

Chairman Burke called the meeting to order in the Board Room, second floor of the County Courthouse, 515 Box Butte Ave., Ste 202, Alliance, NE at 8:00 a.m., August 2, 2023, following an opening prayer. Notice of meeting was published July 19, 2023, in the Alliance Times Herald. Affidavit of publication has been received in the office of the County Clerk. Agenda was emailed and posted on the county's website: boxbuttecountyne.gov, August 1, 2023. Roll call: Mike Sautter, present; Brett Ditsch, present; Steve Burke, present. Martie Burke, County Clerk, recorded the proceedings of the meeting. County Attorney Marissa Curtiss was present. Following the Pledge of Allegiance, Chairperson Burke acknowledged that this meeting will follow the open meeting act posted on the North wall of the County Board Room. Burke moved to accept the agenda as printed, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Sautter moved to approve the July 17, 2023 minutes, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Sautter moved to approve the July 21, 2023 minutes, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

County Assessor, Michelle Robinson, spoke with the board about her FY2023-2024 proposed budget. Budget Consultant, Caleb Johnson, was available by phone for the discussion. The Board discussed which function code was the appropriate classification for uniforms depending on if it is a fringe benefit, as well as the continuing education requirements.

Burke moved to open BOARD OF EQUALIZATION at 8:30 a.m., seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Burke moved to sign correction book No. 260 as presented by Assessor Robinson, accelerating the 2023 taxes at the 2022 tax rate for Property ID 070222754, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Burke moved to close BOARD OF EQUALIZATION at 8:32 a.m., seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Road Superintendent Barb Keegan provided a road and equipment report. Burke moved to purchase 8,226.81 ton of screened rock from the Wilkins pit at \$9.00/ton in the amount of \$74,041.29, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Burke moved to adopt the County Annual Certification of Program Compliance Resolution 2023-06, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Burke moved to approve monthly payroll and claims as presented, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. **GENERAL:** AFLAC 2215.32; AMERITAS LIFE INSURANCE CORP 312.10; BANK OF THE WEST 44543.76; BOX BUTTE COUNTY TREASURER 90024.00; EQUITABLE FINANCIAL LIFE INSURANCE 236.07; FAMILY SUPPORT REGISTRY 25.00; KANSAS PAYMENT CENTER 350.00; LINCOLN NATIONAL LIFE INSURANCE 210.82; MASA GLOBAL BUILDING 165.50; VISION SERVICE PLAN (IC) 258.56; NE CHILD SUPPORT PAYMENT CENTER 433.00; RETIREMENT PLANS DIVISION/AMERITAS 24388.68; STATE OF NEBRASKA DEPT OF REVENUE 6519.73; TX CHILD SUPPORT SDU 700.00; **ROAD:** AFLAC 239.32; AMERITAS LIFE INSURANCE CORP 32.04; BANK OF THE WEST 6194.47; BOX BUTTE COUNTY TREASURER 2230.00; LINCOLN NATIONAL LIFE INSURANCE 4.08; MASA GLOBAL BUILDING 37.50; VISION SERVICE PLAN (IC) 105.39; NE CHILD SUPPORT PAYMENT CENTER 895.00; RETIREMENT PLANS DIVISION/AMERITAS 2149.10; STATE OF NEBRASKA DEPT OF REVENUE 1404.65; **NET PAYROLL:** 165,833.37

Commissioners reported on meetings they had recently attended and upcoming meetings.

Burke moved to accept and sign the Clerk of District Court and the County Clerk/Register of Deeds monthly reports, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Correspondence was acknowledged and available for public view. No action was taken on the annual membership to Panhandle Area Development District.

Will Arthur, Nestled Insurance Agency, provided the Board with a presentation on Attentive, a preventative care management company. This program provides employees with additional health benefits at no cost to the employee or the employer. The Board asked that Mr. Arthur coordinate with the Clerk's office to provide a proposal specific to Box Butte County employees for further evaluation of the program.

Ryan Poots, Eagleview, provided the Board with a live demonstration of the various ways to utilize the oblique imagery. The next flyover for Box Butte County is scheduled this year, however the price point that was locked in a couple years ago was for a lower quality image resolution that is no longer offered.

The next flyover will cost \$700.00 more than the original contracted amount in order to capture images with a higher resolution.

Jerry Berggren, Berggren Architects, currently has no bids to date as the general contractors that have expressed interest are struggling to find a sub-contractor willing to complete the marble removal/setting. Burke moved to ratify the elevator bid opening to August 29, 2023 with bids due in the Clerk's office and to remove the tile portion of the project from the general contractor bids with a decision to be made September 6, 2023, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Planning and Zoning Administrator, Mike Johnson, discussed the upcoming Planning Commission meeting and members. As the Planning Commission has not met for multiple years, the recommendation was to reappoint board members and stagger the terms. Sautter moved to reappoint Barb Raben, Jim Weber, and Jerry Underwood for two (2) year terms, Marilyn Lore and Trent Benzel for a one (1) year term, and to accept letters of interest to fill the two board member vacancies for three (3) year terms to be due to the Clerk's office by September 13, 2023 with appointments to be made September 18, 2023, seconded by Burke. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. The Board also requested that the Planning Commission start meeting on a regular basis at a minimum of annually if not at least quarterly. The Nebraska Department of Environment and Energy (NDEE) would like feedback on an application submitted by Schiff of Nebraska, LLC for a modification of a concentrated animal feeding operation. The Board has expressed concerns echoing those of the Upper Niobrara White Natural Resources District (UNWNRD) to include groundwater monitoring to be continued, a revised groundwater monitoring plan to include an upgradient well, review of the submitted groundwater monitoring plan by the UNWNRD prior to approval, for existing ponds 8, 9A, and 9B ponds to be lined similar to proposed holding ponds 1 and 2, and continued monitoring of nitrate levels. The Board has asked County Attorney Curtiss to draft a letter expressing these concerns to the NDEE.

Burke moved to enter into agreement with P1 Service, LLC for annual HVAC Maintenance Agreement 2023-17, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

County Treasurer, Valery Bell, presented the 2021 distress warrant list and the Sheriff collection reports showing \$66,250.96 in uncollectible warrants per §77-1719.02. Sautter moved to accept the 2021 Distress Warrant List and Sheriff's report of delinquent taxes, seconded by Burke. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Burke moved to enter into executive session at 11:15 a.m., to discuss law enforcement procedures, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. County Attorney Curtiss, Commissioners Burke, Ditsch, Sautter, and Sheriff Tammy Mowry present. At 11:28 a.m., Burke moved to close executive session discussing law enforcement procedures, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. No action taken.

Burke moved to accept Sheriff Mowry's resignation due to retirement effective August 31, 2023, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Building and Grounds employee, Lori White, has been working with P1 to troubleshoot the HVAC system errors. Tom Nation has recommended spot tucking on the roof with a yearly checkup. Faris Plumbing submitted an estimate for the storm cleanout/camera inspection of the drain located in the external stairwell on the North side of the courthouse. Burke moved to accept the estimate from Faris for \$1,232.80, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

An initial cybersecurity assessment was performed by Applied Connective in July to provide the County with IT services. Burke moved to have Applied Connective perform a complete analysis of the system, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Burke moved to terminate IT services with CreativeTek effective August 31, 2023, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

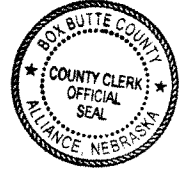
The LB644 joint public hearing date, time, and location were discussed. The suggestion was made to reach out to the Alliance Public Schools to see if they would be willing to host the meeting in the Performing Arts Center. Burke moved to table setting the LB644 public hearing until August 21, 2023, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

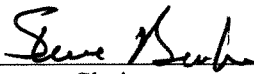
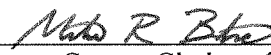
Sautter moved to sign the auditor letter of engagement with Casey Peterson CPAs & Financial Advisors Agreement 2023-16, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Chairman Burke recessed at 12:07 p.m. to conduct a quarterly jail visit §47-109. Chairman Burke resumed the meeting at 12:41 p.m., with roll call: Mike Sautter, present; Brett Ditsch, present; Steve Burke, present. Burke moved to enter into executive session at 12:46 p.m., for a performance evaluation, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Commissioners Burke, Ditsch, Sautter, and Janitor Jeane Warfield present. At 1:28 p.m., Burke moved to close executive session discussing a performance evaluation, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. No action taken.

No public comment on the agenda items.

With all agenda items addressed, Chairman Burke adjourned at 1:30 p.m.



 _____ Chairperson	Attest:	 _____ County Clerk	8-21-23
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