

Chairman Burke called the meeting to order in the Board Room, second floor of the County Courthouse, 515 Box Butte Ave., Ste 202, Alliance, NE at 9:00 a.m., May 3, 2023, following an opening prayer. Notice of meeting was published April 19, 2023, in the Alliance Times Herald. Affidavit of publication has been received in the office of the County Clerk. Agenda was emailed and posted on the county's website: boxbuttecountyne.gov, May 2, 2023. Roll call: Mike Sautter, present; Brett Ditsch, present; Steve Burke, present. Martie Burke, County Clerk, recorded the proceedings of the meeting. County Attorney Marissa Curtiss was present. Following the Pledge of Allegiance, Chairperson Burke acknowledged that this meeting will follow the open meeting act posted on the North wall of the County Board Room. Burke moved to accept the agenda as printed, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Sautter moved to approve the April 17, 2023 minutes, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Ditsch moved to accept and sign the County Clerk/Register of Deeds and Clerk of District Court monthly reports, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Correspondence was acknowledged and available for public view. Commissioners reported on meetings they had recently attended and upcoming meetings.

Burke moved to approve the Memorandum of Understanding with the Chamber of Commerce for the Grand Marshal Ceremony and 7<sup>th</sup> Street Dance Recital, Agreement 2023-07 with corrections, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Burke moved to open BOARD OF EQUALIZATION at 9:17 a.m., seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Burke moved to sign correction book No. 245 - 246 as presented by County Assessor, Michelle Robinson, correcting a clerical error on the porch for Property ID 070174180, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Sautter moved to sign correction book No. 247-252 as presented, accelerating 2023 taxes for scrapped mobile homes and accessory buildings for Property ID's 07172609, 070146837, 070190895, 070175780, 070172161, and 070175918, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Burke moved to approve the claim to Constance M. Laing in the amount of \$27.84, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Sautter moved to sign the Form 451 for Panhandle Public Health District as presented for the tax exemption of an office building, seconded by Burke. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Ditsch moved to accept the Form 457 for the Indian Mission Church of God presented by Treasurer Valery Bell, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. Burke moved to close BOARD OF EQUALIZATION at 9:33 a.m., seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Assessor Robinson would like to hire a certified general appraiser as a consultant for franchise properties as she begins the commercial reappraisal process for the City of Alliance. Sautter moved to table the appraisal contract until board signature lines and payment plan expectations have been included, seconded by Ditsch. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Road Department Office Manager, Karna Hansen, provided a road and equipment report. Figgins delivered the cold mix on May 2nd and MCT anticipates chipstone hauling will be complete by the end of the week.

Sheriff Tammy Mowry, Chief Jailer Shane Teichmeier, and Road Department Office Manager Karna Hansen discussed the logistics of the Sheriff's Department performing the quarterly drug/alcohol tests for the Road Department. Burke moved to table the Memorandum of Understanding for the drug/alcohol procedure until Road Superintendent Barb Keegan is able to contact the Department of Transportation to inquire if urine testing for alcohol will meet their requirements, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Burke moved to accept the proposal from R & J Industries for the jail inlet replacement up to \$6,466.45, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried.

Ditsch moved to approve monthly payroll and claims as presented, seconded by Sautter. Sautter, yes; Ditsch, yes; Burke, yes. Motion carried. **GENERAL:** AFLAC 2215.32; AMERITAS LIFE INSURANCE CORP 500.14; BANK OF THE WEST 42079.68; BOX BUTTE COUNTY TREASURER 92484.00; EQUITABLE FINANCIAL LIFE INSURANCE 255.42; FAMILY SUPPORT REGISTRY 25.00; KANSAS PAYMENT CENTER 350.00; LINCOLN NATIONAL LIFE INSURANCE 224.70; MASA GLOBAL BUILDING 204.50; NE CHILD SUPPORT PAYMENT CENTER 433.00; RETIREMENT PLANS DIVISION/AMERITAS 23374.19; SCOTTSBLUFF COUNTY 20207.72; STATE OF NEBRASKA DEPT OF REVENUE 6032.66; TX CHILD SUPPORT SDU 700.00; INDEPENDENT EYE CARE PROFESSIONALS 11.88; **ROAD:** AFLAC 239.32; AMERITAS LIFE INSURANCE CORP 126.18; BANK OF THE WEST 6679.08; BOX BUTTE COUNTY TREASURER 2044.00; LINCOLN

NATIONAL LIFE INSURANCE 4.08; MASA GLOBAL BUILDING 50.00; NE CHILD SUPPORT PAYMENT CENTER 601.00; RETIREMENT PLANS DIVISION/AMERITAS 2301.88; STATE OF NEBRASKA DEPT OF REVENUE 1499.69; INDEPENDENT EYE CARE PROFESSIONALS 24.06; NET PAYROLL: 161004.51

Jerry Berggren, Berggren Architects, provided the Board with an update on the status of the elevator replacement project. Berggren presented three different proposals for the men’s first floor restroom. The Board suggested an alternative approach that included removing the partition, one stool, urinal and relocating the sink to the south wall west of the door to make the space ADA compliant. During this renovation, the door to the unisex bathroom will also be replaced to bring both bathrooms on the first floor up to ADA standards. Berggren is waiting for the elevator companies to find out if a custom door can be installed on the fourth floor to accommodate the 6’ height limitation created by the support beam or if passenger access will have to be restricted and objects will have to be transported on top of the car to reach the fourth floor. The Board addressed the doghouse structure on the roof and would like the external elevator shaft door to be covered with stucco unless it is necessary for access, the south window replaced with a window that matches the rest of the courthouse windows, the east window filled in, and stairway access door to be replaced with a larger door. The gravel lot on the northeast corner of the block will be the designated staging site for this project. Construction drawings should be at 95% by May 15, 2023 for review by the State Fire Marshall and State Historic Preservation Office. The project will go out to bid May 22, 2023 and the Commissioners will hold a special meeting for the Pre-Bid Conference at 1:00 p.m. on June 14, 2023. Berggren Architects will advertise the notice to bidders and receive the bids.

Building and Grounds employee, Lori White, provided the Board with an update on the cause of the April 14<sup>th</sup> power outage. The Board would like White to contact Triangle Electric to trace the wire attached to the window on the roof and to get a quote to install a light in the staircase to the roof.

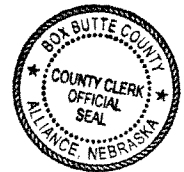
No public comment on the agenda items.

With all agenda items addressed, Chairman Burke adjourned at 12:15 p.m.

*Steve Burke*  
Chairperson

Attest:

*Mel R. Bito*  
County Clerk



5-15-23