

Chairman Burke called the meeting to order in the Board Room, second floor of the County Courthouse, 515 Box Butte Ave., Ste 202, Alliance, NE at 9:02 a.m., December 4, 2024, following an opening prayer. Notice of meeting was published November 20, 2024, in the Alliance Times Herald. Affidavit of publication has been received in the office of the County Clerk. Agenda was emailed and posted on the county's website: boxbuttecountynegov, December 3, 2024. Roll call: Mike Sautter, present; Brett Ditsch, present; Steve Burke, present. Martie Burke, County Clerk, recorded the proceedings of the meeting. County Attorney Marissa Curtiss was present. Following the Pledge of Allegiance, Chairperson Burke acknowledged that this meeting will follow the open meeting act posted on the North wall of the County Board Room.

Sautter moved to accept the Consent Calendar, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. The Consent Calendar included the following items: Agenda – December 4, 2024; Minutes – November 20, 2024; Payroll/Claims/Invoices - **GENERAL:** ACCELERATED RECEIVABLES SOLUTIONS 24.07; AFLAC 2829.87; AMERITAS LIFE INSURANCE CORP 250.16; BMO BANK NA 46854.27; BOX BUTTE COUNTY TREASURER 91778.00; EQUITABLE FINANCIAL LIFE INSURANCE 236.07; LINCOLN NATIONAL LIFE INSURANCE 212.18; MASA GLOBAL BUILDING 190.50; VISION SERVICE PLAN (IC) 284.58; NE CHILD SUPPORT PAYMENT CENTER 433.00; RETIREMENT PLANS DIVISION/AMERITAS 26416.65; STATE OF NEBRASKA DEPT OF REVENUE 6617.29 **ROAD:** AFLAC 355.91; AMERITAS LIFE INSURANCE CORP 32.04; BMO BANK NA 7425.70; BOX BUTTE COUNTY TREASURER 2174.00; LINCOLN NATIONAL LIFE INSURANCE 4.76; MASA GLOBAL BUILDING 62.50; VISION SERVICE PLAN (IC) 171.43; NE CHILD SUPPORT PAYMENT CENTER 895.00; RETIREMENT PLANS DIVISION/AMERITAS 2609.54; STATE OF NEBRASKA DEPT OF REVENUE 1693.12 **NET PAYROLL:** 176307.34; Elected Officials and Office Reports – Clerk and Clerk of the District Court; Correspondence.

Public comment on the agenda items (9:05 a.m. – 9:15 a.m.). Larry Bolinger, 507 Niobrara Ave, Alliance, NE 69301 discussed dispatch service providers.

Commissioners reported on meetings they had recently attended and upcoming meetings.

Burke moved to declare the list of properties presented as surplus with a public hearing to be held during the first meeting in February, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Sautter moved to approve the Prairie Dog Contract Agreement 2024-16 with Brett Lauder, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Road Superintendent Barb Keegan provided a road and equipment report. Sautter moved to declare the 2001 International 9100 Semi Tractor surplus and to allow Keegan to enter a short-term lease agreement with MTC if necessary, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Burke moved to approve the Solid Waste Services Agreement 2024-15 with SWANN, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Burke moved to approve the edits to the Zoning Administrator Contract Agreement 2024-17 to be sent to the Zoning Administrator for review, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Sautter moved to appoint Joni Jespersen to the Panhandle Public Health Board as the Box Butte County Spirited Representative, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Seth Sorensen, Alliance City Manager, through correspondence discussed the potential of a snow removal agreement between the City and the County. Commissioner Burke will schedule a follow-up meeting with Sorensen.

Burke moved to approve the Payroll Processing Resolution 2024-18 allowing the Clerk and Chairman to act on behalf of the Board for payroll authorization with the resolution to be sent to the State Auditor's office for input, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Burke moved to set the **2025 Regular Board Meetings** and **2025 Holidays** as presented with the exception of moving the December 17<sup>th</sup> meeting to December 22<sup>nd</sup>, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

#### Meetings

January 6, 2025; January 22, 2025; February 5, 2025; February 19, 2025; March 5, 2025; March 19, 2025; April 2, 2025; April 23, 2025; May 7, 2025; May 21, 2025; June 4, 2025; June 18, 2025; July 2, 2025; July 23, 2025; August 6, 2025; August 20, 2025; September 3, 2025; September 17, 2025; October 1, 2025; October 22, 2025; November 5, 2025; November 19, 2025; December 3, 2025; December 22, 2025.

Holidays

New Year's Day	January 1, 2025
Martin Luther King Day	January 20, 2025
President's Day	February 17, 2025
Arbor Day	April 25, 2025
Memorial Day	May 26, 2025
Juneteenth	June 19, 2025
Independence Day	July 4, 2025
Labor Day	September 1, 2025
Columbus Day	October 13, 2025
Veteran's Day	November 11, 2025
Thanksgiving	November 27, 2025
Day after Thanksgiving	November 28, 2025
Christmas	December 25, 2025

Chairman Burke recessed at 10:33 a.m. Chairman Burke resumed the meeting at 10:57 a.m., with roll call: Mike Sautter, present; Brett Ditsch, present; Steve Burke, present.

Colin with Fuller Construction conducted the December elevator progress meeting. Leroy Svatora, Berggren Architects, attended via zoom. Burke moved to approve CCP#07 and CCP#08 to be signed on AIA forms when presented, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Burke moved to table CCP#09 until a later date, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

With all agenda items addressed, Chairman Burke adjourned at 12:00 p.m.

Steve Burke  
Chairperson

Attest:

Judy Messersmith 11-16-24  
County Clerk officia Clerk