the requirements needed to update CR 58. Further discussion on CR 57 and CR58 BNSF crossings will be added to the May 15, 2017 agenda.

Chairman McGinnis called recess at 10:10 a.m.

Chairman McGinnis resumed at 10:18 a.m., with roll call: Susan Lore, Doug Hashman, and Mike McGinnis present.

Road Superintendent Barb Keegan provided a road and equipment report. After reviewing the four bids received for fuel, Doug Hashman moved to accept the low bid from Phillips F&T Inc., #2 Off Road Diesel bid at \$1.877 per gallon for a total of \$84,465.00 and to decline the other bids, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Following public comment, the Commissioners conducted a quarterly jail visit at 10:50 a.m. Roll call at 11:30 a.m., after returning from the county jail: Susan Lore, Doug Hashman and Mike McGinnis present. Chairman McGinnis recessed until 3:30 p.m. to sign payroll, allowing for departments to present their payroll sheets to the County Clerk's office for processing.



# Box Butte County Board Minutes



Chairman McGinnis resumed the meeting at 3:56 p.m., with roll call: Susan Lore, Doug Hashman, and Mike McGinnis present. Due to the lack of all departments returning their time sheets and the need to contact MIPS for payroll programing, (MIPS is located in Lincoln, NE central standard time) Chairman McGinnis recessed until 11:00 a.m., April 4, 2017.

Chairman McGinnis resumed the meeting at 11:00 a.m., April 4, 2017 with roll call to approve and sign payroll claims: Susan Lore and Mike McGinnis present. Commissioner Hashman excused due to a previous engagement.

## BOOK **M** PAGE **2017 – 08**

Mike McGinnis moved to approve March 2017 payroll as presented, seconded by Susan Lore. Lore, yes; McGinnis, yes. Hashman absent. Motion carried. **GENERAL:** Net Payroll 114,035.48; AFLAC 1061.31; Ameritas Life Insurance Corp 671.28; Bank of the West 41473.10; Box Butte Co Treasurer 281.16; Box Butte County Treasurer 94318.00; Credico Inc 172.00; Credit Management Services Inc 280.24; Lincoln National Life Insurance 183.95; NE Child Support Payment Center 50.00; Retirement Plans Division/Ameritas 21,257.64; St of NE Dept of Revenue 4823.38. **ROAD:** Net Payroll 36,668.83; Ameritas Life Insurance 166.96; Bank of the West 8646.27; Box Butte County Treasurer 98.59; Box Butte County Treasurer 1282.00; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2303.34; St of NE Dept of Revenue 1597.01.

Chairman McGinnis adjourned at 11:46 a.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk





# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 09**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., April 17, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on April 8, 2017, with agenda information emailed to Board members April 13, 2017. Chairman Mike McGinnis called the meeting to order at 8:31 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. Interim County Attorney Aaron Bourne and Deputy County Attorney Travis Rodak present. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the agenda as printed, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to approve emailed minutes of the April 3, 2017 meeting, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to accept and sign Sheriff monthly reports and March 2017 Clerk of District Court and County Clerk/Register of Deeds monthly reports, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. With no correspondence to review, the Commissioners reported on various meetings they had recently attended.

Doug Hashman moved to open Board of Equalization at 8:50 a.m., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. County Assessor Michelle Robinson presented an exemption application form 451 from Dobby's Frontier Towners, Inc., that she had recommended for approval. Susan Lore moved to approve the application, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved allowing Chairman McGinnis to sign the correction book as presented, accelerating a mobile home that is being moved out of the county, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to close Board of Equalization at 8:55 a.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Mary Wernke, Jenifer Ponce and Brenda McDonald discussed responsible beverage server training with the Board. Ms. Wernke stated that she is an instructor and available for responsible beverage server training and would like for the Board to require certification for all servers prior to approving a request for a special designated liquor license. Commissioner Hashman would like to visit with other counties to see how they handle special designated liquor license requests prior to a possible resolution. No action taken.

Alliance Police Chief John Kiss updated the Board on the ability to 911 text. Testing is continuing and the ability to text for 911 emergencies should be effective May 1<sup>st</sup>.

Sheriff Tammy Mowry stated it is all about public safety as she turned responsibility of the emergency generator and underground tank log reports to the Board, stating that the fire marshal wants an operator to be in charge and to keep a log of operation, also stating that the generator and underground tank is the 911 Board responsibility. Police Chief Kiss stated he is not sure that the generator and tank is a 911 responsibility and suggested the Board contact Emergency Manager Nan Thornton Gould for contacts that can provide the inspections. Commissioner Lore stated an option would be to hire an individual that can assist with the inspections. Updates on the generator and underground tank solutions will be a May 1, 2017 agenda item.

Police Chief Kiss and Alliance City Finance Director Randy Waggener will request dispatch funding at a future meeting following a 911 Board meeting.

Zoning Administrator Mike Johnson requested to use the County of Box Butte letterhead for correspondence to Innovative Solar Systems, LLC. Susan Lore moved allowing Zoning Administrator Johnson to use county letterhead to respond to Innovative Solar Systems, seconded by Doug Hashman. Deputy County Attorney stated that Mr. Johnson could create his own letterhead and has the authority to sign letters as zoning administrator. Commissioners Lore and



# Box Butte County Board Minutes



McGinnis agreed that Mr. Johnson could create his own letterhead as other county offices have created letterheads for their respective offices. Commissioner Lore then rescinded her motion and Commissioner Hashman rescinded his second.

Chairman McGinnis called recess at 10:25 a.m.

Chairman McGinnis resumed the meeting at 10:34 a.m., with roll call: Susan Lore, Doug Hashman, Mike McGinnis present.

Susan Lore moved to approve Franchise Agreement 2017-01 between the County of Box Butte, Nebraska

## BOOK **M** PAGE **2017 - 09**

and Charter Communications VI, LLC, seconded by Mike McGinnis. Deputy County Attorney Rodak had reviewed the agreement and also stated that Morrill County had entered into a similar agreement. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Budget making authority agreement 2017-03 between Box Butte County, Nebraska and Harold L. "Pete" Peterson was presented. After discussion, Susan Lore moved to amend the agreement including language that Mr. Peterson will attend in person the final meeting with the Board prior to adoptions and attend in person other meetings in person as requested, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to sign Agreement 2017-03 after Deputy County Attorney Rodak sends a revised agreement to Mr. Peterson, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Commissioner Lore had recently visited with City of Alliance Culture & Leisure Services Director Shana Brown regarding disposal of older transit vans. The County of Box Butte will receive a percentage of the sale from the older vans when sold. Commissioner Hashman questioned whether or not a van could be assigned to Hemingford. No action taken.

Road Superintendent Barb Keegan provided a road and equipment report, discussing the needed repairs for a 2005 Sterling semi-tractor. Chairman McGinnis moved to appropriate up to \$20,000 to purchase a later model semi-tractor to replace the Sterling semi that has a blown-up motor, with Commissioner Hashman to assist in the decision of the purchase and to be in service by May 4, 2017, seconded by Susan Lore. Informal bid proposals will be discussed by April 21, 2017 and road employee Dave Stone's opinion will be weighed in on the purchase. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis provided an update on building repairs needed, discussing the leak in District Court, repair of the terra cotta gargoyles area, and awnings. No action taken.

Susan Lore moved to approve and sign monthly claims, seconded by Doug Hashman, with late fees removed from Black Hills Energy gas billing. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis adjourned at 12:07 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., May 1, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on April 22, 2017, with agenda information emailed to Board members April 27, 2017. Chairman Mike McGinnis called the meeting to order at 8:31 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. Deputy County Attorney Travis Rodak present and Interim County Attorney Aaron Bourne present later in the meeting. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the agenda as printed, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to approve emailed minutes of the April 17, 2017 meeting, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. With no elected officials or office reports, board reports were heard and correspondence had been emailed to Commissioners and was available for public view.

Susan Lore moved to open as Board of Equalization at 8:45 a.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. County Assessor Robinson presented the correction book with two personal property corrections, one being a clerical error and the other caused by a computer glitch. Doug Hashman moved allowing Chairman McGinnis to sign the correction book, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to sign a \$669.61 claim correcting taxes for Ackerman Ag/Callan Ackerman as presented by Assessor Robinson, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to close Board of Equalization at 8:50 a.m., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Debra Fifield, 2308 Rainbow Heights Drive, Alliance, NE, was present to discuss zoning regulations in Rainbow Heights Subdivision. Ms. Fifield had <sup>DRH</sup> ~~a completed~~ <sup>submitted a</sup> zoning permit, <sup>application</sup> downloaded from the county's website, with the Board agreeing that information needed to be added on the permits stating where the permit needs to be returned to, as there had been confusion as to where the permit was to be returned once completed. Deputy County Attorney Rodak felt that the first obligation was met now with the completed zoning application. Zoning Administrator Mike Johnson stated that the Fifield 16'X26' <sup>DRH</sup> ~~could~~ <sup>could be</sup> a safety issue if it is built too close to the road/easement. Commissioner Hashman had driven the road and viewed the poured cement and did not <sup>see DRH</sup> feel that this created a safety issue as the building will not be located at an intersection. County Assessor Robinson was asked to provide a pictometry measurement. Ms Robinson informed the Board that the pictometry/GIS picture is not exact as it works off of an illustration. Deputy County Attorney Rodak said the permit is now in place and that the property needs to be measured. Attorney Terry Curtiss stated that zoning requirements are needed for adequate visibility at intersections, and that does not apply here as there is adequate visibility. Zoning Administrator Johnson will get measurements. No action taken.

Zoning Administrator Johnson presented the letterhead stationary that he had created to the Board, as previously discussed in a prior meeting and will add return information to the current zoning permit forms.

Chairman McGinnis provided an update of building repairs needed. Doug Hashman moved to accept Walter Mischnick Contractors and Builders \$9,588.00 estimate for items listed, seconded by Susan Lore. Estimate included repairing the drain, sealing masonry, the use of an 80' man lift and installing a new gargoyle, estimate does not include fiber optic inspection an replacement gargoyle. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis said that repair to the South side of the law enforcement building will prevent water and gravel from entering the generator area. Doug Hashman moved to accept R&J Industries \$2,115.00 proposal to remove existing dirt/gravel and concrete installation on South side of law enforcement building, seconded by Susan Lore. Lore, yes; Hashman, McGinnis, yes. Motion carried.

Building and Grounds Maintenance Supervisor Jeane Warfield discussed building issues with the Board. She said the AED machines have all had batteries replaced, that she and Commissioner Hashman and viewed the elevators in the past, and was concerned about building security as windows had been left open and the Slagle Building had been left unlocked. Ms. Warfield discussed the current Presto X contract and will check costs and the county's responsibility to the current Presto X contract, with the contract to be a May 15, 2017 agenda item.

Chairman McGinnis recessed at 10:13 a.m.

Chairman McGinnis resumed at 10:28 a.m., with roll call: Susan Lore, Doug Hashman, Mike McGinnis present.

Road Superintendent Barb Keegan provided a road and equipment report. Commissioner Hashman had discussed the truck purchase/bid process with Deputy County Attorney Rodak before the BIG IRON truck purchase. Commissioner Hashman and Road Employee Dave Stone had inspected the truck prior to purchase. Commissioner Hashman explained that he had to pay for the truck, as BIG IRON will not wait to be paid. Susan Lore moved approving a claim reimbursing Doug Hashman \$22,585.00 for a 1995 Mack CH613 T/A Truck Tractor, seconded by Mike McGinnis. Lore, yes; Hashman, abstain; McGinnis, yes. Motion carried.

First National Capital Market Vice President Tobin L. Buchanan introduced himself and provided information to the Board regarding public finance opportunities.

Chairman McGinnis moved to recess until 8:30 a.m., May 3, 2017, seconded by Susan Lore. Recessing will allow for elected officials and department heads time to return signed payroll sheets to the County Clerk office and for Resolution 2017-03 to be signed. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis moved to resume the meeting at 8:33 a.m., May 3, 2017, with roll call: Susan Lore, absent; Doug Hashman and Mike McGinnis present.

Mike McGinnis moved to approve and sign Resolution 2017-03 approving compensatory time off agreement, seconded by Doug Hashman. Lore, absent; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to approve and sign payroll/claims, seconded by Mike McGinnis. Lore, absent; Hashman, yes; McGinnis, yes. Motion carried. **GENERAL:** Payroll 102,023.42; AFLAC 1,061.31; Ameritas Life Insurance Corp 680.76; Bank of the West 36,543.28; Box Butte County Treasurer 94,318.00; Lincoln National Life Insurance 183.95; NE Child Support Payment Center 50.00; Retirement Plans Division/Ameritas 19,157.91; St of NE Dept of Revenue 4,143.29. **ROAD:** Payroll 32,690.36; Ameritas Life Insurance Corp 166.96; Bank of the West 7,510.75; Box Butte County Treasurer 1,282.00; Credit Management Services Inc 293.20; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,062.22; St of NE Dept of Revenue 1,310.19; Doug Hashman, reimbursement/truck 22,585.00.

Doug Hashman moved to excuse Susan Lore, due to a previously scheduled appointment, seconded by Mike McGinnis. Lore, absent; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis adjourned at 9:37 a.m.

Mike McGinnis  
Chairperson

Attest:

Judy Messersmith  
County Clerk







# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 -11**

The Box Butte County Commissioners held a special meeting at 5:30 p.m., May 10, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of special meeting was published April 29, 2017 in the Alliance Times Herald, with agenda information emailed to Board members on May 9, 2017. Chairman McGinnis called the special meeting to order at 5:30 p.m., with roll call: Susan Lore, Doug Hashman and Mike McGinnis present. County Clerk Judy Messersmith recorded the proceedings. The Pledge of Allegiance was recited and Chairman McGinnis informed the public of the open meeting act posted on the North wall of the Commissioner Board Room. Susan Lore moved to accept the agenda as printed, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Chairman McGinnis informed the public that the purpose of the special meeting was to conduct interviews with applicants for the County Attorney vacancy with the possible offer of the County Attorney position. Chairman McGinnis stated that John Kiss, Susan Dyer, John McGhehey, David Briggs and himself had been on the selection committee. Three applications had been received and all three candidates will be interviewed, with candidates to draw numbered chips for interview order. Board members and committee member John Kiss will conduct the interviews, with Nathan Jagers to begin the first interview at 5:33 p.m. Travis Rodak began his interview at 6:07 p.m., and Aaron Bourne began his interview at 6:45 p.m., with interviews concluding at 7:15 p.m. Chairman McGinnis called recess at 7:15 p.m. Chairman McGinnis resumed the special meeting at 7:27 p.m., with roll call: Susan Lore, Doug Hashman and Mike McGinnis present. At 7:28 p.m., Doug Hashman moved to enter into executive session for candidate discussion to prevent needless injury to the reputation of individual(s), seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. All Board members present during executive session. Mike McGinnis moved to close executive session at 8:06 p.m., that had been call to prevent the needless injury to the reputation of individual(s), seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. No action taken. Chairman McGinnis thanked all of the applicants for their interest in the position. Doug Hashman moved that the Box Butte County Commissioners will allow the appointed County Attorney to have private practice for the duration of the remaining term, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to appoint Travis Rodak as the Box Butte County Attorney, with the appointment to be effective as of May 15, 2017. Salary for this position will be negotiated with the appointed applicant and the County Board Chairman, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Chairman McGinnis adjourned the special meeting at 8:08 p.m.





# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 12**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., May 15, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on May 6, 2017, with agenda information emailed to Board members May 11, 2017. Chairman Mike McGinnis called the meeting to order at 8:32 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak present. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Susan Lore to accept the agenda as printed and emailed, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Prior to accepting the May 1, 2017 minutes, Commissioner Hashman changed wording in paragraph three: completed to submitted, garage to addition, feel to see and Commissioner Lore changed permit to application. Doug Hashman moved to approve May 1, 2017 minutes as amended, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve May 10, 2017 special meeting minutes as written, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to accept monthly County Sheriff, County Clerk/Register of Deeds and Clerk of District Court reports, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to open as Board of Equalization at 8:47 a.m., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis yes. Motion carried. Deputy County Assessor Tiffany Elkins presented the correction book, correcting land use and a homestead. Doug Hashman moved allowing Chairman McGinnis to sign the correction book, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to close Board of Equalization at 8:51 a.m. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

United States Department of Agriculture Wildlife Specialist Randy Benben presented July 1, 2017 to June 30, 2018 cooperative agreement 17-73-31-2013RA, discussing wildlife management program. Susan Lore moved authorizing Chairman McGinnis to sign county agreement 2017-04, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Karen Brown and Attorney Terry Curtiss, informed the Board that Ms. Brown had sold her property located at 411 Black Hills Avenue. Doug Hashman moved to authorize Chairman McGinnis to sign the acknowledgment of lease agreement for property located at 411 Black Hills to State of Nebraska Department of Health and Human Services, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

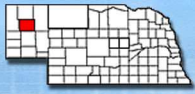
Terry Curtiss, representing Deb Fifield was present to discuss the Fifield's zoning application. Box Butte County Zoning Administrator Mike Johnson has denied the application, stating it is not complete. County Attorney Travis Rodak does not feel that a survey is needed and asked Mr. Johnson what is needed to complete the application. Mr. Rodak asked if the Fifields could add a drawing/sketch to complete the application process. Mr. Curtiss asked the Board if a sketch is what is needed to complete the application process, with Commissioner Lore saying yes. No action taken.

Correspondence was reviewed and available for public viewing.

Chairman McGinnis called recess at 10:10 a.m.

Chairman McGinnis resumed the meeting at 10:15 a.m., with roll call: Susan Lore, Doug Hashman, and Mike McGinnis present.

Susan Lore moved to open the public hearing for abandonment/vacation – a segment of Cherry Rd from 7300-7400 (closure of BNSF crossing) at 10:15 a.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion



# Box Butte County Board Minutes



carried. Road Superintendent Barb Keegan provided information regarding the crossing. County residents Casey King, Henry Heinz and Philip Schmitt were present and stated their thoughts on the need to keep the crossing open. BNSF Public Projects Project Engineer Kate Kalinosky stated she had the authority to offer the county compensation of \$15,000.00 to assist with the costs to close the crossing. At 10:50 a.m., Doug Hashman moved to close the public hearing, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

## BOOK **M** PAGE **2017 - 12**

Doug Hashman moved to deny the request for closure of BNSF crossing, seconded by Mike McGinnis. The segment of Cherry Road from 7300 – 7400 BNSF crossing will remain open. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Kate Kalinosky reported to the Board that the State of Nebraska Department of Roads would like to close CR 57 BNSF railroad crossing, and the State of Nebraska would assist with 5% of the costs for improvements to the CR 58 BNSF railroad crossing. Ms. Kalinosky will look at other crossings near town to close other than the CR 57 crossing, that would qualify for assistance of costs. Ms. Kalinosky will visit with her BNSF supervisor and NDOR and will request to be on a future agenda.

Road Superintendent Barb Keegan provided a road and equipment report. Insurance requirements for utility permits will be required beginning June 1, 2017. Commissioner Lore stated that Ms. Keegan needs to have the authority to hire and fire in order to keep her employees at 12 blade operators, 3 truck drivers and 1 office assistant. County Attorney Rodak recommended the road department keep employment applications on file for 6 months.

Commissioners reported on various board meetings they had recently attended.

No action taken on agenda item request from Hemingford American Legion for a special liquor license, as the representative did not appear.

No action taken on the Presto X contract, with this added to the June 5, 2017 agenda.

June 5, 2017 agenda will include approval on contracts for County Attorney and Deputy County Attorney(s).

Susan Lore moved to approve and sign monthly claims, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis adjourned at 12:50 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



## BOOK M PAGE 2017 - 13

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., June 5, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on May 27, 2017, with agenda information emailed to Board members June 1, 2017. Chairman Mike McGinnis called the meeting to order at 8:31 a.m., following an opening prayer. Roll call: Susan Lore and Mike McGinnis present, Doug Hashman absent. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak present. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Susan Lore to accept the agenda with one addition, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. Susan Lore moved to approve the May 15, 2017 minutes as written, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. Susan Lore moved to accept monthly County Clerk/Register of Deeds and Clerk of District Court reports, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. Correspondence had been emailed to Board members and was available for public view. Commissioner Doug Hashman joined the meeting at 8:38 a.m. Commissioners reported on various board meetings they had recently attended.

Susan Lore moved to open as Board of Equalization at 8:47 a.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis yes. Motion carried. County Assessor Michelle Robinson presented the correction book, with 7 tax list corrections. Susan Lore moved authorizing Chairman McGinnis to sign the correction book, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Dates and times to hear property valuation protests were set, with the following dates and times to be advertised: June 29, 2017 at 9:00 a.m.; July 3, 2017 at 1:30 p.m.; July 10, 2017 at 9:00 a.m., and July 17, 2017 at 1:30 p.m. Motion carried. Doug Hashman moved to close Board of Equalization at 9:05 a.m. seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Box Butte County Ag Society Board Member Jeff Schumacher was present to request a letter of approval for a special liquor license to be used during the Box Butte County Fair located at Hemingford, NE. The dates for the special liquor license are August 9-13, 2017. Doug Hashman moved to approve the request, seconded by Mike McGinnis. Commissioner Lore is pushing for all servers to be certified following the completion of the servers training course. Commissioner Hashman would like for the managers to be trained to oversee volunteers. Mary Wernke was present and stated that she is available to provide training any day or time. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to approve Box Butte County Public Transportation Service Agreement 2017-06 between the City of Alliance and County of Box Butte, seconded by Doug Hashman. County Attorney Travis Rodak informed the Board that #10 states the Agreement shall automatically renew for a one year term under the same terms and conditions as set forth herein, unless either City or County notifies the other at least thirty days prior to the termination date set forth herein, or the termination date of any automatic renewal under this provision, of said party's desire to forego renewal of the Agreement. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to approve County Attorney Contract/Agreement 2017-07 with Travis Rodak, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to approve Agreement 2017-08 for Box Butte Deputy County Attorney Services with Jamian J. Simmons and Aaron J. Conn, attorneys at law/partners with Smith, King, Simmons and Conn, P.C., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.



# Box Butte County Board Minutes



Family Focus Coalition Director, Mary Wernke presented 2017 revised Community Based Aid/Crime Commission Budget for approval. Susan Lore moved allowing Chairman McGinnis to sign the revised budget, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Architect Jerry Berggren was present to discuss building repairs and the cost and process to recreate the terra-cotta gargoyles. No action taken.

Doug Hashman moved authorizing Chairman McGinnis to sign Region 23 Emergency Management By-Laws and Region 23 Emergency Management Inter-Local Agreement 2017-09, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

## BOOK **M** PAGE **2017 - 13**

The expected IT report was not available for presentation. Deputy County Treasurer Bell, County Assessor Robinson, and County Clerk Messersmith all stated the urgent need to have the current county server updated and expanded. Deputy Treasurer Bell will provide MIPS with needed information so an estimate for services can be presented at the June 19, 2017 board meeting. No action taken.

Chairman McGinnis called recess at 10:15 a.m.

Chairman McGinnis resumed the meeting at 10:24 a.m., with roll call: Susan Lore, Doug Hashman, and Mike McGinnis present.

Commissioner Hashman had added to the agenda, June 2, 2017. That item being: appointing a member to the advisory board of Area Agency on Aging, as the current member is resigning and every member county needs to appoint a representative. Susan Lore moved to appoint Ken Luce, seconded by Doug Hashman. Lore, yes; McGinnis, yes; Hashman, yes. Motion carried.

Box Butte County Sheriff Tammy Mowry informed the Board that the current panic button security system is out dated and obsolete. Commissioner Lore will meet with Sheriff Mowry to discuss the security system. No action taken.

Road Superintendent Barb Keegan provided a road and equipment report. Road Superintendent Keegan will make a claim transferring remaining fiscal year operating budget funds from the Road/Bridge fund to the Road Sinking fund.

Budget Consultant Pete Petersen has requested the first set of 2017-2018 budget requests be sent to him on or before June 9<sup>th</sup>. Commissioner Lore suggested that the bottom line for the 2017-2018 budgets remain that same as 2016-2017 budgets and that elected officials can use that dollar amount within their entire budget. If the elected official chooses to give a cost of living adjustment to their staff, then the official will have to lower operating costs so that the bottom line remains the same. Further budget discussion will be on the June 17, 2017 agenda. No action taken.

Building and Grounds Maintenance Supervisor Jeane Warfield provided an outline for monthly pest control services from Buds Pest Control. Doug Hashman moved to contract with Buds Pest Control, seconded by Susan Lore. Presto X service will be cancelled. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to enter into executive session at 11:15 a.m., to discuss pending litigation, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Those included in executive session: Commissioners Lore, Hashman, McGinnis and County Attorney Travis Rodak. Susan Lore moved to close executive session at 11:37 a.m., that had been called to discuss pending litigation, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. No action taken.

Doug Hashman moved to approve and sign a claim for Renkoski Property Development, that had been omitted from the May claim approval, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.





# Box Butte County Board Minutes



Doug Hashman moved to sign monthly payroll claims as presented, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. **GENERAL:** Payroll 112,098.61; AFLAC 1,061.31; Ameritas Life Insurance Corp 690.24; Bank of the West 40,689.18; Box Butte County Treasurer 94,318.00; Lincoln National Life Insurance 183.27; NE Child Support Payment Center 50.00; Renkoski Property Development 4,083.33; Retirement Plans Division/Ameritas 20,800.87; St of NE Dept of Revenue 4,701.37. **ROAD:** Payroll 38,199.36; Ameritas Life Insurance Corp 166.96; Bank of the West 9,073.00; Box Butte County Treasurer 1,282.00; Credit Management Services Inc. 334.72; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,321.28; St of NE Dept of Revenue 1,679.69.

Chairman McGinnis adjourned at 12:10 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk





# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 14**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., June 19, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on June 10, 2017, with agenda information emailed to Board members June 15, 2017. Chairman Mike McGinnis called the meeting to order at 8:32 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak present. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the agenda as printed, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to approve the June 5, 2017 minutes as written and emailed to the Board members, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. With no elected official reports, correspondence was reviewed and available for public view. Commissioners reported on meetings they had recently attended.

Doug Hashman moved to accept MIPS technology services division of NACO bid proposal in the amount of \$4,190.47 to upgrade the network router, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Jeff Lampmann with NE Department of Agriculture provided a positive report and evaluation on Box Butte County Weed Superintendent Cody Renkoski. Mr. Renkoski attended via telephone to answer any questions from Mr. Lampmann and the Board.

Commissioner Lore discussed the need to have more employee handbooks printed. County Attorney Rodak did not feel that every employee would need a new handbook, and that employees could sign an acceptance form than included resolutions that have been passed. Commissioner Lore and County Attorney Rodak will present a handbook update at the July 17, 2017 board meeting.

Road Superintendent Barb Keegan presented a road and equipment report. Chairman McGinnis requested a report to be heard during the July 3, 2017 board meeting on asphalt patch cost and tonnage.

2017-2018 fiscal year budget requests have been sent to Budget Consultant Pete Petersen, and more discussion regarding budgets will continue to be an agenda item. Increasing the \$25.00 daily meal allowance was discussed. More discussion and/or possible action on increasing the meal allowance will be an agenda item for July 3, 2017 meeting.

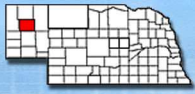
Susan Lore moved to approve monthly claims with the addition of the \$4,190.47 MIPS technology claim, and lowering Val Bell's claim to reflect the \$25.00 daily meal allowance, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis adjourned at 10:45 a.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



BOOK **M** PAGE **2017 - 15**

Box Butte County Board of Equalization met in an open and public at 9:00 a.m., June 29, 2017, in the Commissioner Board Room, located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of Property Protest Hearings was published June 21, 2017, in the Alliance Times Herald, an agenda was emailed to Board members on June 27, 2017. Chairman McGinnis called Board of Equalization to order at 9:00 a.m., following an opening prayer with roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Pledge of Allegiance was recited and the Open Meeting Act is posted on the North wall of the Board Room. Judy Messersmith, County Clerk, administered the oath to County Commissioner McGinnis, Hashman and Lore, County Assessor Robinson, and the Property Valuation Protestors.

Property valuation protest forms 422 were read or heard from Riki Hunter, Paul Whartman, Scott A Cantrall (not present), Creston Myers, Cheema Investments LLC (not present), Larry and Nancy Isom (not present), Steven Weimer, Doug Daugherty.

Chairman McGinnis called recess at 10:20 a.m.

Chairman McGinnis resumed Board of Equalization, with roll call at 10:32 a.m.: Susan Lore, Doug Hashman and Mike McGinnis present.

Property valuation protest forms 422 were read or heard from Daniel Dickinson, Janelle Hansen, Bryan Collins.

Chairman McGinnis called recess at 11:17 a.m.

Chairman McGinnis resumed Board of Equalization with roll call at 1:00 p.m: Susan Lore, Doug Hashman and Mike McGinnis present.

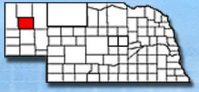
Property valuation protest forms 422 were read or heard from Terry Elliott, Eugene Sheldon, Samantha Grimes, Randall Olsen for FREH,LLC.

Chairperson McGinnis adjourned Board of Equalization at 2:02 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes





# Box Butte County Board Minutes



## BOOK M PAGE 2017 - 16

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., July 3, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on June 24, 2017, with agenda information emailed to Board members and posted on the county website June 29, 2017. Chairman Mike McGinnis called the meeting to order at 8:30 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak present. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the agenda as printed, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to approve the June 19, 2017 minutes and June 29, 2017 Board of Equalization minutes as written and emailed to the Board members, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to accept and sign County Sheriff monthly reports, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. With no correspondence, Commissioners reported on meetings they had recently attended.

Susan Lore moved to accept Box Butte General Hospital Director David W. Briggs letter of resignation with regret, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Advertising will begin immediately for a replacement with letters of interest to be received in the office of the County Clerk by 4:00 p.m., July 28, 2017, and interviews to be held during the August 7, 2017 board meeting.

Susan Lore moved to open as Board of Equalization at 8:45 a.m., seconded by Mike McGinnis. Lore, yes; Hashman; McGinnis, yes. Motion carried. Doug Hashman moved authorizing Chairman McGinnis to sign the correction book, as presented with one correction, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to close Board of Equalization at 8:46 a.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to sign Detention Services Agreement 2017-10 with Lancaster County Youth Services Center, seconded by Susan Lore. County Attorney Rodak stated that Morrill County had recently signed the same agreement. Mr. Rodak went on to say that the County may never use the services, but it is important to have an agreement in place if needed. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to accept ALLO 55 Mbps Internet monthly service, seconded by Doug Hashman. Chairman McGinnis noticed that Charter had not submitted a request for service, and Commissioner Hashman had spoken with Mobius Communications, and their honest response being they could not offer the speed that ALLO can provide. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Motion made by Doug Hashman to allow internet service into the Board Room, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Chairman McGinnis will make contact for service to be brought into the room prior to MIPS staff arrival to update the courthouse server.

During budget discussion, a 1.5% employee raise was discussed, with elected officials and department heads to refigure their budgets adding the 1.5% to salaries, this may or may not be allowed but is a starting point.

Susan Lore moved to increase the daily meal allowance to \$40.00 per day for an overnight trip, effective July 1, 2017, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Commissioner Lore and County Attorney Rodak will address handbook changes/updates during the August 7, 2017 meeting.

Road Superintendent Barb Keegan provided a road and equipment report. Ms. Keegan informed the Board that Cody Renkoski had been spraying county road property.





# Box Butte County Board Minutes



At 9:30 a.m., Commissioners Lore, Hashman, and McGinnis conducted a quarterly jail visit, returning at 10:01 a.m., with roll call: Susan Lore, Doug Hashman and Mike McGinnis present.

Mike Manion, Daniel Linegar, Bill Eikhoff, James Jelinek, Ken Gibson, Margaret Hartman, Steve Burke, Larry Mann, Trabor Bauer, Dan Anderson, Mike Helmig, and Janine Gasseling came before the Board

## BOOK **M** PAGE **2017 - 16**

with concerns regarding Box Butte County roads. Topics discussed included positive remarks that signage is great and some of the operators are doing a good job. Also mentioned was poor snow removal, lack of training, culverts buried in dirt or torn out, safety, the need for red rock and the possibility of contracting road grading. Commissioner Hashman will follow up with Road Superintendent Keegan for some solutions.

Chairman McGinnis recessed at 11:40 a.m.

Chairman McGinnis resumed the meeting at 1:29 p.m., with roll call: Susan Lore, Doug Hashman, Mike McGinnis present.

The Board will allow those 35 hour offices to bank time after working a 35 hour week for full weeks in a month and when a week is split at the beginning or end of a month those times will be paid out as earned.

Susan Lore moved to open as Board of Equalization at 1:50 p.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Property Valuation Protest Forms 422 were presented from the following, with no one present to testify:

Farmers Co-op Elevator (070213909); Doug Hashman moved to accept the Assessor's recommendation to lower the valuation: land 7841.; buildings 1,383,200.; total 1,391,041., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Daniel Golka (070021899); Susan Lore moved to accept the Assessor's recommendation to lower the valuation: land 2450.; buildings 29,930.; total 32,380., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Carl Clements (070213003); Mike McGinnis moved to leave the land valuation at 26,700., house valuation at 60,000.; lower Quonset valuation to 1,000., for a total 87,700., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to close Board of Equalization at 2:07 p.m., seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to approve and sign monthly payroll claims, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. **GENERAL:** Net payroll 113,398.50; AFLAC 1,061.31; Ameritas Life Insurance Corp 680.76; Bank of the West 40,131.91; Box Butte County Treasurer 90,572.00; Lincoln National Insurance 177.29; NE Child Support Payment Center 50.00; Retirement Plans Division/Ameritas 20,084.57; St of NE Dept of Revenue 4,555.27. **ROAD:** Net payroll: 36,490.16; Ameritas Life Insurance Corp 166.96; Bank of the West 8,390.88; Box Butte County Treasurer 1,282.00; Lincoln National Life Insurance 6.12; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,177.16; St of NE Dept of Revenue 1,502.64.

Chairman McGinnis adjourned at 3:45 p.m.

Attest: \_\_\_\_\_



# Box Butte County Board Minutes



Chairperson

County Clerk



# Box Butte County Board Minutes



BOOK **M** PAGE **2017 - 17**

Box Butte County Board of Equalization met in an open and public at 9:00 a.m., July 10, 2017, in the Commissioner Board Room, located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of Property Protest Hearings was published June 21, 2017, in the Alliance Times Herald, an agenda was emailed to Board members and posted on the county website. Chairman McGinnis called Board of Equalization to order at 9:00 a.m., following an opening prayer with roll call: Susan Lore and Mike McGinnis present, Doug Hashman absent. Pledge of Allegiance was recited and the Open Meeting Act is posted on the North wall of the Board Room. Judy Messersmith, County Clerk, recorded the proceedings and administered the oath to Property Valuation Protestors.

Susan Lore moved to open as Board of Equalization at 9:01 a.m., seconded by Mike McGinnis. Lore, yes; McGinnis, yes. Hashman absent. Motion carried.

Property valuation protest forms 422 were read or heard from Mike Essay and Attorney Terry Curtiss, Robert Stegemann, Serena Bremer, Doug Taylor. Commissioner Hashman present at 9:40 a.m., and testimony continued from James Ray, Kenneth Anderson, and Cindy Baker for Western Heritage Credit Union.

Chairman McGinnis called recess at 10:22 a.m.

Chairman McGinnis resumed Board of Equalization, with roll call at 10:35 a.m.: Susan Lore, Doug Hashman and Mike McGinnis present.

Property valuation protest forms 422 were read or heard from Leo (Jr.) Tritle, Lynn Broderick, Tim Krebs (not present), Sandra Pratt (not present), Tim Hashman (not present), Daylin Libsack, Zachary Jelinek (not present), Jelinek Land Co LLC (not present), Christopher & Chelsey Long (not present).

Chairman McGinnis called recess at 11:25 a.m.

Chairman McGinnis resumed Board of Equalization with roll call at 1:00 p.m: Susan Lore, Doug Hashman and Mike McGinnis present.

Property valuation protest forms 422 were read or heard from George Koester, Kelly Dahlberg, Rod Weston, Tim Weston, Tami Mak, Richard L. Schommer, Debra Henderson, Shawn Nelson for WESTCO, Roy & Chris McCoy (not present), and Merle Lore's protest was read into record, although he had requested to withdraw his protest.

Chairperson McGinnis adjourned Board of Equalization at 2:45 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes







# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 18**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., July 17, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on July 8, 2017, with agenda information emailed to Board members and posted on the county website July 13, 2017. Chairman Mike McGinnis called the meeting to order at 8:32 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak present for part of the meeting. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the agenda with an addition, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to approve the July 3, 2017 minutes and July 10, 2017 Board of Equalization minutes as written and emailed to the Board members, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to accept and sign County Clerk/ROD and Clerk of District Court monthly reports, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence was acknowledged and available for public view. Commissioners reported on meetings they had recently attended.

Added to the agenda in the time allowed was to open as Board of Equalization. At 8:45 a.m., Doug Hashman moved to open as Board of Equalization, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved allowing Chairman McGinnis to sign the correction book as presented by the County Assessor, with one correction, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to close Board of Equalization at 8:47 a.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

The Board reviewed the Treasurer's Semi-Annual Statement.

Susan Lore moved to sign Letter of Agreement (Agreement 2017-11) with Gardner, Loutzenhiser and Ryan, P.C. for audit services for the year ended June 30, 2017, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Budget worksheets have been sent to Budget Consultant Pete Peterson, with a budget workshop to be advertised for August 16, 2017.

Susan Lore moved to change the August 21, 2017 Commissioner Board meeting date to August 22, 2017, due to the solar eclipse, seconded by Doug Hashman. The Courthouse will remain open on August 21, 2017. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. The date change for the meeting will be advertised.

Doug Hashman moved to approve monthly claims, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Road Superintendent Barb Keegan provided a road and equipment report.

At 9:50 a.m., Mike McGinnis moved to enter into executive session to discuss pending litigation, seconded by Susan Lore. Prior to voting, the Board continued with the road report, discussing BNSF railroad offering to close the Lincoln and CR62 crossing in exchange for the CR 58 crossing. More discussion will take place prior to a hearing being advertised. At 10:00 a.m., voting continued on the motion to enter into executive session for pending litigation. Lore, yes; Hashman, yes; McGinnis yes. Motion carried. Road Superintendent Keegan in attendance and Attorney Pay Bourne will attend via telephone.



# Box Butte County Board Minutes



At 10:30 a.m., Susan Lore moved to close executive session that had been called for pending litigation, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. No action taken and Attorney Pam Bourne did not attend via telephone, but the Board may return to executive session when Ms. Bourne telephones.

Chairman McGinnis recessed at 10:35 a.m.

Chairman McGinnis resumed the meeting at 1:25 p.m., with roll call: Susan Lore, Doug Hashman, Mike McGinnis present.

## BOOK **M** PAGE **2017 - 18**

Susan Lore moved to re-enter executive session at 1:25 p.m. to discuss pending litigation with Attorney Pam Bourne, via telephone, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. At 1:40 p.m., Doug Hashman moved to close executive session that had been called to discuss pending litigation, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. No action taken.

At 1:41 p.m., Doug Hashman moved to open as Board of Equalization to make protest property valuation decisions, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Riki Hunter, 070021325: Susan Lore moved to lower the value due to the condition of the property, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 101926.

Paul & Joann Whartman, 070223165: Susan Lore moved to lower the valuation after receiving information obtained at the protest hearing, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 61822.

Scott A Cantrall, 070016747: Doug Hashman moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 98140.

Creston M Myers, 070001561: Susan Lore moved to lower the valuation after receiving information obtained at the protest hearing, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 34500.

Cheema Investments, LLC, 070027587: Mike McGinnis moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 411646.

Cheema Investments, LLC, 070024332: Mike McGinnis moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 635703.

Cheema Investments, LLC, 070083886: Susan Lore moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 239123.

Larry & Nancy Isom, 070109303: Doug Hashman moved to lower the valuation after receiving information obtained at the protest hearing, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 193803.

Steven L Weimer, 070022798: After testimony & evidence presented of a recent sale, Doug Hashman moved to lower the valuation, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 185000.

Doug Daugherty, 070189449: Mike McGinnis moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 210573.



# Box Butte County Board Minutes



Daniel F Dickenson, 070177759: Mike McGinnis moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Susan Lore. Lore, yes; Hashman, no. McGinnis, yes. Motion carried. Total 73142.

Daniel F Dickenson, 070079552: Susan Lore moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 290000.

Janelle A Hansen, 070208094: Mike McGinnis moved to lower the value due to the condition of the property and to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 15860.

Janelle A Hansen, 0700177090: Doug Hashman moved to lower the valuation to 242,668, died for a lack of a second. Mike McGinnis moved to lower the valuation to 244,326 seconded by Doug Hashman. Lore, abstain; Hashman, yes, McGinnis, yes. Motion carried. Total 244326.

## BOOK **M** PAGE **2017 - 18**

Bryan P Collins, 0700085870: Susan Lore moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 96704.

Terry Rudy Elliott, 070109001: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 14249.

Terry Rudy Elliott, 070075018: Mike McGinnis moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Total 13155.

Terry Rudy Elliott, 070022054: Mike McGinnis moved to lower the value due to the condition of the property, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 11975.

Terry Rudy Elliott, 070017565: Doug Hashman moved to lower the value due to the condition of the property, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 10793.

Margaret & Eugene Sheldon, 0700018278: Doug Hashman moved to lower the value due to the condition of the property, seconded by Mike McGinnis. Lore, abstain; Hashman, yes; McGinnis, yes. Motion carried. Total 26500.

Bryan D & Samantha L Grimes, 070177589: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 2250.

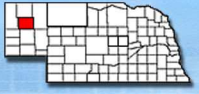
Bryan D & Samantha L Grimes, 070177678: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 2250.

Bryan D & Samantha Grimes, 070177368: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 2250.

Bryan D & Samantha L Grimes, 070177279: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 2250.

Bryan D & Samantha L Grimes, 070177163: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 2250.

Bryan D & Samantha L Grimes, 070177082: Susan Lore moved to lower the valuation to the recommendation of the County Assessor, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 2700.



# Box Butte County Board Minutes



FREH, LLC by Randall A Olson, 070039291: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 330000.

Michael F Essay, et al, 070248311: Susan Lore moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Mike McGinnis. Lore, yes; Hashman, abstain; McGinnis, yes. Motion carried. Total 83626.

Robert Stegemann, 070080623: Mike McGinnis moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Susan Lore. Lore, yes; Hashman, abstain; McGinnis, yes. Motion carried. Total 151256.

Robert Stegemann, 070090963: Mike McGinnis moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Susan Lore. Lore, yes; Hashman, abstain; McGinnis, yes. Motion carried. Total 5745.

## BOOK **M** PAGE **2017 – 18**

Serena Bremer, 070008647: Susan Lore moved to lower the valuation to the recommendation of the County Assessor, seconded by Mike McGinnis. Lore, yes; Hashman, abstain; McGinnis, yes. Motion carried. Total 73000.

Douglas F Taylor, Sr., 070047804: Mike McGinnis moved to accept the testimony the Assessor presented which indicates no change at this, seconded by Susan Lore. Lore, yes; Hashman, abstain; McGinnis, yes. Motion carried. Total 8090.

Douglas F Taylor, Sr., 070047820: Mike McGinnis moved to lower the valuation after receiving information obtained at the protest hearing, seconded by Susan Lore. Lore, yes; Hashman, abstain; McGinnis, yes. Motion carried. Total 31405.

Robert C Ray Estate by James Ray, PR, 070041598: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 46893.

Kenneth R & Kathleen M Andersen, 070108986: Susan Lore moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 171080.

Western Heritage Credit Union, 070003246: Susan Lore moved to accept the testimony the Assessor presented which indicates no change at this time. Died for lack of second. Doug Hashman moved to change value to \$1.50 sq. ft., seconded by Mike McGinnis. Lore, abstain; Hashman, yes; McGinnis, yes. Motion carried. Total 17010.

Western Heritage Credit Union, 070003106: Doug Hashman moved to lower, based on \$1.50 sq.ft., seconded by Mike McGinnis. Lore, abstain; Hashman, yes; McGinnis, yes. Motion carried. Total 5250.

Western Heritage Credit Union, 070003092: Doug Hashman moved to lower, based on \$1.50 sq.ft., seconded by Mike McGinnis. Lore, abstain; Hashman, yes; McGinnis, yes. Motion carried. Total 15750.

Western Heritage Credit Union, 070003084: Doug Hashman moved to lower, based on \$1.50 sq.ft., seconded by Mike McGinnis. Lore, abstain; Hashman, yes; McGinnis, yes. Motion carried. Total 5250.





# Box Butte County Board Minutes



Western Heritage Credit Union, 070003114: Doug Hashman moved to lower, based on \$1.50 sq.ft., seconded by Mike McGinnis. Lore, abstain; Hashman, yes; McGinnis, yes. Motion carried. Total 5250.

Western Heritage Credit Union, 070171114: Doug Hashman moved to lower, based on \$1.50 sq.ft., seconded by Mike McGinnis. Lore, abstain; Hashman, yes; McGinnis, yes. Motion carried. Total 5415.

Western Heritage Credit Union, 070114536: Doug Hashman moved to lower, based on \$1.50 sq.ft., seconded by Mike McGinnis. Lore, abstain; Hashman, yes; McGinnis, yes. Motion carried. Total 10500.

Western Heritage Credit Union, 070003254: Doug Hashman moved to lower, based on \$1.50 sq.ft., seconded by Mike McGinnis. Lore, abstain; Hashman, yes; McGinnis, yes. Motion carried. Total 5250.

JR & Susan Tritle, 070003009: Doug Hashman moved to lower, based on \$1.50 sq.ft. for land, seconded by Mike McGinnis. Lore, no; Hashman, yes; McGinnis, yes. Motion carried. Total 116,230.

Mark & Lynn Broderick, 070217599: Mike McGinnis moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 136220.

Tim Krebs, 070085137: Mike McGinnis moved to lower the valuation to the recommendation of the County Assessor, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 201,425.

Sandra Pratt, 070006768: Mike McGinnis moved to lower the valuation after testimony and evidence presented of a recent sale, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 28000.

## BOOK **M** PAGE **2017 – 18**

Tim Hashman, 070245347: Mike McGinnis moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, abstain; McGinnis, yes. Motion carried. Total 1200.

Daylin Libsack 070038619: Mike McGinnis moved to lower the valuation to sale price, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 265000.

Zachary Jelinek, 070083932: Mike McGinnis moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 1000.

Jelinek Land Co LLC, 070108662: Susan Lore moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, no. Motion carried. Total 393863.

Christopher and Chelsey Long, 070038910: Mike McGinnis moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Susan Lore. Lore, yes; Hashman, no; McGinnis, yes. Motion carried. Total 176188.

George Koester, 070045461: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 79018.

Kelli Dahlberg, 070023352: Susan Lore moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Doug Hashman. Susan Lore, yes; Doug Hashman, yes; Mike McGinnis, yes. Motion carried. Total 197805.



# Box Butte County Board Minutes



Rodney Weston, 070249490: Susan Lore moved to accept the testimony the Assessor presented, which indicates no change at this time, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 145800.

Rodney Weston, 070025258: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 56403.

Rodney Weston, 070025525: Mike McGinnis moved to lower the valuation to the recommendation of the County Assessor, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 75988.

Tim Weston, 070043590: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 31715.

Tim Weston, 070043612: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 36450.

Tami Jo Mak, 070022372, Mike McGinnis moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 72435.

Richard L Schommer, 070040613: Doug Hashman moved to lower the valuation after testimony & evidence presented at the protest hearing, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 41933.

Debra Sue Henderson, 070018049: Mike McGinnis moved to accept the testimony the Assessor presented which indicates no change at this time, seconded by Susan Lore. Lore, yes; Hashman, no; McGinnis, yes. Motion carried. Total 19552.

Western Cooperative Co., 070107599: Doug Hashman moved to lower the valuation to the recommendation of the County Assessor, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 59855.

## BOOK **M** PAGE **2017 – 18**

Western Cooperative Co., 070079285: Susan Lore moved to lower the valuation to the recommendation of the County Assessor, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 483807.

Roy & Chris McCoy, 070021236: Mike McGinnis moved to lower the valuation to the recommendation of the County Assessor, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Total 14860.

Merle Lore, 070054622: Mike McGinnis moved to accept the Assessor's recommendation indicating no change, seconded by Doug Hashman. Lore, abstain; Hashman, yes; McGinnis, yes. Motion carried. Total 126131.

Chairman McGinnis adjourned at 4:35 p.m.

Attest: \_\_\_\_\_

Chairperson

County Clerk



# Box Butte County Board Minutes



## BOOK M PAGE 2017 - 19

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., August 7, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on July 29, 2017, with agenda information emailed to Board members and posted on the county website August 3, 2017. Chairman Mike McGinnis called the meeting to order at 8:31 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the agenda, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve the July 17, 2017 minutes as written and emailed to the Board members, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. County Attorney Travis Rodak joined the meeting. Susan Lore moved to accept and sign County Clerk/ROD, County Sheriff and Clerk of District Court monthly reports, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence was acknowledged and available for public view. Commissioners reported on meetings they had recently attended.

Susan Lore moved to approve and sign monthly payroll and claims, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. **GENERAL:** Net Payroll-105,197.51; AFLAC-1,061.31; Ameritas Life Insurance Corp-652.28; Bank of the West-36,984.58; Box Butte County Treasurer-91,750.00; ECMC-5.00; Lincoln National Life Insurance-186.14; Retirement Plans Division/Ameritas-19,033.17; St of NE Dept of Revenue-4,110.73. **ROAD:** Net Payroll-33,868.66; Ameritas Life Insurance Corp-176.44; Bank of the West-7,747.99; Box Butte County Treasurer-1,282.00; Lincoln National Life Insurance-6.12; NE Child Support Payment Center-650.00; Retirement Plans Division/Ameritas-2,061.52; St of NE Dept of Revenue-1,368.04.

Susan Lore moved allowing Chairman McGinnis to sign the Clerk of District Court and County Attorney Subgrant Agreements for Child Support Enforcement Services, seconded by Doug Hashman. County Attorney Rodak explained that these agreements provide for DHHS to provide reimbursement for child support related work to the county. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Daniel Linegar, Sr., 1031 CR66, Hemingford, NE, provided photos and read a prepared statement asking for the road supervisor to be replaced, asking the Board why nothing had been done two years ago when he personally brought road and culvert problems to the Board's attention. Commissioner Lore stated she is very frustrated and realizes that Mr. Linegar's area is a problem. Road Superintendent Keegan blamed the lack of budget dollars for the road conditions.

County Clerk Messersmith had to leave at 9:25 a.m., with Deputy County Clerk Gwen Taylor recording the following proceedings.

Doug Hashman moved to sign Resolution 2017-04: Final acceptance of project construction, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis yes. Motion carried.

Road Superintendent Barb Keegan provided a road and equipment report. Ms. Keegan said that the road department has some miscellaneous items she would like to get rid of, including 2 - 1,000 gallon water tanks, transfer pump and used tires. Susan Lore moved to put these items on the surplus list, seconded by Mike McGinnis. Lore, yes; Hashman, yes; and McGinnis yes. Motion carried.

Susan Lore said she and County Attorney Rodak needed more time on the handbook updates so they tabled that until the September 5, 2017 meeting.

Chairman McGinnis recessed at 10:00 a.m.



# Box Butte County Board Minutes



Chairman McGinnis resumed the meeting at 10:15 a.m., with roll call: Susan Lore, Doug Hashman, Mike McGinnis present.

At 10:15 a.m., interviews for the position of Box Butte General Hospital Trustee began. Candidates interviewed were Tom Cummings and Ellen Feldges. At 10:35 a.m. Susan Lore moved to enter into executive session for the prevention of needless injury to the reputation of an individual, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. County Attorney Travis Rodak entered into executive session at 10:40 a.m.

## BOOK **M** PAGE **2017 - 19**

Mike McGinnis moved to close executive session at 10:45 a.m. that had been called to prevent injury to the reputation of an individual, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. No action taken.

Chairman McGinnis thanked the two candidates that had submitted their names for consideration and made a motion recommending Tom Cummings to serve as a Box Butte General Hospital Board of Trustee, seconded by Susan Lore. Lore, yes; Hashman yes; McGinnis yes. Motion carried. Commissioners thanked the candidates and appreciated their desire to serve their community. Mr. Cummings thanked the board and accepted the appointment. Randy Langemeier thanked the two candidates for submitting their names.

During public comment Chairman McGinnis reported that the wooden stairs on the roof had blown over by the wind and would need to be fixed. Susan Lore said that they need to start thinking about replacing all the windows in the courthouse.

Chairman McGinnis adjourned at 10:55 a.m.

---

Chairperson \_\_\_\_\_ Attest: \_\_\_\_\_ County Clerk \_\_\_\_\_





# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 – 20**

The Box Butte County Commissioners met in an open and public budget workshop, 8:00 a.m., August 16, 2017, in Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Public Notice of Budget Workshop was published August 5, 2017, in the Alliance Times Herald, with agenda information emailed to Board members August 14, 2017. Chairman McGinnis called the meeting to order at 8:03 a.m. following an opening prayer. Roll call: Susan Lore, Doug Hashman, and Mike McGinnis present. County Clerk Judy Messersmith recorded the proceedings. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged Open Meeting Act posted on the North wall of the board room. Doug Hashman moved to accept the agenda as printed seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Road Superintendent Barb Keegan, Deputy County Treasurer Val Bell, County Assessor Michelle Robinson, County Clerk Judy Messersmith, County Sheriff Tammy Mowry, Sheriff Administrative Assistant Patty Kulas, UNL Extension Educator John Thomas were present at various times to speak regarding their office budget requests, along with County Budget Consultant Pete Peterson.

Mr. Peterson is waiting for adjoining counties to submit their certification of taxable value in order for the Board to have a complete picture of tax dollars needed for the 2017-2018 fiscal year budget. Budget discussion will be added to the August 2017 meeting agenda.

Chairperson McGinnis adjourned at 12:20 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Board Chairman

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 21**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., August 22, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on August 12, 2017, with agenda information emailed to Board members and posted on the county website August 17, 2017. Chairman Mike McGinnis called the meeting to order at 8:33 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Susan Lore to accept the agenda with two additions, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to approve August 7, 2017 and August 16, 2017 budget workshop minutes as written and emailed to the Board members, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. With no elected officials reports to accept and sign, the board reviewed correspondence that was available for public inspection and reported on various meetings they had recently attended.

Mike McGinnis moved to open Board of Equalization at 8:46 a.m., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved allowing Chairman McGinnis to sign the correction book, with one correction, as presented by County Assessor Robinson, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to close Board of Equalization at 8:50 a.m., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Barb Otto, representing those requesting the national motto "In God We Trust" be displayed in a prominent location in the courthouse. Ms. Otto has visited over thirty Nebraska counties and showed pictures of counties that have prominently displayed the national motto. Susan Lore is in favor of supporting this request and a Resolution will be added to the September 5, 2017 agenda to be approved and adopted.

Regional Care Inc., account executive, Jennifer Reisig, provided health insurance renewal information and options. Susan Lore moved to renew the county's health insurance with Everest Reinsurance IOA Re, with the administrative fees to be set at \$17.00, up from the current administrative fee of \$16.75, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to sign Agreement 2017-12: for the provision of healthcare provided to Box Butte County Inmates, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Added to the agenda, was the distress warrant report list presented by Deputy County Treasurer Val Bell showing the amount of uncollected personal taxes to the Board as required on or before October 1 of each year.

Chairman McGinnis called recess at 10:00 a.m.

Chairman McGinnis resumed the meeting at 10:15 a.m. Roll call: Susan Lore, Doug Hashman, Mike McGinnis present.

Susan Lore moved allowing the Chairman to sign Annual Certification Form between the Nebraska Department of Roads and the Local Public Agency, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Added to the agenda, was discussion regarding BNSF railroad crossing at CR 58 and Lincoln Road. No action taken. Road Superintendent Barb Keegan provided a road and equipment report. The Nance Road project was discussed with no action taken, and will be added to the September 5, 2017 agenda.

Doug Hashman moved to approve and sign monthly claims, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.



# Box Butte County Board Minutes



Budget requests and discussion continued with the Board needing clarification on several budgets from Budget Consultant Pete Peterson. Motion from Doug Hashman to recess until 9:00 a.m., Thursday, August 24, 2017, to continue with fiscal year 2017-2018 budget, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Recessed at 12:55 p.m.

BOOK **M** PAGE **2017 - 21**

Chairman McGinnis resumed the meeting at 9:02 a.m., Thursday, August 24, 2017, with roll call: Lore, Hashman, McGinnis present.

Budgets were reviewed and a budget hearing will be held Monday, September 11, 2017 at 9:00 a.m.

Chairman McGinnis adjourned at 10:05 a.m.

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



## BOOK M PAGE 2017 - 22

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., September 5, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on August 26, 2017, with agenda information emailed to Board members and posted on the county website August 31, 2017. Chairman Mike McGinnis called the meeting to order at 8:30 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak in attendance. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the agenda as printed, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve August 22, 2017 minutes as written and emailed to the Board members, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to accept and sign Clerk of District Court and County Sheriff monthly reports, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence was reviewed and available for public view, and the Commissioners reported on various meetings they had recently attended.

In order to move forward with payroll procedures, motions and discussion needed to take place regarding two Extension Office employees. Susan Lore moved allowing the 4-H Council to provide a scholarship paying for the August hours Krista Carter had worked at the extension office, seconded by Doug Hashman. Ms. Carter's recorded time punches will not be exported into the MIPS payroll system. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to pay Tyler Quick for 70.73 hours he had worked for the extension office as recorded on a paper timesheet provided by the extension office, instead of the actual time/attendance punches recorded on the time clock, and if further compensation is required, this matter will be addressed later, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

County Attorney Rodak informed the Board of statutory requirements regarding settlement agreements that need to be filed in the office of the County Clerk as public records. No action will be required the County just acknowledges that such agreements exist.

Susan Lore moved to adopt Resolution 2017 – 05 supporting the display of the national motto "In God We Trust" in a prominent location in the county courthouse building, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. The Board room was suggested as a place to display the motto and the Board will make arrangement for the display wording.

County Attorney Travis Rodak provided an updated version of the handbook, detailing grievance procedures on pages 9 & 10 and striking the work "not" on page 14. Vacation was discussed, allowing for the year's earned vacation to be added during an employee's anniversary month, versus the current adding a percentage of hours each month. Handbook updates will be an October 2, 2017 agenda item.

Road Superintendent Barbara Keegan provided a road and equipment report. The Werner Construction/Nance Road project \$250,000.00 proposal was discussed with Commissioner Lore expressing her opinion that \$250,000.00 would pay for a lot of rock to be used throughout the county. County Attorney Rodak stated Werner Constuction LLC, Nance Road patching bid falls under unique situation, and would not require formal bids. Susan Lore moved to spend \$139,048.75 to repair Nance Road, and approximately \$121,000.00 to armor coat a portion of Jefferson Road between CR67 and CR72, along with a portion of CR58 North of the Alliance Cemetery to Nance Road, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.





# Box Butte County Board Minutes



Budget hearing for the 2017-2018 fiscal year will be held at 9:00 a.m., September 11, 2017. County Attorney Rodak discussed with the Board the possibility of Morrill County child support services contracting with the county for \$12,000.00, as Box Butte County Attorney's staff could easily handle those cases.

At 11:20 a.m., Chairman McGinnis recessed to inspect county road projects. Commissioners Hashman and McGinnis, County Attorney Rodak along with Alliance Times Herald reporter Bakkehaug viewed the roads.

## BOOK **M** PAGE **2017 - 22**

Chairman McGinnis resumed the meeting at 12:23 p.m., with roll call: Susan Lore, excused; Doug Hashman, present, Mike McGinnis, present.

Doug Hashman moved to approve monthly payroll and claims, seconded by Mike McGinnis. Susan Lore, absent, Doug Hashman, yes; Mike McGinnis, yes. Motion carried. **GENERAL:** Net payroll 108,674.43; AFLAC 1,061.31; Ameritas Life Insurance Corp 642.68; Bank of the West 38,670.83; Box Butte County Treasurer 89,498.00; ECMC 5.00; Lincoln National Life Insurance 182.71; Retirement Plans Division/Ameritas 20,167.96; State of NE Dept of Revenue 4,362.37. **ROAD:** Net payroll 38,168.38; Ameritaas Life Insurance Corp 166.96; Bank of the West 9,306.86; Box Butte County Treasurer 966.00; Lincoln National Life Insurance 5.44; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,326.59; St of NE Dept of Revenue 1,775.77.

Chairman McGinnis adjourned at 1:07 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 – 23**

The Box Butte County Commissioners met in an open and public meeting, 9:00 a.m., September 11, 2017, in Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Public Notice of Budget Hearing and Summary was published September 6, 2017, in the Alliance Tribune Herald, with agenda information emailed to Board members September 8, 2017. Chairman McGinnis called the meeting to order at 9:00 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman, and Mike McGinnis present. County Clerk Judy Messersmith recorded the proceedings. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Doug Hashman moved to accept the agenda as printed, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

At 9:02 a.m., Susan Lore moved to open the public hearing for the purpose of hearing support or opposition relating to proposed 2017-2018 fiscal budget, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Budget sheets were reviewed. Susan Lore moved to close the public hearing at 9:20 a.m., with no members of the public for or against the proposed budget, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Mike McGinnis moved to approve Resolution 2017-06: authority to other political subdivisions, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to approve Resolution 2017-07: allowable increase of restricted funds, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to approve Resolution 2017-08: adopting county budget document, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Mike McGinnis moved to approve Resolution 2017-09: authorizing petty cash funds, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Mike McGinnis moved to approve Resolution 2017-10: property tax request, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis adjourned at 9:28 a.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Board Chairman

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



## BOOK M PAGE 2017 - 24

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., September 19, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on September 9, 2017, with agenda information emailed to Board members and posted on the county website September 14, 2017. Chairman Mike McGinnis called the meeting to order at 8:32 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak in attendance. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the amended agenda, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve September 5, 2017 minutes and September 11, 2017 budget hearing minutes as written and emailed to the Board members, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to accept and sign County Sheriff and County Clerk/ROD monthly reports, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence was reviewed and available for public view, and the Commissioners reported on various meetings they had recently attended.

An annual delinquent tax report was provided to the Board by the Treasurer's office. After reviewing the list of personal property taxes delinquent for the years 2015 and prior, Susan Lore moved to approve Resolution 2017-11, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to sign Resolution 2017-12: to not issue tax sale certificates to the county after reviewing a list of delinquent real estate taxes, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to accept and sign annual inventory lists submitted by county officials, with the exception of the County Jail and Sheriff inventory lists that have not been turned into the County Clerk's office, seconded by Doug Hashman. Inventory sheets are to be completed within two months following the end of the fiscal year. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Road Superintendent Barb Keegan presented a road and equipment report, with Commissioners stating they would like to see some projects completed before the next board meeting. Susan Lore moved allowing Chairman McGinnis to sign Certification to Board Public Roads Classifications and Standards documents, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Weed Superintendent Cody Renkoski visited with the Board regarding the lack of spraying in Box Butte County. Commissioner Hashman asked for credit for August, with Mr. Renkoski stating he could not spray during the heat. Commissioner Lore asked Mr. Renkoski to attend a monthly meeting with a report, she respected his taking ownership for the lack of service, but also asked him to provide a better job.

Monthly claims that had been signed by elected officials and department heads were reviewed. Susan Lore moved to approve and sign monthly claims, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis adjourned at 11:15 a.m.

Attest: \_\_\_\_\_

Chairperson

County Clerk



# Box Butte County Board Minutes



## BOOK M PAGE 2017 - 25

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., October 2, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on September 23, 2017, with agenda information emailed to Board members and posted on the county website September 28, 2017. Chairman Mike McGinnis called the meeting to order at 8:37 a.m., following an opening prayer. Roll call: Susan Lore and Mike McGinnis present, Doug Hashman excused absence. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak in attendance. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Mike McGinnis to accept the agenda as printed, seconded by Susan Lore. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. Susan Lore moved to approve September 19, 2017 minutes as written and emailed to the Board members, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried.

Susan Lore moved to accept and sign Clerk of District Court monthly report, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. Correspondence was reviewed and available for public view, and Commissioner Lore and McGinnis reported on various meetings they had recently attended.

Susan Lore moved to open Board of Equalization at 8:45 a.m., seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. Susan Lore moved to sign Resolution 2017-13: 2017-2018 Box Butte County Levies, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. Mike McGinnis moved to close Board of Equalization at 8:51 a.m., seconded by Susan Lore. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried.

County Attorney Rodak provided an updated handbook with changes and corrections as previously discussed, stating that at some point the handbook needs to be adopted with employee's signatures. Susan Lore moved to accept the changes as provided by County Attorney Rodak, seconded by Mike McGinnis. Chairman McGinnis asked for an effective date, with County Attorney Rodak stating that an effective date would need to be decided on, allowing employees a week to sign. Susan Lore rescinded her motion to accept the changes to the handbook allowing for more discussion time. Mike McGinnis rescinded his second. Susan Lore voted yes, Mike McGinnis voted yes, with Doug Hashman absent to rescind the motion. Adopting the updated handbook will be a November 6, 2017 agenda item, allowing for any further discussion during the October 16, 2017 meeting.

Motion from Susan Lore to accept 4-H assistant, Deb Kraenow's letter of resignation, with regret, seconded by Mike McGinnis. Last day of employment will be December 4, 2017. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried.

UNL Extension Educator, John Thomas described how neighboring counties funded their extension office program with the Board of Commissioners. Mr. Thomas stated these counties pay the University of Nebraska directly with an Interlocal Agreement and then the University pays their employee. UNL would set the salary level plus a benefit package. Mr. Thomas said this position requires a bachelor's degree and would be a salaried UNL employee. Susan Lore asked Mr. Thomas to provide copies of Interlocal Agreements other counties are using for County Attorney Rodak to review. Further discussion will be an October 16, 2017 agenda item.

The quarterly county jail visit will be added to the October 16, 2017 agenda.

At 9:30 a.m., Mike McGinnis moved to recess until 3:30 p.m., October 3, 2017, allowing for department heads time to return payroll time sheets to the County Clerk's office for processing, seconded by Susan Lore. Lore, yes; McGinnis, yes. Hashman, absent. Motion carried.



# Box Butte County Board Minutes



Chairman McGinnis resumed the meeting at 3:30 p.m., October 3, 2017, with roll call: Susan Lore, present; Mike McGinnis, present; Doug Hashman, excused absence.

Susan Lore moved to approve and sign monthly payroll claims as presented, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, absent. Motion carried. **GENERAL:** Net Payroll 102,194.66; AFLAC 1,061.31; Ameritas Life Insurance Corp 642.68; Bank of the West 35,673.83; Box Butte County Treasurer 90,428.00; Credit Management Services, Inc 310.62; ECMC 5.00; Lincoln

## BOOK **M** PAGE **2017 - 25**

National Life Insurance 191.64; Retirement Plans Division/Ameritas 18,920.28; St of NE Dept of Revenue 3,944.46. **ROAD:** Net Payroll 33,209.16; Ameritas Life Insurance Corp 166.96; Box Butte County Treasurer 1,412.00; Lincoln National Life Insurance 5.44; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,076.33; St of NE Dept of Revenue 1,387.49.

Chairman McGinnis adjourned at 4:05 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk





# Box Butte County Board Minutes



## BOOK M PAGE 2017 - 26

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., October 16, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on October 7, 2017, with agenda information emailed to Board members and posted on the county website October 12, 2017. Chairman Mike McGinnis called the meeting to order at 8:30 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak in attendance. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Susan Lore to accept the agenda as printed, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved to approve October 2, 2017 minutes as written and emailed to the Board members, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, abstain. Motion carried.

Susan Lore moved to accept and sign County Clerk/ROD monthly report, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence was reviewed and available for public view, and Commissioners Lore, Hashman and McGinnis reported on various meetings they had recently attended.

Susan Lore moved to open Board of Equalization at 8:46 a.m., seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved allowing Chairman McGinnis to sign the correction book, with five mobile home corrections as presented by County Assessor Michelle Robinson, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. At 8:55 a.m., Doug Hashman moved to close Board of Equalization, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Susan Lore moved to sign a letter supporting NE Department of Transportation INFRA grant application request for the Heartland Expressway Junction L62A/YS385 to Alliance project, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

UNL Extension Agent John Thomas provided a supplement copy to the interlocal agreement between the University of Nebraska Cooperative Extension Division and County for the Board to review. Commissioner Hashman stated he did not feel a cell phone is necessary for an extension position. The Board will continue to review the supplement agreement and further discussion will be an agenda item for November 6, 2017.

Doug Hashman moved, seconded by Susan Lore allowing Chairman McGinnis to sign MAXIMUS Certification of Cost Allocation Plan. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

The Board continued handbook update discussions and approval will be a November 6, 2017 agenda item.

Susan Lore moved, seconded by Doug Hashman to adopt Resolution 2017-14 with NIRMA to provide risk management services to the County of Box Butte. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Road Superintendent Barb Keegan provided a road and equipment report. Bids will be opened and publicly read November 1, 2017 at 2:30 p.m. in the Board Room for hauling of aggregate, with awarding or rejecting of bids during the November 6, 2017 board meeting. Skid steer bids will be opened and publicly read November 1, 2017 at 2:40 p.m. in the Board Room and will be awarded or rejected during the November 20, 2017 board meeting.

Chairman McGinnis called recess at 10:55 a.m.



# Box Butte County Board Minutes



Chairman McGinnis resumed the meeting at 11:10 a.m., with roll call: Susan Lore, Doug Hashman, and Mike McGinnis present.

Doug Hashman moved to approve and sign monthly claims, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

BOOK **M** PAGE **2017 – 26**

Commissioners McGinnis and Hashman visited the county jail as stated in statute 47-109.

Chairman McGinnis adjourned at 11:40 a.m.

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 27**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., November 6, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on October 28, 2017, with agenda information emailed to Board members and posted on the county website November 2, 2017. Chairman Mike McGinnis called the meeting to order at 8:32 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak in attendance. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Susan Lore to accept the agenda as printed, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve October 16, 2017 minutes as written and emailed to the Board members, seconded by Susan Lore. Lore, yes; McGinnis, yes; Hashman, yes. Motion carried.

Doug Hashman moved to accept and sign Clerk of District Court and County Clerk/ROD monthly reports, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Correspondence was reviewed and available for public view. Susan Lore moved to designate Chairman McGinnis as Box Butte County delegate to cast a ballot at the annual NACO meeting with Commissioner Doug Hashman as an alternate, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Commissioners reported on various meetings they had recently attended.

Doug Hashman moved to open Board of Equalization at 8:45 a.m., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Susan Lore moved allowing Chairman McGinnis to sign the correction book, with four mobile home corrections as presented by County Assessor Michelle Robinson, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. At 8:49 a.m., Susan Lore moved to close Board of Equalization, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to approve and sign payroll/claims as presented, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. **GENERAL** Net Payroll: 106,755.85; AFLAC 1,170.51; Ameritas Life Insurance Corp 634.96; Bank of the West 37,391.00; Box Butte County Treasurer 88,072.00; Credit Management Services Inc 102.29; Credit Management Services, Inc 321.19; ECMC 5.00; Lincoln National Life Insurance 184.78; Retirement Plans Division/Ameritas 19,919.45; St of NE Dept of Revenue 4,160.64. **ROAD** Net Payroll: 35,763.15; Ameritas Life Insurance Corp 166.96; Bank of the West 8,452.52; Box Butte County Treasurer 1,096.00; Lincoln National Life Insurance 5.44; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,240.33; St of NE Dept of Revenue 1,545.81.

University of Nebraska employees John Thomas and Kelly Rice provided updates and 4-H assistant information, describing how neighboring counties fund 4-H assistants. Chairman McGinnis questioned whether the interlocal agreement would supersede the current UNL/Box Butte County interlocal agreement. Mr. Thomas stated that this would only be a supplement to the current agreement. Commissioner Hashman also stated that no cell phones will be provided and that the extension office has current land lines. The County's insurance carrier, NIRMA, will be contacted to clarify whether a UNL employee can drive a county owned vehicle. Susan Lore moved to accept the supplement to the current interlocal agreement, granting/funding the 4-H assistant position through UNL, to be paid quarterly, as billed from the University of Nebraska, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Chairman McGinnis will sign the supplement to the interlocal agreement once prepared.

Family Focus Coalition representative Mary Wernke and Panhandle Partnership representative Tyler Irvine were present to ask for a motion approving a Comprehensive Youth Services Plan. This plan will be good for three years and will allow for an additional \$2,000.00 grant money to be received. Doug Hashman moved, seconded by Susan Lore to approve the comprehensive plan. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.



# Box Butte County Board Minutes



NIRMA representative Mark Masterton provided information regarding services offered to the county from NIRMA, the county's insurance risk company.

## BOOK **M** PAGE **2017 - 27**

Chairman McGinnis called recess at 10:12 a.m.

Chairman McGinnis resumed the meeting at 10:21 a.m., with roll call: Susan Lore, Doug Hashman and Mike McGinnis present.

Susan Lore moved to approve the employee handbook as presented from County Attorney Travis Rodak, with additional correction of stating that employees may only carry over to the next year a maximum of 25 days of vacation, if the maximum is reached, there will be no additional accruals of vacation until the balance drops below the 25 days, changes in grievance procedure, classification of employees, computing of overtime, and use of cellular phones, seconded by Mike McGinnis. Lore, yes; McGinnis, yes; Hashman, yes. Motion carried. Updated handbooks will be distributed once printed. Elected officials will submit to the County Clerk's office employee's correct sick leave and vacation balances as of 4:00 p.m., November 27, 2017. MIPS will be contacted to set the maximum vacation days accumulated to 25 days.

County Attorney Travis Rodak discussed with the Board an Interlocal Agreement for Child Support Enforcement Caseworker Services with Morrill County. Commissioner Hashman said that the agreement was worth a try, with Commissioner Lore stating consolidation with other counties can be cost saving. County Attorney Rodak said that the county attorney's child support staff can handle both county's work load and that both child support staff employee's salary will be raised \$2.00 per hour and that Morrill County shall pay Box Butte County the sum of \$12,000.00 per calendar year. Susan Lore moved to enter into an interlocal agreement with Morrill County retro to November 1, 2017, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. (Box Butte County Agreement #2017-15)

Barb Keegan provided a road and equipment report. A spreadsheet was provided showing the five aggregate hauling bids received and publicly opened on November 1, 2017. After discussion and reviewing of the bids, Doug Hashman moved to accept the lowest bid submitted by K4 Trucking II, Inc., at \$15.53 per ton with a \$62,679.08 extension, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Emergency Manager Nan Gould was not present, but had emailed a resolution for approval. Doug Hashman moved to approve Local Emergency Operations Plan, Resolution 2017-15, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

With no public comment, Chairman McGinnis adjourned at 12:15 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk





# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 28**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., November 20, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on November 11, 2017, with agenda information emailed to Board members and posted on the county website November 16, 2017. Chairman Mike McGinnis called the meeting to order at 8:30 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak in attendance. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Susan Lore to accept the agenda as printed, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve November 6, 2017 minutes as written and emailed to the Board members, seconded by Susan Lore. Lore, yes; McGinnis, yes; Hashman, yes. Motion carried. With no official's reports, correspondence was reviewed and available for public view. Commissioners reported on various board meetings they had recently attended.

Mike McGinnis moved to open Board of Equalization at 8:45 a.m., seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved allowing Chairman McGinnis to sign the correction book, with six mobile home corrections as presented by County Assessor Michelle Robinson, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. At 8:56 a.m., Susan Lore moved to close Board of Equalization, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

CPA Jim Gardner with Gardner, Loutzenhiser & Ryan presented the annual county fiscal report for the year ending June 30, 2017. Doug Hashman moved to accept the audit, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Deputy County Treasurer Val Bell provided homestead tax loss report and personal property tax credit loss report amounts.

Commissioners began the salary discussion for the 2019-2022 term, comparing Box Butte County to similar counties. These discussions will continue during the December 4, 2017 meeting, as a salary resolution must be set prior to January 15, 2018.

Michelle Robinson reported to the Board that the newly formed wellness committee had met and discussed some of the programs available to employees, and that the next committee meeting will be held January 10, 2018.

Doug Hashman moved to approve Agreement 2017-16 using MAXIMUS Consulting Services, Inc. to recover indirect costs based on percentages of salaries and office costs for the Clerk of District Court and County Attorney, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to enter into closed session at 10:15 a.m., for the prevention of needless harm to an individual, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Commissioners Lore, Hashman, McGinnis, County Attorney Rodak and Road Superintendent Keegan present in executive session. Doug Hashman moved to close the closed session at 11:20 a.m., that had been called for the prevention of needless harm to an individual, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. No action taken.

Chairman McGinnis called recess at 11:20 a.m.

Chairman McGinnis resumed the meeting at 11:24 a.m., with roll call: Susan Lore, Doug Hashman, and Mike McGinnis present.





# Box Butte County Board Minutes



Road Superintendent Keegan continued with the road and equipment report. Much discussion regarding the purchase of a skid steer, as fifteen bids with nineteen options had been received. NMC representative Larry Burbach provided answers to questions the board had regarding the Caterpillar machines he had bid. Doug Hashman moved to purchase the new S650 Bobcat outright, to be paid out of the county inheritance fund, with the road/bridge fund to repay inheritance fund in six payments with the first payment to be made on or before June 1, 2018, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Purchase price listed on road superintendent's spread sheet is \$36,984.92.

BOOK **M** PAGE **2017 - 28**

County Clerk Messersmith informed the Board that she had been contacted by Danni McGown, Financial Grants Monitor/Community-Based Juvenile Services Division regarding lack of documentation submitted with monthly Family Focus Coalition invoices. Project Director Mary Wernke had been contacted to submit the documentation prior to claim deadline, with no documentation, the County Clerk's office did not process the claim. Mike McGinnis moved to approve and sign monthly claims, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis adjourned at 12:35 p.m.

_____ Chairperson	Attest: _____	_____ County Clerk
----------------------	---------------	-----------------------



# Box Butte County Board Minutes



## BOOK **M** PAGE **2017 - 29**

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., December 4, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on November 25, 2017, with agenda information emailed to Board members and posted on the county website November 30, 2017. Chairman Mike McGinnis called the meeting to order at 8:31 a.m., following an opening prayer. Roll call: Susan Lore, Doug Hashman and Mike McGinnis present. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Susan Lore to accept the agenda as printed, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve November 20, 2017 minutes as written and emailed to the Board members, seconded by Susan Lore. Lore, yes; McGinnis, yes; Hashman, yes. Motion carried. Susan Lore moved to accept and sign Clerk of District Court and County Clerk/Register of Deeds monthly reports. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. County Attorney Travis Rodak joined at 8:55 a.m. Correspondence was reviewed and available for public view. Commissioners reported on various board meetings they had recently attended.

Family Focus Director, Mary Wernke presented 2018 Community-based Juvenile Services Aid (CB) application to the Board. County Clerk Judy Messersmith informed Ms. Wernke that she does not want to be listed as Fiscal Officer. Doug Hashman moved allowing Chairman McGinnis to sign the application, seconded by Mike McGinnis. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried. Ms. Wernke will correct the grant application and list another person as Fiscal Officer.

Pork Chop Mracek reported to the Board that he has requested to have ½ mile of section line road CR 53 graded for a future home site, and that the first 50 yards are already rocked. Sheridan County Road Superintendent has agreed to do all of the work and has been in contact with Box Butte County Road Superintendent Barb Keegan, who stated that Box Butte County does not have a right of way listed. Box Butte County will have no cost in the project. The Board separately stated that they do not have an issue with the building up of this section line road/driveway.

Salary resolution discussion continued and will be continued during the December 18, 2017 meeting, with the Salary Resolution for the 2019-2022 terms (23-1114) to be approved during the reorganizational meeting to be held on Thursday, January 4, 2018. Commissioner Lore stated she will prepare a payroll spread sheet prior to the December 18, 2017 meeting.

Chairman McGinnis called recess at 10:17 a.m.

Chairman McGinnis resumed the meeting at 10:25 a.m., with roll call: Susan Lore, Doug Hashman and Mike McGinnis present.

Road Superintendent Barb Keegan provided a road and equipment report, discussing mowing and road repairs.

Chairman McGinnis stated that as of tomorrow (December 5, 2017) the county will have two surplus cell phones available for sealed bid, accepting or rejecting such bids will be a December 18, 2017 agenda item.

At 11:00 a.m., Susan Lore moved to recess until 9:00 a.m., Tuesday, December 5, 2017 to approve and sign payroll, seconded by Doug Hashman. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

Chairman McGinnis resumed the board meeting at 9:05 a.m., December 5, 2017 for the purpose of approving payroll with roll call; Susan Lore, Doug Hashman, and Mike McGinnis present.



# Box Butte County Board Minutes



Prior to approving payroll, the Board discussed ways to remedy having to recess and return to approve payroll. The Board was informed by the clerk's office that several offices turn in their payroll late and then ask for corrections to be made, prior to withholdings being calculated.

Doug Hashman moved to approve and sign payroll, seconded by Susan Lore. Lore, yes; Hashman, yes; McGinnis, yes. Motion carried.

**GENERAL** Payroll: 108,442.22; AFLAC 1,170.51; Ameritas Life Insurance Corp 625.48; Bank of the West 38,133.66; Box Butte County Treasurer 92,030.00; Credit Management Services Inc 326.94;

## BOOK **M** PAGE **2017 - 29**

Lincoln National Life Insurance 188.21; NE Dept Rev/Compliance Division 150.00; Retirement Plans Division/Ameritas 20,088.10; St of NE Dept of Revenue 4,328.13. ROAD Payroll: 34,259.06; Ameritas Life Insurance Corp 166.96; Bank of the West 7,910.69; Box Butte County Treasurer 1,096.00; Lincoln National Life Insurance 5.44; NE Child Support Payment Center 650.00; Retirement Plans Division/Ameritas 2,122.21; St of NE Dept of Revenue 1,426.55.

Chairman McGinnis adjourned at 10:10 a.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
County Clerk



# Box Butte County Board Minutes



## BOOK M PAGE 2017 - 30

Box Butte County Commissioners met in an open and public regular meeting at 8:30 a.m., December 18, 2017, in the Commissioner Board Room located on the second floor of the Box Butte County Courthouse, 515 Box Butte Avenue, Alliance, NE. Notice of meeting was published in the Alliance Times Herald on December 9, 2017, with agenda information emailed to Board members and posted on the county website November 14, 2017. Chairman Mike McGinnis called the meeting to order at 8:30 a.m., following an opening prayer. Roll call: Doug Hashman and Mike McGinnis present, Susan Lore excused. Judy Messersmith, County Clerk, recorded the proceedings of the meeting. County Attorney Travis Rodak present. The Pledge of Allegiance was recited and Chairman McGinnis acknowledged the Open Meeting Act posted on the North wall of the board room. Motion by Doug Hashman to accept the agenda with an addition, seconded by Mike McGinnis. Lore, absent; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved to approve December 4, 2017 minutes as written and emailed to the Board members, seconded by Mike McGinnis. Lore, absent; McGinnis, yes; Hashman, yes. Motion carried. No elected officials or office reports were submitted. Correspondence was reviewed and available for public view. Commissioners reported on various board meetings they had recently attended.

Doug Hashman moved to open as Board of Equalization at 8:45 a.m., seconded by Mike McGinnis. Lore, absent; Hashman, yes; McGinnis, yes. Motion carried. Doug Hashman moved allowing Chairman McGinnis to sign 13 tax corrections as presented by County Assessor Michelle Robinson, seconded by Mike McGinnis. Lore, absent; Hashman, yes; McGinnis, yes. Motion carried. At 8:56 a.m., Mike McGinnis moved to close Board of Equalization, seconded by Doug Hashman. Lore, absent; Hashman, yes; McGinnis, yes. Motion carried.

One bid was received from Tim Hashman for \$11.00 each for the iphone cell phones. Mike McGinnis moved to table the cell phone bid acceptance or rejection to the January 4, 2018 board meeting, seconded by Doug Hashman. Lore, absent; Hashman, yes; McGinnis, yes. Motion carried.

Doug Hashman moved to accept letters of interest from Gail Burke and Kevin Horn to be appointed to the Box Butte County Extension Board, with each to fill a full term, seconded by Mike McGinnis. Lore, absent; Hashman, yes; McGinnis, yes. Motion carried.

During the regular road and equipment report, the annual road hearing date was set for 10:00 a.m., February 20, 2018 to be held in the Commissioners Board Room. The Board and Road Superintendent Keegan discussed extending the 247 contract or go out for hauling bids. Ms. Keegan will discuss the extension with the current hauler.

Added to the agenda was Daniel Linegar's request to speak to the Board of Commissioners. Mr. Linegar had spoke to the Board during an August 2017 meeting regarding culverts. Mr. Linegar provided photos and asked what plan had been set up to deal with culverts. Additional photos showing large rocks, along with actual rocks were presented to the Board. Mr. Linegar also presented a bill for a new tire, he claimed was blown out due to the amount of large rocks on his road. Commissioner Hashman informed Mr. Linegar that he will go look at this road and culverts on December 19, 2017.

Doug Hashman moved to enter into closed session at 9:50 a.m., for the prevention of needless injury to an individual, seconded by Mike McGinnis. Lore, absent; Hashman, yes; McGinnis, yes. Motion carried. Those attending closed session were Commissioners McGinnis and Hashman, Road Superintendent Keegan and County Attorney Rodak. Mike McGinnis moved to close executive session at 10:26 a.m., that had been called for the prevention of needless injury to an individual, seconded by Doug Hashman. Lore, absent; Hashman, yes; McGinnis, yes. Motion carried. No action taken.

Susan Lore attended via phone conference to discuss the salary resolution that must be set prior to January 15, 2018. Commissioner Lore had provided her opinion on salaries with a spread sheet, Commissioners Hashman and McGinnis



# Box Butte County Board Minutes



provided their opinions and had visited with other Commissioners at the state NACO Convention regarding their county salary recommendations. Salaries will be set during the January 4, 2018 meeting.

Prior to approving monthly claims, the Commissioners reviewed a claim from John Thomas in the amount \$105.49. Mike McGinnis moved to approve and sign claims, adjusting the John Thomas claim to \$100.00, due to the lack of documentation for the \$5.49, seconded by Doug Hashman. Lore, absent; Hashman, yes; McGinnis, yes. Motion carried.

## BOOK **M** PAGE **2017 - 30**

The Commissioners had spoken to Jerry Bergren regarding a 2018 NACO Maintenance Exchange Workshop to be held in Alliance. Tentative date will be the first Thursday in October 2018 to be held at the Knight Museum.

Chairman McGinnis adjourned at 10:50 a.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Chairperson